

# **Revised procedures for the Counter-Terrorism Committee's stocktaking of Member States' implementation of Security Council resolutions 1373 (2001) and 1624 (2005)**

*(Adopted by the Counter-Terrorism Committee on 11 March 2013)*

## **I. Guiding principle**

1. The revised procedures set forth below have been designed to ensure thoroughness, consistence, transparency and even-handedness in the Committee's analysis and stocktaking of Member States' implementation of Security Council resolutions 1373 (2001) and 1624 (2005).

## **II. Review and adoption process**

2. Every two weeks, the Counter-Terrorism Committee Executive Directorate (CTED) will transmit to the Chair of the Counter-Terrorism Committee the Overview of Implementation Assessment (OIA); Detailed Implementation Survey (DIS); cover letter; and follow-up table of visit recommendations table (if applicable).

3. The Vice-Chair of the relevant subcommittee will circulate the aforementioned documents to sub-Committee members via the Committee's internal document tracker. The Vice-Chair will initiate a five-day silence procedure for approval of the OIA, the cover letter and the follow-up table of visit recommendations (if applicable). The DIS, as a working document of CTED, will be circulated for information only. All documents will also be accessible to Committee members.

4. If (a) subcommittee member(s) break(s) the silence procedure, the Vice-Chair will contact the relevant Committee member(s) within one week. If the matter is resolved by a technical modification or clarification, the OIA, cover letter and follow-up table of visit recommendations (if applicable) will be circulated under a further two-day silence procedure. If the matter can be resolved only by substantive changes, the relevant documents will be placed on the subcommittee's agenda for discussion at a future meeting. If, at that future meeting, the subcommittee proposes no changes, the relevant documents will be adopted. If the subcommittee proposes further changes, the Vice-Chair will initiate a further five-day silence procedure to accommodate those changes.

5. Upon expiration of the silence procedure, the OIA, cover letter and follow-up table of visit recommendations (if applicable) shall be considered approved by the subcommittee. The Vice-Chair will then forward the relevant documents to the Chair. CTED will also take any necessary actions regarding possible modification of the DIS.

6. The Chair will then circulate the aforementioned documents to Committee members via the Committee's internal document tracker and initiate a five-day silence procedure for approval of the OIA; the cover letter and the follow-up table of visit recommendations (if applicable). The DIS, as a working document of CTED, will be circulated for information only.

7. Upon the expiration of the silence procedure, the OIA, cover letter and follow-up table of visit recommendations (if applicable) shall be considered adopted. The Chair will sign the cover letter and transmit all documents to the relevant Member State. If the relevant Member State has indicated that its OIA may be shared (in full or in part) with other Member States, CTED will update the relevant list (posted on the Committee's website), accordingly. CTED will make the OIA available only upon receipt of the Member State's consent to do so.

8. If (a) Committee member(s) break(s) the silence procedure, the Chair will inform the relevant Committee member(s) within one week. If the matter is resolved by a technical amendment or clarification, the OIA, cover letter and follow-up table of visit recommendations (if applicable) will be circulated under a further two-day silence procedure. If the matter can be resolved only by substantive changes, the relevant documents will be placed on the Committee's agenda for discussion at a future meeting. If, at that future meeting, the Committee proposes no changes, the relevant documents will be adopted. If the Committee proposes changes, the Chair will initiate a further five-day silence procedure to accommodate those changes.

### **III. Timeline for next stocktaking**

9. A 12-month period will normally be given to Member States to respond to the OIA and the DIS, and the Committee's next stocktaking will take place within 15 months of the date of the Chair's letter.

10. A shorter period (four or six months) will be given to Member States that failed to respond during the previous PIA stocktaking (round 1).

### **IV. Follow-up with late and non-reporting Member States**

11. Every six months, CTED will update, for the information of the Vice-Chairs, an internal list of late or non-reporting Member States. The list will be made available to Committee members. Upon request of the relevant Vice-Chair, a meeting of the relevant subcommittee will be convened to discuss the list.

12. Upon reviewing the above list, the subcommittee Vice-Chairs will consider a number of steps to address any outstanding issues, including (i) inviting the Permanent Representative or his or her designated representative to a meeting with subcommittee members; (ii) preparing a reminder or follow-up letter to the relevant Member State, to be signed by the Committee Chair or the CTED Executive Director; or (iii) making a recommendation to the Committee to defer the deadline for certain Member States (e.g., States in transition or in conflict). Meetings convened pursuant to (i), above, will be arranged with the assistance of the Committee Secretariat and CTED. The Vice-Chair will inform the Committee of the meeting's outcome.

13. The Chair or CTED will bring to the attention of Committee members any request from Member States for an extension of the deadline. Extensions should generally be limited to no more than three months. Upon receipt of a request for an extension of three months or less, the Chair will reply to the requesting Member State through a three-day silence procedure. Should the request be for an extension of more than three months, the subcommittees may convene a meeting to decide whether the request will be approved and, and if so, the length of the extension to be granted.

## **V. Posting the list**

14. A list of all member States will be posted on the Committee's website. The list will indicate, in each case, the date on which the stocktaking cover letter and associated documents were transmitted to the Member State by the Chair and the date on which the response was received.