



CTC & CTED

Special meeting of the Counter-Terrorism Committee and technical session of the Counter-Terrorism Committee Executive Directorate with Member States and relevant international and regional organizations on “Preventing Terrorists from Exploiting the Internet and Social Media to Recruit Terrorists and Incite Terrorist Acts, while Respecting Human Rights and Fundamental Freedoms”

16-17 December, 2015 – United Nations Headquarters - New York

Logistical Note

Venue

The CTC special meeting and the CTED-organized technical sessions will be held in Conference Room 1, United Nations Headquarters, New York. Participants can buy lunch in several cafeterias in the United Nations Conference building.

Participants are invited to pick-up a UN grounds pass at the CTED office (220 East 42nd Street 23rd Floor) on 15 December, before 5:30pm to avoid delays on 16 December (please arrange pick-up in advance with Ms. Sibylle Eschapasse, eschapasse@un.org, +1-917-940-8350). Alternatively, participants are requested to arrive at 9:00 a.m. on 16 December at the UN Visitors Entrance on 1st Avenue and 45th St to obtain a UN grounds pass and to go through a security check. All participants are requested to bring their passports or other Government-issued identity cards. The passes will be valid for the duration of the CTC special meeting and CTED-organised technical sessions.

Accommodation

Participants are requested to arrange their own accommodations. Attached is a list of hotels that are near the UN grounds. A special discounted rate is available at the Hilton Manhattan East for \$235 per night.

Presentations

All panellists delivering presentations are requested to share their presentations with Mr. Matteo Sestito (CTED) at sestito@un.org by 9 December 2015.

Visa requirements

Participants are responsible for their own visa arrangements. Should you require a visa, please present a copy of your invitation letter to the Embassy/Consulate in your home country when applying for a visa.

Air Arrival/Ground Transportation

New York City is served by three major airports.

John F. Kennedy International (JFK) is about 15 miles outside Manhattan, but traffic is often heavy. NYC taxis offer a flat rate to/from Manhattan (current rate is approximately \$52.00 plus 10/20% tip). Depending on the traffic and time of day, the train is often the best option between Manhattan and JFK. **AirTrain** stops at every JFK terminal and connects with both the **NYC Subway** (Howard Beach and Jamaica stations) and **Long Island Railroad** (Jamaica Station).

LaGuardia (LGA) is the closest to Midtown and Upper Manhattan. There are also private bus lines going from LGA to midtown (current rate is approximately \$15.00 run by Supershuttle and GO Airport Shuttle).

Newark-Liberty International (EWR) in New Jersey is the closest to lower Manhattan. The best route into Manhattan, especially at high traffic times of the day, is via **New Jersey Transit** trains, which runs frequently and quickly between the airport and New York's Pennsylvania station (link below). Newark's airport rail station is serviced by **Newark AirTrain**, which stops at every terminal. The taxi fair to/from Newark will cost approximately USD 80.00.

http://www.njtransit.com/rg/rg_servlet.srv?hdnPageAction=AirportConnectionsTo

A map is attached for ease of reference.

Language

Simultaneous interpretation in all six official languages of the United Nations will be provided on an on-available basis for both the CTC special meeting and CTED-organised technical sessions.

Electricity

Electric power is standardized in all states across the USA. It is set at 110 Volts and 60 cycles. If you bring any electrical appliance to the USA, you may need an adaptor to fit the US electrical receptacles. You may also need a converter to change the voltage from 110 volts to 220 volts.

Money

The local currency is the U.S. Dollar. Participants can change money at the airport. ATM machines are generally available mostly near stores and shopping areas. Major credit cards (American Express, Visa, Mastercard) are mostly accepted in hotels, restaurants and shops. Check the icons normally displayed at the entrance.

Time

New York follows the Eastern Standard Time Zone

Insurance

The organizers are not liable for damage/health problems that may arise in connection with the travel or during the event. It is therefore recommended that the participants take out their own travel/health insurance before departure.