

**Workshop under the auspices of the United Nations, in support of the Regular Process for
Global Reporting and Assessment of the State of the Marine Environment, including
Socioeconomic Aspects
Doha, State of Qatar, 28 to 29 November 2018**

Information for participants

Note by the secretariat

I. Background

1. The programme of work for the period 2017-2020 for the second cycle of the Regular Process for Global Reporting and Assessment of the State of the Marine Environment, including Socioeconomic Aspects, developed by the Ad Hoc Working Group of the Whole during its seventh meeting held in New York from 3 to 9 August 2017 and endorsed by the General Assembly later that year, includes in the activities for 2018 the holding of a second round of regional workshops to be held in 2018. The workshops are intended to support the development of the second world ocean assessment by enabling the collection of regional-level data and enabling relevant members of writing teams to meet.
2. In accordance with the guidance to the Bureau adopted by the tenth meeting of the Ad Hoc Working Group of the Whole on 1 March 2018, the Bureau has finalized Guidelines for the second round of Workshops in 2018 to Assist the Regular Process for Global Reporting and Assessment of the State of the Marine Environment, including Socioeconomic Aspects (the “Guidelines”). Pursuant to the Guidelines, workshops are organized under the auspices of the United Nations, in coordination with the secretariat of the Regular Process, represented by the Division for Ocean Affairs and the Law of the Sea, Office of Legal Affairs, United Nations (the “Division”) and with the assistance of members of the Group of Experts and Pool of Experts, as appropriate.
3. According to the Guidelines, the objectives of the workshops are to:
 - a) Support the development of the second world ocean assessment by enabling the collection of regional-level information and data for the preparation of the second world ocean assessment and to enable relevant members of writing teams for specified chapters to meet, and to interact with experts from the region in the fields covered by those chapters;
 - b) Enable the regional experts to understand better the approaches of the Regular Process and to develop their skills in integrated assessment, covering environmental, social and economic aspects;
 - c) Enable the writing teams for the chapters selected for the workshop, with the help of the Joint Coordinators and the members of the Group of Experts of the Regular Process (“the Group of Experts”) who are present, to discuss the structure of their chapter, its relationship with the other chapters of the Outline for the second world ocean assessment (“the Outline”) and responsibilities for developing the chapter text;

d) Provide opportunities for the members of the Group of Experts present to highlight important issues within the Outline other than those of the selected chapters, in order to broaden understanding of the full range of the Regular Process;

e) Consider what learning points / needs and resources may be relevant to the capacity-building inventory of needs and opportunities relevant for the Regular Process being compiled and maintained by the secretariat, and to the multi-stakeholder dialogue (case studies of good practices) and capacity-building partnership event, to be held in early 2019.

f) Consider what capacity-building steps might be taken, both at global and regional levels, in relation to the issues covered by the selected chapters.

II. Host, venue and date of the Workshop

4. The Government of the State of Qatar offered to host a Workshop in support of the Regular Process, from 28 to 29 November 2018, in respect of the Indian Ocean (including the Arabian Sea and the Bay of Bengal), the Red Sea and Gulf of Aden and the ROPME/RECOFI area. The Workshop will be held under the auspices of the United Nations and is organized by the Government of the State of Qatar. The Workshop is the second of two regional workshops that will be held in respect of the region. The first Workshop in respect of the region will be held in Bali, Indonesia, from 8 to 9 November 2018.

5. The Workshop will take place at the Four Seasons Hotel in Doha, State of Qatar, and will start at 9:00 am on 28 November 2018 and end at 6:00 pm on 29 November.

Address : Corniche Street, Doha, Qatar

Telephone : 00974 4494 8888

III. Chair(s) and secretariat support

6. Pursuant to the Guidelines, the host will designate a Chair, or Co-Chairs of the Workshop. The Government of the State of Qatar may consider inviting a member of the Group of Experts and, as appropriate of the Pool of Experts, to be the Chair, or a Co-Chair, of the Workshop. The host may provide guidance, where needed, on what the priorities for the region are, as well as on potential participants and other modalities for the Workshop.

IV. Agenda and activities of the Workshop

7. The provisional agenda of the Workshop, together with relevant documentation, will be posted prior to the Workshop on the website of the Division:

<https://www.un.org/regularprocess/content/second-round-regional-workshops>

8. Capacity-building is one of the core objectives of the Regular Process. Pursuant to the Guidelines, an important part of the Workshop will be the consideration of what learning points/needs and resources may be relevant to the inventory of capacity-building opportunities relevant for the Regular Process being compiled and maintained by the secretariat, and to the

multi-stakeholder dialogue (case studies of good practices) and capacity-building partnership event, to be held in early 2019.

