

Posting Title : Senior Human Mobility and Development Officer,P5
Job Code Title : SENIOR SUSTAINABLE DEVELOPMENT OFFICER
Department/ Office : Executive Office of the Secretary-General
Location : NEW YORK
Posting Period : 12 January 2017-2 February 2017
Job Opening number : 17-SUS-EOSG-72853-R-NEW YORK
Staffing Exercise : N/A

United Nations Core Values: Integrity, Professionalism, Respect for Diversity

Special Notice

In keeping with the Secretary-General's emphasis on mobility, candidates who have served with Offices Away from Headquarters, Regional Economic Commissions, Field Operations or Agencies, Funds and Programmes are encouraged to apply. Secretariat staff members selected for a position in the Executive Office of the Secretary-General (EOSG) will retain their current contractual status and they will not retain their right of return to their current post. Those with current appointments limited to a specific Department, Office or Mission and will be given similar appointments limited to service in the EOSG. Likewise, external candidates who are selected will be given appointments limited to service in the EOSG. Staff members are reminded of the provisions contained in ST/SGB/2016/8 ("Placement of staff members serving in the Executive Office of the Secretary-General"), and if covered within the scope of that bulletin, may be placed laterally to any vacant position in any organizational unit or duty station.

Org .Setting And Reporting

The Senior Human Mobility and Development Officer reports to the Director of the Sustainable Development Unit (SDU) through the Deputy Director.

Responsibilities

Within delegated authority and under the overall guidance of the Director of the Sustainable Development Unit, the Senior Human Mobility and Development Officer will be responsible for the following duties:

- Keeps abreast of developments and prepares and reviews substantive material for advising and briefing the Deputy Secretary-General and Director of the SDU on migration and human mobility in the context of the 2030 Agenda and the Paris Agreement on Climate Change and the New York Declaration for Refugees and Migrants, including their linkages with peace and security and the sustaining peace agenda, in consultation with

relevant parts of the United Nations system. • Prepares and reviews substantive material for advising and briefing the Deputy Secretary-General and Director of the SDU on combatting xenophobia in all its forms and contributes to UN system-wide global campaign and actions to counter xenophobia, in consultation with relevant parts of the United Nations system. • Coordinates with staff in other units in the Strategic Coordination Team (SCT) and contributes to integrated analysis and planning within the SCT to ensure full consideration of migration and human mobility dimensions within policy priorities, initiatives, programmes and activities. • Contributes to EOSG on UN system initiatives related to the follow up and implementation of the New York Declaration for Refugees and Migrants and the strengthening of global governance of migration and human mobility, in coordination with the Office of the Special Representative of the Secretary-General for International Migration and other relevant parts of the United Nations system. • Ensures implementation of gender mainstreaming guidelines by assessing the implications for men and women of any planned action, including policies or programmes in all areas and at all levels, and contributes to an enabling environment for gender equality and open communication among staff in the SCT and across organizational boundaries. • Follows major intergovernmental processes and meetings dealing with migration and human mobility in the context of sustainable development, including the UN General Assembly (UNGA), the Economic and Social Council (ECOSOC) and major conferences, and maintain substantive communication on migration and human mobility and development issues with different parts of the UN system, in particular the Office of the Special Representative of the Secretary-General for International Migration, Member States, and other stakeholders including the civil society. • Monitors policy developments in the international financial institutions, with particular attention to their implications for migration and human mobility, and prepare appropriate advice for use by DSG. • Prepares inputs for speeches and talking points for the Deputy Secretary-General and the Director of the Sustainable Development Unit for meetings and for specialist or non-specialist audiences, in collaboration with relevant parts of the UN Secretariat. • Performs other related duties as required, including accompanying the SG/DSG and the Director of the SDU when travelling.

Competencies

Professionalism: Demonstrated ability to provide innovative leadership on ways to connect human mobility and sustainable development matters prioritized under the 2030 Agenda and to identify key strategic issues, opportunities and risks. Ability to communicate clearly the work of the development team in the SCT. Thinks "outside the box" and takes an interest in new ideas and new ways of working. Demonstrated ability to negotiate and apply good judgment and to forge collaborative working relationship across different disciplines and institutional structures. Demonstrated knowledge of the UN development system; conscientious and efficient in meeting commitments, observing deadlines and achieving results; is motivated by professional rather than personal concerns; shows persistence when faced with difficult problems or challenges; remains calm in stressful situations. **Teamwork:** Works collaboratively with colleagues to achieve integrated analysis and policy advice to meet organizational results; solicits input by genuinely valuing others' ideas and expertise; is willing to learn from others; places team agenda before personal agenda; supports and acts in accordance with final group decision, even when such decisions may not entirely reflect own

