

# **Workshop under the auspices of the United Nations, in support of the Regular Process for Global Reporting and Assessment of the State of the Marine Environment, including Socioeconomic Aspects**

**Guayaquil, Ecuador, 17 -18 December 2018**

## **Information for participants**

### **Note by the secretariat**

#### **I. Background**

1. The programme of work for the period 2017-2020 for the second cycle of the Regular Process for Global Reporting and Assessment of the State of the Marine Environment, including Socioeconomic Aspects, developed by the Ad Hoc Working Group of the Whole during its seventh meeting held in New York from 3 to 9 August 2017 and endorsed by the General Assembly later that year, includes in the activities for 2018 the holding of a second round of regional workshops to be held in 2018. The workshops are intended to support the development of the second world ocean assessment by enabling the collection of regional-level data and enabling relevant members of writing teams to meet.
2. In accordance with the guidance to the Bureau adopted by the tenth meeting of the Ad Hoc Working Group of the Whole on 1 March 2018, the Bureau has finalized Guidelines for the second round of Workshops in 2018 to Assist the Regular Process for Global Reporting and Assessment of the State of the Marine Environment, including Socioeconomic Aspects (the “Guidelines”). Pursuant to the Guidelines, workshops are organized under the auspices of the United Nations, in coordination with the secretariat of the Regular Process, represented by the Division for Ocean Affairs and the Law of the Sea, Office of Legal Affairs, United Nations (the “Division”) and with the assistance of members of the Group of Experts and Pool of Experts, as appropriate.
3. According to the Guidelines, the objectives of the workshops are to:
  - a) Support the development of the second world ocean assessment by enabling the collection of regional-level information and data for the preparation of the second world ocean assessment and to enable relevant members of writing teams for specified chapters to meet, and to interact with experts from the region in the fields covered by those chapters;
  - b) Enable the regional experts to understand better the approaches of the Regular Process and to develop their skills in integrated assessment, covering environmental, social and economic aspects;
  - c) Enable the writing teams for the chapters selected for the workshop, with the help of the Joint Coordinators and the members of the Group of Experts of the Regular Process (“the Group of Experts”) who are present, to discuss the structure of their chapter, its relationship

with the other chapters of the Outline for the second world ocean assessment (“the Outline”) and responsibilities for developing the chapter text;

d) Provide opportunities for the members of the Group of Experts present to highlight important issues within the Outline other than those of the selected chapters, in order to broaden understanding of the full range of the Regular Process;

e) Consider what learning points / needs and resources may be relevant to the capacity-building inventory of needs and opportunities relevant for the Regular Process being compiled and maintained by the secretariat, and to the multi-stakeholder dialogue (case studies of good practices) and capacity-building partnership event, to be held in early 2019.

f) Consider what capacity-building steps might be taken, both at global and regional levels, in relation to the issues covered by the selected chapters.

## **II. Host, venue and date of the Workshop**

4. The Permanent Commission for the South Pacific (CPPS) offered to host a Workshop in support of the Regular Process, from 17 to 18 December 2018, in respect of the South Pacific region. The Workshop will be held under the auspices of the United Nations and is organized by CPPS, with the support of the Government of Ecuador.
5. The Workshop will take place at the CPPS Headquarters, in Guayaquil, Ecuador, and will start at 9:00 a.m. on 17 December 2018 and end at 6:00 p.m. on 18 December 2018.

Address : Av. Francisco de Orellana y Miguel H. Alcívar, Edificio "Las Cámaras" - Torre B - Planta baja,  
Telephone : +593-4-3714390

## **III. Chair(s) and secretariat support**

6. Pursuant to the Guidelines, the host will designate a Chair, or Co-Chairs of the Workshop. CPPS, in consultation with the Government of Ecuador, may consider inviting a member of the Group of Experts and, as appropriate of the Pool of Experts, to be the Chair, or a Co-Chair, of the Workshop. The host may provide guidance, where needed, on what the priorities for the region are, as well as on potential participants and other modalities for the Workshop.

