



GENERAL DELEGATE INFORMATION GUIDE

**UN Food Systems Pre-Summit
Rome, Italy, 26 – 28 July 2021**



Contents

| | |
|--|---|
| I. General Pre-Summit Information | 3 |
| Overview of Activities | 3 |
| Pre-Summit Program | 4 |
| Affiliated Sessions | 4 |
| Government Guidance Note for Member-States | 5 |
| About the Pre-Summit virtual platform..... | 5 |
| II. Registration of Pre-Summit Participants | 6 |
| Virtual registration | 6 |
| Accreditation upon arrival at the venue | 6 |
| III. Health & Safety | 6 |
| Health Protocol..... | 6 |
| Medical Emergencies..... | 7 |
| Insurance Disclaimer | 7 |
| IV. Travel & logistics | 7 |
| Visa/Regulations for Entry into Italy..... | 7 |
| On ground transport..... | 8 |
| Accommodation | 8 |
| V. About the Pre-Summit Venue | 8 |
| Disability access..... | 9 |
| Wireless internet: | 9 |
| VI. Practical Information for Rome | 9 |
| Currency and credit cards..... | 9 |
| Exchange rates | 9 |
| Weather..... | 9 |
| Time zones..... | 9 |
| Electricity supply | 9 |
| VII. More information | 9 |



I. General Pre-Summit Information

Under the leadership of UN Secretary-General António Guterres, and in partnership with H.E. Mario Draghi, Prime Minister of Italy, the Pre-Summit of the UN Food Systems Summit will take place from 26-28 July 2021. The event will take a hybrid format, with an in-person component taking place in Rome at the Pre-Summit venue (the headquarters of the UN Food and Agriculture Organization), complemented by a vast virtual program and platform.

The Pre-Summit will set the stage for the Summit in September by bringing together diverse actors from around the world to leverage the power of food systems to deliver progress on all 17 Sustainable Development Goals (SDGs). The event will consolidate all of the substantive work of the Summit into a common vision and initiate commitments to action that will set an ambitious tone in the lead-up to the UN Food Systems Summit in September in the context of the UN General Assembly in New York. The Pre-Summit aims to deliver the latest evidence base and scientific approaches from around the world; strengthen coalitions of action; and mobilize new financing and partnerships.

The UN Food Systems Summit is a People's Summit, and the Pre-Summit is no different. All interested parties are invited and encouraged to follow and engage in the event's activities virtually. The Pre-Summit will therefore bring together thousands of youth, food producers, Indigenous Peoples, civil society, researchers, private sector, finance leaders, policy leaders and Ministers of agriculture, environment, health, nutrition, and finance, among other participants.

Overview of Activities

The Pre-Summit will be held from **Monday, 26 July to Wednesday, 28 July 2021**.

On Monday, 26 July, sessions will include an Opening Plenary to kick-off the 3-day event with an understanding of the year-long Summit progress to date across all Summit workstreams, and then the Official Pre-Summit Ceremony with the UN Secretary-General, H.E. Prime Minister Draghi, and other Heads of State and Government present to set a tone for bold ambition and action to transform food systems in a manner that contributes to the realization of the vision of the 2030 Agenda for Sustainable Development.

On Tuesday, 27 July, sessions will include Ministerial Roundtables to explore country views and priorities in developing national and regional food systems transformation pathways to 2030.

On Wednesday, 28 July, sessions will include a Synthesis Plenary to take stock of themes and ideas from the Pre-Summit, common points emerging across countries and multi-stakeholder coalitions of action, insights from critical voices, and next steps in refining the Summit's ambition. There will then be a Closing Plenary with the UN Deputy Secretary-General and other leaders to conclude the Pre-Summit and reaffirm commitment to bold action and set the stage for the Summit.



There will also be more than 30 parallel sessions on the main program across the three days and more than 100 affiliated sessions of partners.

Pre-Summit Program

The Pre-Summit program is designed to help consolidate all of the substantive work of the Summit over its more than year-long, intensive, and inclusive preparatory process to date and develop an emerging set of conclusions, approaches and accelerated actions in the lead-up to the Summit in September.