position; takes ownership of all responsibilities and honours commitments; shares credit for team accomplishments and accepts joint responsibility for team shortcomings. **Planning & Organizing:** Develops clear goals that are consistent with agreed strategies; identifies priority activities and assignments; adjusts priorities as required; allocates appropriate amount of time and resources for completing work; foresees risks and allows for contingencies when planning; monitors and adjusts plans and actions as necessary; uses time efficiently. **Leadership:** Serves as a role model that other people want to follow; is proactive in developing strategies to accomplish objectives; establishes and maintains relationships with a broad range of people to understand needs and gain support; anticipates and resolves conflicts by pursuing mutually agreeable solutions; drives for change and improvements; shows the courage to take unpopular stands. Provides leadership and takes responsibility for incorporating gender perspectives and ensuring the equal participation of women and men in all areas of work; demonstrates knowledge of strategies and commitment to the goal of gender balance in staffing. **Judgement/Decision-making:** Identifies the key issues in a complex situation, and comes to the heart of the problem quickly; gathers relevant information before making a decision; considers positive and negative impacts of decisions prior to making them; takes decisions with an eye to the impact on others and on the Organization; proposes a course of action or makes a recommendation based on all available information; checks assumptions against facts; determines the actions proposed will satisfy the expressed and underlying needs for the decision; makes tough decisions when necessary.

Education

Advanced university degree (Master's degree or equivalent degree) in migration and human mobility policy, public policy, international development, social sciences, economics or a related field is required. A first-level university degree in the above specializations in combination with two additional years of qualifying experience may be accepted in lieu of the advanced university degree.

Work Experience

A minimum of 10 years of progressively responsible experience in programme management, international development, policy analysis or related area in a broad range of migration and human mobility issues including working with senior officials or Ministers is required. Experience in formulating innovative policy and approaches to international development is required. Experience preparing substantive material for advising and briefing senior managers is required. Experience implementing gender mainstreaming guidelines is required. Experience preparing inputs for speeches and talking points for senior managers is required.

Languages

English and French are the working languages of the United Nations Secretariat. For the post advertised, fluency in English is required. Knowledge of French is desirable. Knowledge of another UN official language is an advantage.

Assessment

Evaluation of qualified candidates may include an assessment exercise which may be followed by competency-based interview.

United Nations Considerations

According to article 101, paragraph 3, of the Charter of the United Nations, the paramount consideration in the employment of the staff is the necessity of securing the highest standards of efficiency, competence, and integrity, including but not limited to, respect for international human rights and humanitarian law. Candidates may be subject to screening against these standards, including but not limited to, whether they have committed or are alleged to have committed criminal offences or violations of international human rights law and international humanitarian law. Due regard will be paid to the importance of recruiting the staff on as wide a geographical basis as possible. The United Nations places no restrictions on the eligibility of men and women to participate in any capacity and under conditions of equality in its principal and subsidiary organs. The United Nations Secretariat is a non-smoking environment. Applicants are urged to follow carefully all instructions available in the online recruitment platform, inspira. For more detailed guidance, applicants may refer to the At-a-Glance on "The Application Process" and the Instructional Manual for the Applicants, which can be accessed by clicking on "Manuals" hyper-link on the upper right side of the inspira account-holder homepage. The screening and evaluation of applicants will be conducted on the basis of the information submitted in the application according to the evaluation criteria of the job opening and the applicable internal legislations of the United Nations including the Charter of the United Nations, resolutions of the General Assembly, the Staff Regulations and Rules, administrative issuances and guidelines. Applicants must provide complete and accurate information pertaining to their personal profile and qualifications, including but not limited to, their education, work experience, and language skills, according to the instructions provided on inspira. Applicants will be disqualified from consideration if they do not demonstrate in their application that they meet the evaluation criteria of the job opening and the applicable internal legislations of the United Nations. Applicants are solely responsible for providing complete and accurate information at the time of application: no amendment, addition, deletion, revision or modification shall be made to applications that have been submitted. Candidates under serious consideration for selection will be subject to a reference-checking process to verify the information provided in the application. Job openings advertised on the Careers Portal will be removed at midnight (New York time) on the deadline date.

No Fee

THE UNITED NATIONS DOES NOT CHARGE A FEE AT ANY STAGE OF THE RECRUITMENT PROCESS (APPLICATION, INTERVIEW MEETING, PROCESSING, OR TRAINING). THE UNITED NATIONS DOES NOT CONCERN ITSELF WITH INFORMATION ON APPLICANTS' BANK ACCOUNTS.