

**Call for Exhibitions at  
the Third United Nations Conference on the Landlocked Developing Countries (LLDC3),  
18-21 June 2024, Kigali, Rwanda**

Information Note

Accredited entities participating in the Third United Nations Conference on the Landlocked Developing Countries (LLDC3), from 18 to 21 June 2024, will have the possibility of organizing exhibitions on the margins of the conference. This includes Member States, UN system entities, private sector entities, civil society organizations, academic institutions, and other institutions attending the Conference.

Exhibitions offer an opportunity for interested parties to raise awareness about their work in LLDCs through the display and distribution of informational material as well as direct contact with a diverse array of stakeholders. Exhibitions will continue for the entire duration of the conference in the designated venue.

Interested organizations are invited to submit their applications to organize an exhibition following these guidelines and using the application form at the following link:

<https://tinyurl.com/LLDC3exhibition>

The application process will remain open until 15 April 2024. No applications will be considered after this date.

All exhibitions will necessitate the physical presence of an organizer. Only one submission per entity will be considered.

The exhibition applications should provide details of the informational material that will be displayed, including its relevance to LLDC3. It should also indicate the main organizer and their contact information, including the name of the on-site contact person and their cellphone.

The selection process will give priority to exhibitions that present and disseminate informational material on specific initiatives and resources that are relevant to or can contribute to the new 10-year Programme of Action for the LLDCs.

Exhibition organizers will be responsible for setting up, managing, and publicizing the exhibition. OHRLLS will not produce flyers, distribute notices, or undertake other publicity efforts for exhibitions. However, the list of exhibitors will be posted on the official LLDC3 website.

Exhibitions are organized under the full responsibility of the organizing entity. However, OHRLLS will ensure the allocation of designated exhibition space for successful applicants.

### *Equipment*

Allocated exhibition space will only be suitable for the distribution and display of physical material. Exhibition booths will tentatively be 3m x 3m each. Detailed information on the installation, operation, and deinstallation logistics for exhibition booths as well as the booth dimensions and facilities will be circulated in due course.

If exhibitors desire to display anything electronically, they will be responsible for setting up the necessary equipment. Organizations will be allowed to bring any equipment needed within the confines of allocated space but would need to clear the premises promptly on the conclusion of the conference.

### *Participation*

All exhibitions will take place within the conference premises. Therefore, all on-site organizers must be registered to participate in LLDC3 by an accredited entity to gain physical access.

Different procedures for accreditation apply to Member States, UN Secretariat, specialized agencies, private sector entities, civil society organizations, academic institutions, and other institutions not part of the government. More information can be found here: <https://www.un.org/en/landlocked/participate>

### *Outreach*

Organizers are responsible for all publicity efforts related to their exhibitions. They are invited to make use of the official LLDC3 X (Twitter) handle, which is #LLDC3. Organizers may bring their own banners but must remove all such material promptly after the conclusion of the conference.

All queries related to exhibitions should be addressed to Yuki Mitsuka ([yuki.mitsuka@un.org](mailto:yuki.mitsuka@un.org)) and Xuqian Qin ([xuqian.qin@un.org](mailto:xuqian.qin@un.org)).