

REFERENCE: EOSG/SLA/2022/2

Executive Director of the United Nations Counter-Terrorism Committee Executive Directorate

The Secretariat of the United Nations presents its compliments to the Permanent Missions to the United Nations and has the honour to request the nomination of candidates for the position of Executive Director of the United Nations Counter-Terrorism Committee Executive Directorate (CTED). This position is at the Assistant Secretary-General level and is based in New York, USA.

The Executive Director of CTED is a member of the Secretary-General's [Global Leadership Team](#), and as such, serves as a role model for the Organization's core values (Integrity, Professionalism and Respect for Diversity) and the desired behaviours of the [United Nations System Leadership Framework](#).

The Secretariat welcomes nominations to supplement the Secretary-General's search and consultations and would especially welcome the nomination of women candidates.

Background

The Security Council established the CTED to assist the work of the Counter-Terrorism Committee and coordinate the process of monitoring the implementation of resolution 1373 (2001). In accordance with Security Council Resolution 1535 (2004) the Secretary-General appoints the Executive Director after consultation with and subject to the approval of the Security Council.

Further information on CTED is available on the following website:
<https://www.un.org/securitycouncil/ctc/>

Nominations must be submitted through the following website:
<https://www.un.org/sg/en/vacancies/index.shtml> by Tuesday, 22 February 2022 (midnight New York time).

The nominating Government is also requested to certify that it is not aware of any allegations against its nominated candidate, that they have been involved, by act or omission, in the commission of any acts that amount to violations of international human rights law or international humanitarian law.

All nominations will be treated with the strictest confidence and short-listed candidates will be contacted directly to undergo an assessment process, reference and background checks, including human rights and conflicts of interest screening.

Duties and Responsibilities

The main task of the CTED and its Executive Director is to support and advise the Committee's plenary and its Chairperson in all their functions while carrying out the day-to-day work of the Counter-Terrorism Committee. The Executive Director also facilitates the provision of assistance programmes to States by strengthening contacts with these and the United Nations system, including the United Nations Office on Drugs and Crime, and relevant international, regional and sub-regional organizations.

Skills and Expertise

The Secretary-General is seeking an individual with the following attributes:

- Demonstrated leadership and management experience with a proven track record of accomplishments at the national, regional or international level;
- Demonstrated expertise in counter-terrorism measures, with a particular focus on ensuring the respect for human rights obligations and the rule of law as the fundamental basis of the fight against terrorism;
- Demonstrated ability to work harmoniously in a multi-cultural team and establish harmonious and effective working relationships both within and outside the organization;
- High commitment to the values and guiding principles of the United Nations and familiarity with the United Nations system, including peacekeeping, human rights, humanitarian and development settings and challenges.

Languages

English and French are the working languages of the United Nations. For this position, fluency in English is required. A working knowledge of another United Nations official language will be an advantage.

Human rights screening

In accordance with the policy for the nomination of candidates, the Secretariat wishes to outline that it is the responsibility of the nominating Government to ensure that each candidate it nominates has not been convicted of or is not currently under investigation or being prosecuted for any criminal offence, or any violation of international human rights law or international humanitarian law. In the case of nominees who have been investigated for, charged with or prosecuted for any criminal offence but were not convicted, the nominating Government is requested to provide information regarding the investigation(s) or prosecutions concerned. The nominating Government is also requested to certify that it is not aware of any allegations against its nominated candidates that they have been involved, by act or omission, in the commission of any acts that amount to violations of international human rights law or international humanitarian law.

Individuals who are either nominated by Member States or who seek to serve with the United Nations in any individual capacity will be required, if short-listed, to complete a self-attestation stating that they have not committed, been convicted of, nor prosecuted for, any criminal offence and have not been involved, by act or omission, in the commission of any violation of international human rights law or international humanitarian law.

Conflicts of interest screening

All United Nations staff members are expected to uphold the highest standards of efficiency, competence and integrity. Senior leaders in particular, have the responsibility to serve as role models in upholding the organization's ethical standards.

A conflict of interest occurs when, by act or omission, a staff member's personal interests interfere with the performance of their official duties and responsibilities, or call into question their integrity, independence and impartiality. Risk for conflicts of interest may arise from a staff member's engagement in outside (non-UN) employment or occupation; outside activities, including political activities; receipt of gifts, honours, awards, favours or remuneration from external (non-UN) sources; or personal investment. In particular, no staff member shall accept any honour, decoration, favour, gift or remuneration from any Government (staff regulation 1.2 (j)).

Where a real or perceived conflict of interest does arise, senior leaders are obligated to disclose this to the organization without delay. In order to avoid real or perceived family influence or preferential treatment and conflicts of interest that could stem from such situations, the United Nations Staff Rules provide that appointments "shall not be granted to anyone who is the father, mother, son, daughter, brother or sister of a staff member" (staff rule 4.7 (a)).

Short-listed individuals will also be required to complete a pre-appointment declaration of interests for senior positions to identify possible conflicts of interest that may arise and to proactively prevent and manage, as much as possible and in a timely manner, situations in which personal interests may conflict or appear to conflict with the interests of the United Nations, should the individual be appointed to this position.

The Secretariat takes this opportunity of reiterating to the Permanent Missions to the United Nations the assurances of its highest esteem.

11 January 2022