



Reference: UNRWA/2020/asgapplications

Deputy Commissioner-General of the United Nations Relief and Works Agency for Palestine Refugees in the Near East (UNRWA)

The United Nations welcomes applications for the position of Deputy Commissioner-General of the United Nations Relief and Works Agency for Palestine Refugees in the Near East (UNRWA) at the level of Assistant Secretary-General. The position is based at UNRWA Headquarters in Amman.

In order to ensure a wide pool of candidates for this position, UNRWA would welcome any applications to supplement the Secretary-General's own search and consultations. UNRWA strongly encourages applications of women candidates.

Applications must include a detailed curriculum vitae of the candidate with full contact information (e-mail and telephone) and must be sent to UNRWA at the following e-mail address: asgapplications@unrwa.org by 11 May 2020.

Further information on UNRWA is available on the following website:

<https://www.unrwa.org>.

UNRWA is a subsidiary body of the United Nations General Assembly, established pursuant to Resolution 302 (IV) of December 1949. The Agency fulfils its humanitarian and human development mandate by providing protection and essential services to Palestine refugees in the Gaza Strip, the West Bank, Jordan, Lebanon and the Syrian Arab Republic.

The Deputy Commissioner-General is accountable to and deputises for the Commissioner-General (USG). The responsibilities and requirements for the position are attached herewith.

UNRWA is seeking an individual with:

- Capacity to develop a shared vision and strategies, and direct their implementation, for the effective response to the human development needs of the Agency's beneficiaries, in line with the Agency's mandate;
- Demonstrated ability to guide senior managers with diverse functions to develop coherent goals that are consistent with agreed strategies and organisational priorities. Track record in promoting accountability for the delivery of high-quality results by senior managers within allocated time and budget, while also ensuring organizational sustainability through effective resource mobilization;

united nations relief and works agency
for palestine refugees in the near east
وكالة الأمم المتحدة لإغاثة وتشغيل
اللاجئين الفلسطينيين في الشرق الأدنى

representative office
new york

one un plaza
room 1265
united nations
new york, n.y. 10017
usa

t +1 212 963 2255
f +1 917 367 1988

e unrwa-ny@un.org

المكتب التمثيلي
نيويورك

امبنى الامم المتحدة (بلازا)
غرفة رقم ١٢٦٥
نيويورك، نيويورك ١٠٠١٧
الولايات المتحدة الأمريكية

هـ +١ ٢١٢ ٩٦٣ ٢٢٥٥
ف ٩١٧ ٣٦٧ ١٩٨٨

- High level of communication skills in promoting the Agency's messages to internal and external stakeholders. Persuasive, effective in communicating in culturally diverse and politically complex environments;
- An excellent understanding of the United Nations system and mechanisms, including human development operations in complex field settings;
- Impeccable personal and professional integrity.

Human rights screening

Individuals who seek to serve with the United Nations in any individual capacity will be required, if short-listed, to complete a self-attestation stating that they have not committed, been convicted of, nor prosecuted for, any criminal offence and have not been involved, by act or omission, in the commission of any violation of international human rights law or international humanitarian law.

Conflict of interest

All United Nations staff members are expected to uphold the highest standards of efficiency, competence and integrity. Senior leaders in particular, have the responsibility to serve as role models in upholding the organization's ethical standards. A conflict of interest occurs when, by act or omission, a staff member's personal interests interfere with the performance of his/her official duties and responsibilities, or call into question his/her integrity, independence and impartiality. Risk of conflicts of interest may arise from a staff member's engagement in outside (non-UN) employment or occupation; outside activities, including political activities; receipt of gifts, honours, awards, favours or remuneration from external (non-UN) sources; or personal investment. In particular, no staff member shall accept any honour, decoration, favour, gift or remuneration from any Government (staff regulation 1.14-1.16). Where a real or perceived conflict of interest does arise, senior leaders are obligated to disclose this to the organization without delay. In order to avoid real or perceived family influence or preferential treatment and conflicts of interest that could stem from such situations, the UN Staff Rules provide that appointments "shall not be granted to anyone who is the father, mother, son, daughter, brother or sister of a staff member" (staff rule 4.7 (a)).

Short-listed individuals will also be required to complete the pre-appointment declaration of interests for senior positions to identify possible conflicts of interest that may arise and to proactively prevent and manage, as much as possible and in a timely manner, situations in which personal interests may conflict or appear to conflict with the interests of the United Nations, should the individual be appointed to this position.