The program particularly builds on the inputs from all of the priority workstreams – the Scientific Group, Action Tracks, Food Systems Summit Dialogues, work of the Champions Network and UN Task Force, constituency groups (Member States, civil society, indigenous peoples, private sector, producers, youth, and cities), the [foodsystems.community](https://www.foodsystemscommunity.org/) online platform, and follow up and review.

Delegates can find the main Pre-Summit Program, List of Affiliated Sessions, and a Government Guidance note on the Pre-Summit webpage:
<https://www.un.org/en/food-systems-summit/pre-summit>.

As a UN Summit, simultaneous interpretation in all UN languages plus Italian will be available for all sessions on the main program.

Affiliated Sessions

Given the richness of ideas coming through the Summit's workstreams and self-organizing constituency groups over the past year, the main program sessions will serve to surface their key content and enable the exchange and engagement across all stakeholders.

Affiliated parallel sessions are organized independently of the Secretariat by Member States and a range of leading institutions working on food systems, and these sessions serve a key complementary role in bringing out additional valuable ideas and offering a platform to convene actors around the world to ensure more voices and ideas are heard, and more actors are thinking about how to take action in their own contexts.

The Secretariat has structured three times for affiliated sessions in the morning, mid-day, and evening to avoid any overlap with the main sessions.

Due to the ongoing Covid-19 pandemic, all affiliated parallel sessions will remain virtual in format. Session organizers are hosting these affiliated sessions on their own independent virtual platforms, and the Secretariat will provide a link to each of these for delegates from the Pre-Summit virtual platform so that delegates can have full visibility and join sessions as they see fit.

Click here to find the latest list of [Affiliated Sessions](#).



Government Guidance Note for Member-States

Member States are at the center of this UN Summit process, and this Pre-Summit is primarily a Ministerial-level event, with Ministers invited to engage from all Member States around the world, both in person and virtually. They will join along with leaders from all other constituency groups, including youth, food producers, Indigenous Peoples, civil society, researchers, private sector, finance leaders, and cities.

The Secretariat has prepared a specific guidance note for Member States to share additional information on several topics:

- Opportunities for Ministerial leadership in the Pre-Summit over the three days – through official statements on national pathways for food systems transformation, speaking roles in ministerial roundtables, speaking roles in parallel sessions, and a range of bilateral meetings.
- Registration and Accreditation of Delegations – both virtually and in-person registration is possible within the protocol, and all Member States are requested to share official notification of their delegations with the Special Envoy and Secretariat.
- Details for submission of statements.

Click here to find the latest [Government Guidance Note](#).

About the Pre-Summit virtual platform

As a Peoples Summit, all sessions on the Pre-Summit program will be fully open to participation and engagement from everyone, everywhere. Given the current constraints of COVID-19, a fixed and very limited number of delegates from all constituency groups will attend in-person events in Rome, with thousands of others participating from around the world through a vast virtual platform. This approach will enable meaningful global engagement and inclusion of thousands or even millions of people in countries, cities, and communities all around the globe.

All sessions will have a virtual component, both in terms of speakers and in term of audience, so that those participating virtually are just as included in all programmatic sessions and elements of the Pre-Summit as those participating in person.

The virtual platform will launch registration in early July, and the delegates portion of the platform will be available for use starting from the week before the Pre-Summit event. This will allow all delegates to engage with livestreams of the sessions, as well as to engage with all sessions “on demand” after they are over and once they are uploaded to the virtual platform.

As a UN Summit, delegates will be able to find livestreams and on-demand video of all sessions on the main Pre-Summit program in all UN languages plus Italian.



Food and Refreshments

For those participating in-person at the Pre-Summit in FAO, the organizers will provide for lunch on Monday, Tuesday, and Wednesday, as well as refreshments in the mid-morning and afternoon. Delegates are encouraged to have breakfasts before arrival in the morning.

II. Registration of Pre-Summit Participants

Virtual registration

Registration for the Pre-Summit will launch in early July through the Summit's website and virtual platform. This will be requested for all Pre-Summit participants whether they are attending in-person or they are participating virtually, as all delegates are expected to benefit from engagement in the Pre-Summit virtual platform. This registration will also ensure that delegates are getting the latest event information and communications about activities, updates, and highlights.

Accreditation upon arrival at the venue

Any delegates participating in-person will need to be officially registered in advance of their arrival at the FAO building, either as delegates or staff – the appropriate designation of which will be predetermined and communicated accordingly.

