



PRESIDENT OF THE GENERAL ASSEMBLY

30 January 2024

Excellency,

With reference to the attached letter dated 25 January 2024 from the Secretary-General addressed to Member States, I have the honor to inform you that, at the request of the Secretary-General, I will convene an informal plenary meeting on **Friday, 2 February 2024 at 11.30 a.m. in the Trusteeship Council Chamber** to hear a briefing on the liquidity crisis and its possible impacts on the organization. The briefing will follow the joint briefing by the Presidents of the General Assembly and the Economic and Social Council that will start at 10 a.m., at the same venue.

Member States will hear from the following Secretariat officials:

- Mr. Courtenay Rattray, Chef de Cabinet, Executive Office of the Secretary-General
- Mr. Movses Abelian, Under-Secretary-General for General Assembly and Conference Management
- Ms. Melissa Fleming, Under-Secretary-General for Global Communications
- Mr. Atul Khare, Under-Secretary-General for Operational Support
- Mr. Gilles Michaud, Under-Secretary-General for Safety and Security
- Mr. Chandramouli Ramanathan, Controller, Assistant Secretary-General for Programme Planning, Finance and Budget

For further information, your Office may contact Mr. Naci Yildiz, Adviser at my Office, by e-mail: naci.yildiz@un.org

Please accept, Excellency, the assurances of my highest consideration.

A handwritten signature in black ink, appearing to read "Dennis Francis", enclosed in a rectangular box.

Dennis Francis

All Permanent Representatives and
Permanent Observers to the United Nations
New York