17 September 2020

Excellency,

I have the pleasure to refer to the General Assembly decision 74/562 of 22 July 2020 entitled “High-level meetings of the General Assembly in September 2020”. In addition to the information provided in document A/INF/75/4, I invite your attention to the following issues:

**Physical presence in the General Assembly Hall during for the high-level meeting and the general debate**

In order to limit the footprint and number of people in the United Nations Headquarters complex, physical access and presence in the General Assembly Hall during the general debate and the High-level meeting of the General Assembly to commemorate the seventy-fifth anniversary of the United Nations will be limited to one representative per Member State and observer State and for the European Union. The final risk assessment and mitigation measures will be communicated shortly.

**Time limits and introductory remarks**

In the case of pre-recorded statements for the General debate submitted in accordance with decision 74/562, the time limit established (fifteen minutes in keeping with previous practice) shall include the introductory remarks and the video itself. The same applies for the High-level meeting of the General Assembly to commemorate the seventy-fifth anniversary of the United Nations (three minutes for individual delegations and five minutes on behalf of groups).

The representative who is physically present in the Assembly Hall to introduce a pre-recorded statement shall speak from his/her national seat. The introductory remark will be reflected in the verbatim records, which will also make reference to the compilation.

All Permanent Representatives and Permanent Observers to the United Nations
New York
document of the statements delivered by Heads of State or other dignitaries by means of pre-recorded statements and that were submitted no later than the day on which the pre-recorded statement is played in the Assembly Hall. Due to time constrains, it is expected that the introductory remarks will be kept concise.

**Participation of General Assembly observers**

Representatives of intergovernmental organizations and other entities who have received a standing invitation to participate as observers in the sessions and the work of the General Assembly (A/INF/75/3) will be able to follow the proceedings of the general debate and other high-level meetings in Conference Room 1 or Conference Room 2 in the first basement level, where one designated seat will be reserved for each organization with their nameplate.

Those observers that wish to make a statement at the High-level meeting of the General Assembly to commemorate the seventy-fifth anniversary of the United Nations will be invited to inscribe on the list of speakers after the date of the resumption of the High-level meeting is announced (see below under “Exhaustion of the list of speakers”). Additional information on the inscription will be provided in due course.

**Exhaustion of the list of speakers**

As announced in paragraph 18 of A/INF/75/4 concerning the High-level meeting of the General Assembly to commemorate the seventy-fifth anniversary of the United Nations, if the list of speakers is not exhausted on 21 September 2020, the meeting will be suspended at 9 p.m. on that day and will be resumed at a later date to be announced.

Additional information regarding the arrangements for the Summit on Biodiversity, the high-level meeting of the General Assembly on the twenty-fifth anniversary of the Fourth World Conference on Women and the high-level meeting to commemorate and promote the International Day for the Total Elimination of Nuclear Weapons will be communicated shortly.

Please accept, Excellency, the assurances of my highest consideration.

Volkan BOZKIR

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1 Model sentence:
Permanent Representative or other member of the delegation: Mr. President, I have the honour to introduce the pre-recorded statement by [His/Her Excellency Mr./Ms. xxxx, President/Prime Minister of xxx].

[video to be played immediately thereafter]