



# COVID-19 MEDEVAC GUIDANCE NOTE

## Quick Guide for COVID-19 Coordinators

25 August 2020



Treatment of COVID-19 patients at the country level remains the First Line of Defence



### Preparatory Phase:



- **Identify** yourself as the [COVID-19 Coordinator](#) in your location and share your contact details
- **Ensure** that a dedicated COVID-19 [Standard Operating Procedure](#) has been produced in your location
- **Establish** a list of COVID-19 [entity Focal Points](#) in your location, including contact information
- **Understand** who is [eligible](#) for COVID-19 Medevac
- **Familiarise** yourself with available [training](#) and other [materials](#)
- **Save** the contact details for the UN MEDEVAC Cell. Tel: +41 22 79 15555, Email: [unmedevac@who.int](mailto:unmedevac@who.int)

### Upon receiving a MEDEVAC alert / request from an entity Focal Point



- **Confirm** with the entity Focal Point that the entity and patient is **eligible** for COVID-19 MEDEVAC
- **Liaise** with entity Focal Point and/or the TMP\* for patient status info, including **COVID-19 verification**
- **Confirm** with entity Focal Point that the patient / any poss. eligible escort has **valid travel documentation**
- **Request** from Focal Point signed copies of **information disclosure consent & liability waiver forms** & any other **authorizations**
- **Alert** the UN MEDEVAC Cell to possible request, share relevant information and highlight any gaps
- **Share** contact details of TMP of patient with UN MEDEVAC Cell
- **Identify** on-the-ground issues to be addressed (including patient transportation) and explore options

### Upon confirmation of COVID-19 MEDEVAC by UN MEDEVAC Cell



- **Advise** the entity Focal Point and/or TMP that the UN MEDEVAC Cell has confirmed the MEDEVAC
- **Support** as needed the exchange of **information** between the TMP/MEDEVAC Cell
- **Obtain** all [required documentation](#) from entity Focal Point and **share** with the UN MEDEVAC Cell
- **Facilitate** efforts to obtain additional documentation, as required
- **Alert** relevant stakeholders in the location to the MEDEVAC in progress, as per the country COVID-19 MEDEVAC SoP
- **Ensure** arrangements are in place to **transport patient** to point of departure of MEDEVAC flight
- If needed (the MEDEVAC Cell will advise), ensure landing authorizations are in place for MEDEVAC flight

### Implementing a COVID-19 MEDEVAC



- **Liaise** with the entity Focal Point, the TMP, the UN MEDEVAC Cell and other stakeholders as per the SoP
- **Provide** documents to enable handover of patient from facility to MEDEVAC team
- **Facilitate release** of patient from treating facility, and **transportation** to point of MEDEVAC departure
- **Confirm patient handover** to Strategic Aviation Operations Centre (SAOC) in UN MEDEVAC Cell
- **Coordinate** handover of patient to incoming COVID-19 MEDEVAC team
- **Verify** patient arrival at destination with UN MEDEVAC Cell and relay information to entity Focal Point

\* TMP is the medical professional directly responsible for providing care for the COVID-19 patient considered for MEDEVAC. The TMP provides the necessary [clinical information](#) to the UN MEDEVAC Cell to validate the need for MEDEVAC and the fitness of the patient to fly. Any such liaison is contingent on the consent of the patient and must be undertaken in line with the confidentiality rules of the referring entity and the [confidentiality](#) guidance from UNMD.