## **IV. Agenda and activities of the Workshop**

7. The provisional agenda of the Workshop, together with relevant documentation, will be posted prior to the Workshop on the website of the Division:  
<https://www.un.org/regularprocess/content/second-round-regional-workshops>
8. Capacity-building is one of the core objectives of the Regular Process. Pursuant to the Guidelines, an important part of the Workshop will be the consideration of what learning points/needs and resources may be relevant to the inventory of capacity-building opportunities

relevant for the Regular Process being compiled and maintained by the secretariat, and to the multi-stakeholder dialogue (case studies of good practices) and capacity-building partnership event, to be held in early 2019.

## **V. Interpretation**

9. The Workshop will be conducted in English.
10. Any participant may make a statement in a language other than English. In that case, the participant must provide either interpretation services or a written text of the statement in English. The interpreted version of the statement or the translated version of the written text submitted in English will be considered to be the official text of the statement.

## **VI. Preliminary information and output of the Workshop**

11. The official documentation of the Workshop will be issued in English.
12. The output of the Workshop will take the form of notes by the writing teams on the issues discussed in relation to each of the chapters selected for the Workshop. To deliver these, each writing team will be asked to designate one of its members to take responsibility for the production of these notes. The output will also take the form of a summary of other discussions and presentations taking place in the Workshop. The member(s) of the Group of Experts, of the Pool of Experts, as appropriate, and the secretariat of the Regular Process will help to produce this summary. Provision will be made for participants to comment on a draft of the summary and for the final version to be revised by the chair(s) and representative(s) of the Group of Experts and of the Pool of Experts, as appropriate, in the light of such comments.
13. The secretariat of the Regular Process will play an important role in ensuring that the output of each workshop is captured and presented in a way which will support the work of the second cycle of the Regular Process.
14. The final version of the summary of discussions, which could include (subject to the discretion of the relevant writing team) the notes on specific chapters, will be made publicly available on the Regular Process website.

## **VII. List of participants**

15. The secretariat of the Regular Process, with the support of CPPS, will publish a list of participants to the Workshop.

## **VIII. Visa requirements**

16. It is the responsibility of participants to establish visa requirements for the host country and any transit countries as may be necessary, including the securing of such visas.

## IX. Arrival in Guayaquil, Ecuador, and local transportation

17. Transfers from the airport to the hotel, and from the hotel to the airport, can be arranged directly with the hotels at the time of reservation, at no additional cost (except for the Marcellus Hotel which does not have this service). Participants may also take a taxi at the airport terminal; taking taxis on the street is discouraged. Taxi fare to any of the suggested hotels will usually be no more than 6 USD.

There are several options participants may consider using to commute during their stay in Ecuador. The table below outlines some of the different options available:

Hotel Taxi Services	At the entrance of any hotel
Mall del Sol Taxi Services	+593-4-2397422
UBER – CABIFY – EASYTAXI	From anywhere in the city (need to install the app on a mobile device)

## X. Climate and clothing

18. The local temperature during December ranges from high temperatures of 32 to 35 degrees Celsius, to low temperatures of 20 s to 25 degrees Celsius.

## XI. Voltage

19. The standard voltage in Ecuador is 110 V. Participants are recommended to bring travel adaptors to ensure compatibility with local electric current and outlets.



## XII. Currency

20. The official currency of Ecuador is the US dollar. Currency exchange counters are available at airport, banks and shopping malls. All major credit cards (Visa or Mastercard) are accepted in Ecuador.

### **XIII. Hotel accommodation**

21. We encourage all participants to make room reservations directly with the hotel, subject to room and rate availability. Early reservation is advisable.

<b>Hotel</b>	<b>Single Room</b>	<b>Deluxe Room (*not mandatory)</b>
Hilton Colón	US\$ 199	US\$ 259
Sheraton	US\$ 133	
Wyndham Garden	US\$ 75	
Marcelius Hotel	US\$ 65	US\$ 88

NOTE: 22% of tax & services must be added to these rates.

### **XIV. Health**

22. All participants are required to obtain medical insurance for the duration of the Workshop. In case of emergency, the recommended hospitals are as follows:

Kennedy Hospital	+593-4-2289666
ONN Hospital	+593-4-2109000

### **XV. Additional information**

23. Information on the Workshop can be accessed at the following website:  
<https://www.un.org/regularprocess/content/second-round-regional-workshops>.
24. For participants, whose travel is being funded by the United Nations, additional information regarding travel arrangements will be communicated directly to them by the secretariat.