Deputy Executive Director (Management), United Nations Populations Fund

The United Nations welcomes applications for the position of Deputy Executive Director (Management) at the Assistant Secretary-General level. The position is based in the Office of the Executive Director, located in UNFPA Headquarters New York.

In order to ensure a wide pool of candidates for this position, the United Nations Populations Fund would welcome any applications to supplement the Executive Director’s own search and consultations. Applications from women candidates are strongly encouraged.

Applications must include a detailed curriculum vitae of the candidate with full contact information (e-mail and telephone) and must be sent to the United Nations Populations Fund at the following e-mail address: dedmrecruitment@unfpa.org by 28th February 5pm GMT.

Further information on UNFPA is available on the following website: https://www.unfpa.org/

The United Nations Populations Fund is the United Nations sexual and reproductive health agency, working to deliver a world where every pregnancy is wanted, every childbirth is safe and every young person’s potential is fulfilled.

The Deputy Executive Director, Management is accountable to the Executive Director.

Human rights screening

Individuals who seek to serve with the United Nations Populations Fund in any individual capacity will be required, if short-listed, to complete a self-attestation stating that they have not committed, been convicted of, nor prosecuted for, any criminal offence and have not been involved, by act or omission, in the commission of any violation of international human rights law or international humanitarian law.

Conflicts of interest

All United Nations Populations Fund staff members are expected to uphold the highest standards of efficiency, competence and integrity. Senior leaders in particular, have the responsibility to serve as role models in upholding the organization’s ethical standards. A conflict of interest occurs when, by act or omission, a staff member's personal interests interfere with the performance of his/her official duties and responsibilities, or call into question his/her integrity, independence and impartiality. Risk for conflicts of interest may arise from a staff member's engagement in outside (non-UN) employment or occupation; outside activities, including political activities; receipt of gifts, honours, awards, favours or remuneration from external (non-UN) sources; or personal investment. In particular, no staff member shall accept any honour, decoration, favour, gift or remuneration from any Government (staff regulation 1.2 (j)).

Where a real or perceived conflict of interest does arise, senior leaders are obligated to disclose this to the organization without delay. In order to avoid real or perceived family influence or preferential treatment and conflicts of interest that could stem from such situations, the UN Staff
Rules provide that appointments “shall not be granted to anyone who is the father, mother, son, daughter, brother or sister of a staff member” (staff rule 4.7 (a)).

Short-listed individuals will also be required to complete the pre-appointment declaration of interests for senior positions to identify possible conflicts of interest that may arise and to proactively prevent and manage, as much as possible and in a timely manner, situations in which personal interests may conflict or appear to conflict with the interests of the United Nations, should the individual be appointed to this position.