



NGO Advisory

10 February 2012

ON-SITE REGISTRATION

Dear Organizations with pre-registered representatives for CSW56,

We will be open for on-site registration over the weekend before the session begins for the convenience of NGO participants. Please be sure that your representatives who will attend the session are aware of the important information below.

On-site registration hours

| Prior to the session | Friday, 24 February: 10.00 a.m12.30 p.m.; 2-4.30 p.m. Saturday, 25 February: 10.00 a.m12.30 p.m.; 2-4.30 p.m. Sunday, 26 February: 10.00 a.m12.30 p.m.; 2-4.30 p.m. |
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| First week | Monday, 27 February: 9.00 a.m12.30 p.m.; 2-4.30 p.m. Tuesday, 28 February: 9.00 a.m12.30 p.m.; 2-4.30 p.m. Wednesday, 29 February: 9.00 a.m12.30 p.m.; 2-4.30 p.m. Thursday 1 March: 9 00 a.m12.30 p.m.; 2-4.30 p.m. Friday, 2 March: 9.00 a.m12.30 p.m. |
| Second week | Monday, 5 March: 9.00 a.m12.30 p.m.; 2-4.00 p.m. Tuesday, 6 March: 9.00a.m12.30 p.m. Wednesday, 7 March: 9.00 a.m12.30 p.m. Thursday, 8 March: 9.00 a.m12.30 p.m. Friday, 9 March: 9.00 a.m12.30 p.m. |

Obtaining United Nations grounds passes

- **1.** Enter at the visitor's entrance at First Avenue and 46th Street.
- 2. Go to the UN Women NGO registration desk located in the lobby of the General Assembly Building.
- **3.** Be sure to have with you the completed grounds pass form that you obtained through the online pre-registration system (CSOnet).
- 4. Be sure to bring with you an official photo ID (passport if you are travelling from abroad!)

NB! NGOs with valid annual United Nations grounds passes (ECOSOC and DPI) may use these for the session.

Obtaining secondary access passes for the North Lawn Building

5. One secondary access pass for the North Lawn Building will be distributed at a table in the lobby of the General Assembly Building to a designated representative from each registered organization as long as supplies last. These are transferrable and may be shared with any representative with a United Nations grounds pass.

We strongly recommend that participants take advantage of the extended on-site registration period prior to the opening day of the session. Persons who wait until the first day to register should not expect to attend the opening of the session.

For more information visit: <u>http://www.unwomen.org/csw/csw56/</u>

You can also follow @UN_CSW on Twitter for the latest updates and information before and during the session. And join the Twitter conversation using #CSW56 to share information about your own events!