Identification badges will be issued to participants which will also serve as building passes. For security reasons, delegates are required to wear their badges at all times while within the FAO building. It is mandatory to also have a valid identification document (National Identification card and/or Passport) for registration.

When you arrive at FAO, delegates will be required to use the main designated entrance, where delegates will need to show alignment with the event's final COVID protocols and then proceed to the reception area for accreditation and a building pass. To avoid queuing at the Reception area on 26 July, it is warmly recommended that building passes are collected in advance at the Reception Pavilion of FAO Headquarters on 23, 24, or 25 July from 09.00 to 13.00 hours. We kindly ask you to bring your identity card or passport with you. Once you have received the building pass, you will be able to enter. The building pass is valid for the duration of the meeting and must be worn at all times. Admission to FAO premises will at all times require the presentation of your building pass.

III. Health & Safety

Health Protocol

The Pre-Summit organizers are working very closely across the UN, FAO, and with the Italian Government to develop a simple, inclusive, and effective COVID-19 and health



protocol based on the latest scientific information and best practice of what is safe and possible at the time of the event.

Safety and inclusivity are a central priority of the Pre-Summit. In this regard, the organizers are finalizing an effective procedure that will enable all officially invited delegates from all constituencies to participate, and where all countries will be treated in the same way.

A detailed health protocol and measures for mitigation of COVID-19 exposure will be shared with all Member States and expected delegates as soon as possible in July to inform participation in the in-person meetings. This specific protocol will enable officially confirmed delegates to travel and enter the country and venue, subject to specific testing requirements and health measures, without requiring a vaccine and without requiring the same quarantine currently in effect for the general public.

Medical Emergencies

For a serious emergency outside FAO, call 118.

Insurance Disclaimer

The Food Systems Summit Secretariat disclaims all responsibility for medical, accident and travel insurance, for compensation for death or disability compensation, for loss of or damage to personal property and for any other loss that may be incurred during travel time or the period of participation. In this context, it is strongly recommended to secure international medical, accident and travel insurance for the period of participation prior to departure.

IV. Travel & logistics

Travel, hotel arrangements, and logistics will be the responsibility of the delegates themselves. More information to support delegates in making their arrangements can be found below.

Visa/Regulations for Entry into Italy

A valid passport, not expiring for at least six months, is required for entry into Italy. UN staff personnel travelling to Italy with the UN Laissez Passez or Travel Certificate are eligible to getting a visa upon arrival. UN staff members still need to carry their National passports for identification purposes.

The Pre-Summit organizers are working with the Government of Italy to ensure that all officially confirmed delegates will be able to get an Italian national visa specifically to participate in the Pre-Summit event.



