

Revised procedures for the Counter-Terrorism Committee's stocktaking of Member States' implementation of Security Council resolutions 1373 (2001), 1624 (2005) and other relevant resolutions

(Updating the procedures adopted by the Committee on 11 March 2013.)

I. Guiding principle

1. The present revised procedures have been designed to assist the Committee and the Counter-Terrorism Committee Executive Directorate (CTED) to take stock of progress made by Member States in implementing resolutions 1373 (2001), 1624 (2005) and other relevant resolutions in a timely manner. The updated procedures are also intended to ensure thoroughness, consistency, transparency and even-handedness in the Committee's analysis and stocktaking of Member States' implementation of Security Council resolutions 1373 (2001), 1624 (2005) and other relevant resolutions.

II. Review and adoption process

2. CTED will submit to the Chair of the Counter-Terrorism Committee the revised Overview of Implementation Assessment (OIA) and the Chair's cover letter, for consideration, and the electronic Detailed Implementation Survey (e-DIS), for information.
3. The Vice-Chair of the relevant subcommittee will circulate the aforementioned documents to subcommittee members via the Committee's internal document tracker. The Vice-Chair will initiate a five-day silence procedure for the approval of the OIA and the cover letter. The e-DIS, as a working document of CTED, will be circulated for information only. All documents will also be accessible to Committee members.
4. If (a) subcommittee member(s) break(s) the silence procedure, the Vice-Chair will contact the relevant Committee member(s) within one week. If the matter is resolved through a technical modification or clarification, the OIA and the cover letter will be circulated under a further two-day silence procedure. If the matter can be resolved only by substantive changes, the relevant documents will be placed on the subcommittee's agenda for discussion at a future meeting. If, at that future meeting, the subcommittee proposes no changes, the relevant documents will be adopted. If the subcommittee proposes further changes, the Vice-Chair will initiate a further five-day silence procedure to accommodate those changes.
5. Upon expiration of the silence procedure, the OIA and the cover letter shall be considered approved by the subcommittee. The Vice-Chair will then forward the relevant documents to the Chair. CTED will also take any necessary actions regarding possible modification of the e-DIS.
6. The Chair will then circulate the aforementioned documents to Committee members via the Committee's internal document tracker and initiate a five-day silence procedure for approval of the OIA and the cover letter. The e-DIS, as a working document of CTED, will be circulated for information only.
7. Upon the expiration of the silence procedure, the OIA and the cover letter shall be considered adopted. The Chair will sign the cover letter and transmit all documents to the relevant Member State.
8. If (a) Committee member(s) break(s) the silence procedure, the Chair will inform the relevant Committee member(s) within one week. If the matter is resolved by a technical amendment or clarification, the OIA and the cover letter will be circulated under a further two-day silence procedure. If the matter can be resolved only by substantive changes, the

relevant documents will be placed on the Committee's agenda for discussion at a future meeting. If, at that future meeting, the Committee proposes no changes, the relevant documents will be adopted. If the Committee proposes changes, the Chair will initiate a further five-day silence procedure to accommodate those changes.

III. Timeline for next stocktaking

9. A 12-month period will normally be given to Member States to respond to the updated OIA and the e-DIS, and the Committee's next stocktaking will take place within 15 months of the date of the Chair's letter. In the meantime, CTED will continue to update the stocktaking documents with information made available by, inter alia, other United Nations bodies and relevant international and regional organizations and bodies. States are also welcome to share any restricted or confidential information for the attention of the Committee and its Executive Directorate only.¹
10. Without prejudice to sections V and VI below, CTED may recommend to the Committee that an extension be granted to a Member State that is a late-submitter or a non-submitter of information for the OIA and/or the e-DIS.

IV. Sharing of assessment findings

11. The Committee will share the technical assistance needs identified in the Member State's OIA and/or e-DIS with other United Nations partners with a view to facilitating the delivery of assistance for the effective implementation of resolutions 1373 (2001), 1624 (2005) and other relevant resolutions. In this regard, the Committee, through CTED, will share the identified needs unless the Member State requests, by 60 days from the date of the Committee's letter, that certain information remain confidential.
12. The identified needs will be shared with UNOCT and other relevant United Nations partners within the framework of their existing cooperation with CTED and subject to the disclaimers that will accompany the shared data.

V. Follow-up with late and non-reporting Member States

13. Every six months, CTED will update, for the information of the Vice-Chairs, an internal list of late or non-reporting Member States. The list will be made available to Committee members. At the request of the relevant Vice-Chair, a meeting of the relevant subcommittee will be convened to discuss the list.
14. Upon reviewing the above list, the subcommittee Vice-Chairs will consider a number of steps to address any outstanding issues, including (i) inviting the Member State's Permanent Representative or his or her designated representative to attend a meeting with subcommittee members; (ii) preparing a reminder or follow-up letter to the relevant Member State, to be signed by the Committee Chair or the CTED Executive Director; or

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¹ In order to ensure that the e-DIS is accurate, relevant and up-to-date, CTED desk officers should utilize a variety of sources when completing it. Such sources should include, but not necessarily be limited to: (i) information included in the adopted stocktaking documents; (ii) information provided by Member States that have responded to their stocktaking documents; (iii) a finalized Committee assessment report; (iv) Member States' reports and/or updates on steps taken to implement the Committee's recommendations; (v) formal presentations delivered by Member States at United Nations briefings or international or regional conferences; (vi) information available on the official government websites of the assessed States; (vii) information made available by United Nations bodies and mechanisms on public domains; (viii) information provided by relevant international, regional or subregional organizations, including the Financial Action Task Force (FATF) and FATF-style regional bodies (FSRBs); and (ix) other sources (e.g., member entities of the CTED Global Research Network).

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(iii) making a recommendation to the Committee to defer the deadline for certain Member States (e.g., States in transition or in conflict). Meetings convened pursuant to (i), above, will be arranged with the assistance of the Committee Secretariat and CTED. The Vice-Chair will inform the Committee of the meeting's outcome.

15. The Chair or CTED will bring to the attention of Committee members any request from Member States for an extension of the deadline for their submission of information. Extensions should generally be limited to no more than three months. Upon receipt of a request for an extension of three months or less, the Chair will reply to the requesting Member State through a three-day silence procedure. Should the request be for an extension of more than three months, the subcommittees may convene a meeting to decide whether the request will be approved and, and if so, the length of the extension to be granted.

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VI. Posting of list of Member States

16. A list of all United Nations Member States will be posted on the Committee's website. The list will indicate, in each case, the date on which the stocktaking cover letter and associated documents were transmitted to the Member State by the Chair and the date on which the response was received.

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