# INFORMATION NOTE COP27
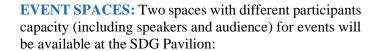# Sharm el-Sheikh
7 November - 18 November 2022

## SDG Pavilion at COP27

**The SDG Pavilion at the 2022 UN Climate Change Conference in Egypt, COP27, will be hosted from 7 November - 18 November 2022**. The SDG Pavilion is hosted by UNDESA and provides a platform for all stakeholders to strengthen synergies between climate action and all the Sustainable Development Goals.

The full schedule of approved events with the corresponding access details will be made available on the SDG Pavilion Website COP27 | United Nations.

**FORMAT:** All events hosted at the SDG Pavilion will be either in person or in hybrid modality, with an average duration of 75 minutes. The pavilion will not be able to hold exhibits.

**LOCATION:** The SDG Pavilion will be hosted at the Sharm el-Sheikh International Convention Centre (SHICC), in Egypt. The address of the venue is International Convention Center, El-Salam Road, Um Marikha Bay, South Sinai Governorate. The location of the pavilion is highlighted on the map in Annex 1.

**EVENT SPACES:** Two spaces with different participants capacity (including speakers and audience) for events will be available at the SDG Pavilion:

a) event space with capacity of 50 participants

b) event space with capacity of 20 participants

**IT-EQUIPMENT\*:** The Pavilion is equipped with the necessary IT equipment, including:

- A laptop (with camera and audio) to connect live speakers to the platform and virtual speakers.
- A monitor to display virtual speakers and any presentations, if desired.

\* An on-site team will assist with the technical set-up.

**HEALTH AND SAFETY:** The SDG Pavilion follows the measures set out in the UNFCCC Code of Conduct.

**ROLE OF THE ORGANIZER:** All event organizers (both in person and hybrid format) are responsible for the event programme and logistics, including:

1. Developing the agenda and inviting speakers
2. **DESA is not responsible for providing accreditation/access for speakers, nor funding. No invitation letters will be issued. These are all organizers' responsibilities.**
3. In case of physical presence from lead organizer and/or speakers, a representative from the lead organizing entity is required to be at the SDG Pavilion at least 15 min ahead of the event to facilitate the proceedings (including testing the technical set up and connecting speakers).
4. Providing the online platform for all speakers to connect (for example, Webex, Zoom, Teams, etc.) and sharing the link with their own networks and expected audience
5. Onboarding all speakers to the platform and bringing them together at the right time
6. Showing PowerPoint presentations (if any) during the event
7. If they wish to do so, broadcasting the event to a provided platform (for example, YouTube or Facebook channel)
8. Publicizing the event

**EVENT APPLICATIONS:** Due to the limited space available, only events that have been approved through this application process will be featured in the event programme on the Conference website. The deadline for application for events is **12 October 2022**. The final decision will be shared shortly after the application deadline.



Event organizers should send the following information at the earliest convenience to jonathan.proksch@un.org with copy to salame1@un.org, which will be included on the SDG Pavilion website:

1. **Access link** to attend the event and link to register, if desired.
2. **Concept note** including the name of the organizing entity, the event title, a short description (less than 100 words), the agenda, the list of potential speakers, and contact person name/email.
3. **Short summary** (less than 100 words) of the event to the SDG Pavilion staff within 2 hours of the conclusion of the event.

## Communications

**Websites**

SDG Pavilion website: COP27 | United Nations

COP27 website: https://www.cop27.eg/#/

**Social Media**

Hashtags: #SDGPavilion, #COP27

**Accounts to follow:**

Twitter: @SustDev
Facebook: www.facebook.com/sustdev
YouTube: https://www.youtube.com/user/uncsd2012

## Contact Information

**SDG Pavilion programme**

Nadine Salame: salame1@un.org

**Communications**

Ariel Alexovich: alexovich@un.org

## COP27 General Information

Please find below the general information about COP27 provided by the host Country. More info can be found at https://cop27.eg/#/

**PROGRAMME OVERVIEW:** The COP27 Climate Action Calendar can be accessed here: Climate Action Calendar.

**LOGISTICAL INFORMATION:** Most recent logistical information for participants will be posted as it becomes available on this site: Logistical Information.

**CODE OF CONDUCT COVID:** The COVID-19 situation will be kept under review in the lead up and during the conference. Appropriate measures will be put in place and announced, as required.

**ACCREDITATION:** All in-person attendees must be accredited through their own entities.

**VENUE:** COP27 will be held at the Sharm el-Sheikh International Convention Centre (SHICC). For further details, please see the site map.

**TRANSPORTATION:** Free shuttle buses will be provided to all COP27 participants. Private transportation will be available upon request.

Information from the COP 27 Presidency, including its goals for the conference, the COP 27 Green Zone, and COVID-19 measures are available on the COP 27 Presidency website.

## Annex 1 - Venues (Blue Zone)