On ground transport

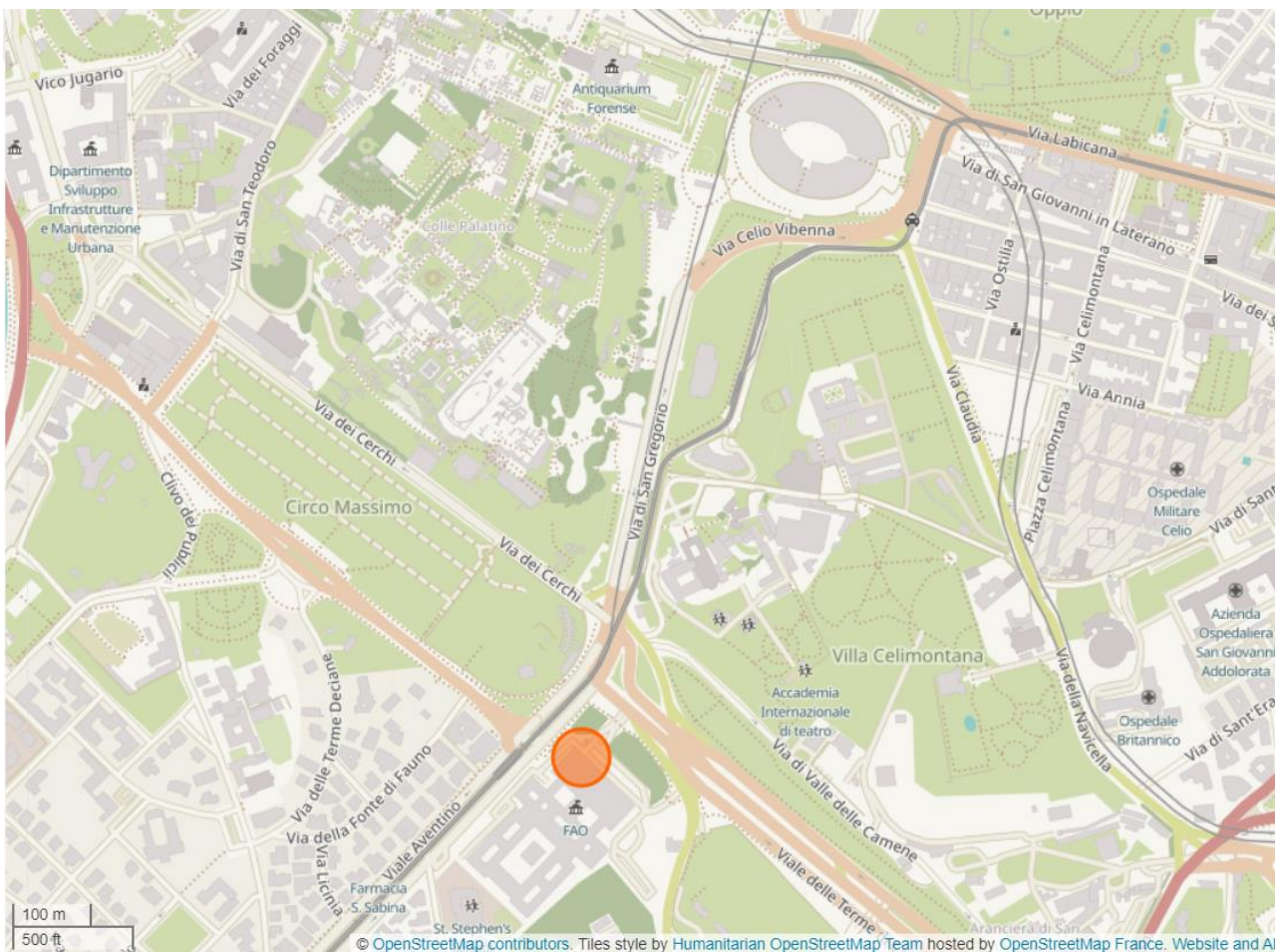
Travelers may use the white taxi service located at the arrivals exit at Fiumicino Airport.

Accommodation

Delegates are free to stay in any accommodation of their choosing. A list of hotels near the venue will be shared in early July in case helpful to delegates in making their arrangements.

V. About the Pre-Summit Venue

The Pre-Summit in-person component will take place at the FAO Headquarters on behalf of the entire UN System. The FAO complex is located in the city centre of Rome, near the Circo Massimo and close to the Colosseum.



<https://osm.org/go/xcXpBpxs?layers=H>



Disability access

The FAO buildings correspond to European Community and Italian disabled facility building codes. All entrances at FAO headquarters are accessible for disabled persons in wheelchairs. Ramps are provided both in Building A and Building D. Accessible restroom facilities are located in Building A – where all sessions will be held – on the ground, first and third floors.

Wireless internet:

Wifi will be available throughout the Pre-Summit venue in the Atrium and in areas accessible by participants. Login information: username: guest_internet, and password: wifi2internet. No computer equipment will be made available to participants by the organizers or FAO.

VI. Practical Information for Rome

Currency and credit cards

The official currency is the Euro (€). It is not possible to pay in other currencies but there are plenty of ATM / cash machines to withdraw money. In addition, most of the restaurants and shops in Rome accept credit cards (but check to be sure).

Exchange rates

The most up-to-date exchange rate can be obtained from **XE.com Online Currency Converter**.

Weather

Up-to-date weather information can be obtained from **EuroWeather**.

Time zones

Rome is GMT + 1. For details on time zones see **Worldclock**.

Electricity supply

Italy has a 220 volts electricity supply, the sockets are 3 round pins in a row.

VII. More information

More information on the UN Food Systems Summit is available on the Summit's website:

<https://www.un.org/en/food-systems-summit>.

For any questions, please contact the Food Systems Summit Secretariat at

FoodSystemsSummit@un.org.