V. Interpretation

9. The Workshop will be conducted in English.
10. Any participant may make a statement in a language other than English. In that case, the participant must provide either interpretation services or a written text of the statement in English. The interpreted version of the statement or the translated version of the written text submitted in English will be considered to be the official text of the statement.

VI. Preliminary information and output of the Workshop

11. The official documentation of the Workshop will be issued in English.
12. The output of the Workshop will take the form of notes by the writing teams on the issues discussed in relation to each of the chapters selected for the Workshop. To deliver these, each writing team will be asked to designate one of its members to take responsibility for the production of these notes. The output will also take the form of a summary of other discussions and presentations taking place in the Workshop. The member(s) of the Group of Experts, of the Pool of Experts, as appropriate, and the secretariat of the Regular Process will help to produce this summary. Provision will be made for participants to comment on a draft of the summary and for the final version to be revised by the chair(s) and representative(s) of the Group of Experts and of the Pool of Experts, as appropriate, in the light of such comments.
13. The secretariat of the Regular Process will play an important role in ensuring that the output of each workshop is captured and presented in a way which will support the work of the second cycle of the Regular Process.
14. The final version of the summary of discussions, which could include (subject to the discretion of the relevant writing team) the notes on specific chapters, will be made publicly available on the Regular Process website.

VII. List of participants

15. The secretariat of the Regular Process, with the support of the Government of the State of Qatar, will publish a list of participants to the Workshop.

VIII. Visa requirements

16. It is the responsibility of participants to establish visa requirements for the host country and any transit countries as may be necessary, including the securing of such visas.

IX. Arrival in Doha, State of Qatar and local transportation

17. All participants arriving in Doha will be provided with transportation from the Protocol Department at the Ministry of Foreign Affairs of the State of Qatar. They will all receive their visa upon arrival and will be transported to the hotel, and from their hotels to the airport upon their departure. Transportation will ONLY be provided back/to the airport.

Moreover, there are several options the participants may consider to commute during their stay in the State of Qatar. The table below outlines the different options available:

Company	Description
Karwa	Hotline: +974 800 8294 Local taxi company where clients are charged per distance travelled. The rate at night is higher than daytime.
Fox Transport	Hotline: +974 4462 2777 Private limousine company operating in Qatar. This service is available upon request.
Uber	Smartphone Application (iOS and Android) Uber is available in Qatar. To use this service, the client must have the application on his/her smartphone. The request is made on the application by pin-pointing their current location for pick up.

X. Climate and clothing

18. The local temperature during November varies from high temperature 80 degrees Fahrenheit to 89 degrees Fahrenheit and low temperature is from 66 degrees Fahrenheit to 74 degrees Fahrenheit.

XI. Voltage

19. The standard voltage in the State of Qatar is 240 V. Participants are recommended to bring travel adaptors to comply with electric current and plugs.



XII. Currency

20. The official currency of the State of Qatar is Qatari Riyals. Currency exchange counters are available at Hamad International Airport, shopping malls and recreational sites throughout the city, all credit card (Visa or Mastercard) are accepted in the State of Qatar.

XIII. Hotel accommodation

21. We encourage all participants to make room reservations directly with the hotel, subject to room and rate availability. Early reservation is advisable. Concerning the reservation at the Four Seasons Hotel, participants can do it under the name "UN Regional Workshop". The rates of the room per night indicated below includes buffet breakfast and premium internet access.

Hotel	Single Room	Deluxe Room
Four Seasons Hotel - Doha	750 QAR	850 QAR
Sheraton Grand Hotel	670 QAR	750 QAR
Hilton Doha Hotel	525 QAR	585 QAR
Movenpick West Bay	450 QAR	485 QAR

XIV. Health

22. All participants are required to obtain medical insurance for the duration of the Workshop. in case of emergency, the recommended hospitals are as follows:
- Hamad Medical Corporation.
 - Al-Ahli Hospital.
 - Al-Emadi Hospital.
 - Turkish Hospital.

XV. Additional information

23. Information on the Workshop can be accessed at the following website:
<https://www.un.org/regularprocess/content/second-round-regional-workshops>.

24. For participants, whose travel is being funded by the United Nations, additional information regarding travel arrangements will be communicated directly to them by the secretariat.