

19 February 2024

**Preparatory process for the high-level plenary meeting on
addressing the existential threats posed by sea-level rise**

Excellencies,
Dear colleagues,

We are writing in our capacity as Co-Facilitators of the preparatory process to finalize the organisational arrangements, including on a possible outcome document, for the **high-level plenary meeting of the General Assembly on addressing the existential threats posed by sea level rise**, in accordance with General Assembly decision 78/544 of 16 January 2024.

We are pleased to inform you that we will hold the first introductory briefing on the preparatory process on Friday 23 February 2024 at 3.00pm in Conference Room 1 at United Nations Headquarters. The purpose of the briefing is to provide Member States with a roadmap for consultations leading toward the high-level summit on 25 September 2024, including modalities for the meeting, and on a possible outcome document. Please note that the meeting will be held without interpretation, as per past practice.

In this regard, please find attached an information note (annex 1) providing initiative information regarding the format and timelines for the preparatory process.

We kindly invite all Member and Observer States to this meeting and look forward to your inputs and constructive contributions towards a successful engagement. While delegations will be invited to make general remarks during the introductory briefing, no detailed comments from delegations are expected. There is no established list of speakers for the meeting.

Finally, we would like to take the opportunity to reiterate our strong commitment towards an inclusive and transparent process, and very much look forward to working closely with you towards a successful outcome of the high-level plenary meeting.

Please accept, Excellencies, the assurances of our highest consideration.

Sincerely,



Carolyn Schwalger
Ambassador and Permanent Representative



Maritza Chan Valverde
Ambassador and Permanent Representative