

Annex I

I. List of speakers and statements for the general debate

1. The Secretariat has opened the list of speakers for inscription on Tuesday, 17 November 2020. Delegations of Member and Observer States and the European Union wishing to deliver statements are invited to inscribe on the list of speakers at: <https://edelegate.un.int>. In line with resolution 75/4, a list of speakers will be established in accordance with established practices of the Assembly. The provisional list of speakers for the general debate of the Special Session will be made available on Wednesday, 25 November 2020..
2. In accordance with resolution 75/4, each Member and Observer State and the European Union, as well as representatives from relevant organizations attending the Special Session, in line with subparagraphs (a), (d) and (e) of paragraph 3, can submit a pre-recorded statement by their Head of State or Government, head of delegation or other dignitary, which will be played in the General Assembly Hall during general debate of the Special Session, after introduction by their representative who is physically present in the Assembly Hall. Alternatively, representatives physically present in the Assembly Hall may deliver their own statements.
3. Pursuant to resolution 75/4, in addition to the verbatim records of the general debate, the statements delivered by Heads of State and Government or other dignitaries, by means of pre-recorded statements during the Special Session and submitted to the President no later than the day on which the pre-recorded statement is played in the Assembly Hall, will be circulated as a document of the Assembly. Submissions in this regard should be made to estatements@un.org (preferably in Microsoft Word, as well as in PDF format; see para.6 below for more details).

II. Credentials

4. In the light of the challenges posed by COVID-19 and the short duration of the Special Session, the President of the General Assembly has recommended that the Assembly considers accepting the credentials submitted for the seventy-fifth session for purposes of the special session.

III. Registration

5. Registration of official delegations will be carried out by the Protocol and Liaison Service. Missions and offices are required to submit their registration requests for members of their delegations by using the existing online e-Registration system, available through the e-deleGATE portal. Delegations wishing to obtain information on the system may refer to the updated “Guidelines on e-Registration” and “Frequently asked questions” sections posted on the Protocol and Liaison Service website (<http://protocol.un.org>). It should be noted that all registration requests, including requests for VIP passes, must be submitted through the e-Registration system.

IV. Interpretation

6. In order to facilitate the provision of interpretation, verbatim reporting and summary record services, delegations are invited to submit electronic versions of their statements (preferably in Microsoft Word, as well as in PDF format) by email to estatements@un.org well in advance of the meeting but no later than two hours before delivery. The name of the meeting and of the speaker, as well as the agenda item, should be indicated in the subject line of the email and in the heading of the statement. The statements will remain embargoed until their delivery and will then be posted. Only statements delivered at the meeting will be posted in the *Journal*.

7. Statements made in any of the six official languages of the General Assembly are interpreted into the other official languages. Speakers are requested to deliver the statement at a speed that is interpretable. While delegations are increasingly given a time frame in which to deliver their statements, they are kindly requested to do so at a normal speed, to enable the interpreters to provide an accurate and complete rendition of their statements. When statements are delivered at a fast pace, the quality of the interpretation may suffer. It is suggested not to exceed the speed of about 100 to 120 words per minute (as a guide for statements delivered in English) in order to ensure that the statement is delivered at a normal pace.

8. Any speaker may also make a statement in a language other than the official languages. In such cases, in accordance with rule 53 of the rules of procedure of the Assembly, the delegation in question must provide an interpreter from the non-official language into an official language. However, due to the physical distancing guidelines, there will be only limited facilities to accommodate such non-official language interpreters on site. Alternatively, any speaker may also make a pre-recorded video address in any of the six official languages, or in a language other than the official languages. In the latter case, the delegation in question should provide an audio recording of the interpretation into one of the official languages as well as the text of the statement translated into one of the official languages. Special requests for a recording of the interpretation in one of the six official languages should be made in advance, subject to the availability of recording facilities. When the pre-recorded video address in a non-official language is played back and broadcast on the “floor” channel in the original language, the audio of the pre-recorded interpretation will be simultaneously broadcast on the corresponding language channel. Detailed guidelines are provided in Annex II in this regard.

V. Accessibility: arrangements for persons with disabilities

9. Delegations are requested to inform the Secretariat of the accessibility requirements of delegates in order to facilitate participation in meetings. Upon request, adjustments can be made to seating arrangements with a view to enabling the participation of persons with disabilities, in accordance with paragraphs 33 and 34 of General Assembly resolution [73/341](#). For individual requests, please contact the Meetings Support Section of the Department for General Assembly and Conference Management (email: prepwork@un.org; telephone: 212 963 7349) no later than three working days prior to the meeting.

10. The United Nations Accessibility Centre offers assistive information and communications technology to support those with auditory, visual or physical impairments. The assistive devices are available on-site or as a loan to participants with disabilities. The Accessibility Centre is located in the Conference Building (level 1B, by the Secretariat Building escalators). For more information, please visit www.un.org/accessibilitycentre/.

11. A limited amount of printing on demand in Braille is available through the Accessibility Centre with prior notice.

VI. Security

12. The Headquarters complex will remain closed to the public, inclusive of guided tours. The reopening of the complex to the public and the resumption of guided tours will be announced at a later date. Access to the United Nations complex will be restricted to delegates and their staff; staff members of the United Nations Secretariat and of the funds, programmes and agencies of the United Nations system; accredited media; and affiliates who have been issued a United Nations grounds pass. For all government delegations (Member States or observers), grounds passes will be issued at the office of the Pass and Identification Unit, located at 320 East 45th Street. It should be noted that access to the United Nations Headquarters complex will be denied to anyone who is not in the above-listed categories and who is not in possession of a valid grounds pass. To avoid last-minute difficulties, all Governments are requested to ensure the proper accreditation of their delegations.

13. Security related questions or concerns should be directed to Kevin O Hanlon, Chief, United Nations Headquarters, Security and Safety Service, by contacting the Security Event Planning Unit (Captain Charlene Wilson, telephone: 212 963 2867 or 646 322 8231).