



THE PRESIDENT
OF THE
GENERAL ASSEMBLY

25 August 2020

Subject: Draft decision entitled “Appointment of members of the Advisory Committee on Administrative and Budgetary Questions”

Excellency,

As indicated in the enclosed note by the Secretary-General (A/74/101/Add.2), the Secretary-General has received notification of the resignation of Matsunaga Takeshi (Japan) from the Advisory Committee on Administrative and Budgetary Questions, effective 15 August 2020. Accordingly, the General Assembly will be required to appoint, at its current session, a person to fill the vacancy for the remaining period of the term of office of Mr. Matsunaga, which expires on 31 December 2022.

Also, as indicated in the note, the Government of Japan has nominated Suzuki Yoriko to fill the vacancy arising from the resignation of Mr. Matsunaga and in a communication dated 10 August 2020, the Secretariat was informed by the Chair of the group of Asia-Pacific States that the candidature of Ms. Suzuki had been endorsed by the group.

Therefore, in accordance with General Assembly decision 74/544 of 27 March 2020 entitled “*Procedure for taking decisions of the General Assembly during the Coronavirus disease 2019 (COVID-19) pandemic*” and decision 74/561 of 21 July 2020 entitled “*Extension of the procedure for taking decisions of the General Assembly during the coronavirus disease (COVID-19) pandemic until the end of August 2020*”, it is my pleasure to place under silence procedure, until 31 August 2020 at noon, a General Assembly decision to appoint Suzuki Yoriko of Japan as a member of the Advisory Committee on Administrative and Budgetary Questions for a term of office beginning on the date of appointment and expiring on 31 December 2022, under sub-item (a) of agenda item 115 [Appointment of members of the Advisory Committee on Administrative and Budgetary Questions].

In light of the fact that the General Assembly, at its 2nd plenary meeting on 20 September 2019, decided to allocate sub-item (a) agenda item 115 to the Fifth Committee and concluded its consideration of the sub-item at its 29th plenary meeting, on 8 November 2019, it is necessary that the General Assembly also takes a procedural decision to reopen consideration of sub-item (a) of agenda item 115 and to consider it directly in the Assembly. Thus, this requisite procedural decision is also placed under the silence procedure referred to above.

All Permanent Representatives and
Permanent Observers to the United Nations
New York

Delegations wishing to make statements in explanations of position are invited to refer to the procedure annexed to this letter. Views on the draft decision should be done via a letter or Note Verbale addressed to the President of the General Assembly via email to opga@un.org. Please clearly indicate the title of the draft decision in the subject line of the communication. If a Member State wishes to have it issued as a document of the General Assembly, the request should subsequently be addressed to the Secretary-General as per the Annex.

I avail myself of this opportunity to express solidarity with Member States who are fighting COVID-19 and extend my sincere condolences for their loss.

Please accept, Excellency, the assurances of my highest consideration.

A handwritten signature in blue ink, consisting of a long, sweeping horizontal stroke that curves upwards and ends in a small loop.

Tijjani Muhammad-Bande

ANNEX
Explanation of position

After adoption, Member States wishing to make an explanation of position (except co-sponsors who are not allowed to make an explanation under rule 88 of the rules of procedure) may do so in any of the following ways, without prejudice to the delegations' rights under the rules of procedure to explain their position at the first plenary meeting to be held in order for the General Assembly to take note of the decision after the cessation of the precautionary measures as soon as the circumstance allow:

- Option 1: electronic versions of the statements in explanation of position received within two weeks of the end of the silence procedure will be posted on the [e-delegate](#) portal, under Plenary announcements. Please indicate the title of the draft decision/resolution in the subject line of the e-mail to be sent to Ms. Cassandra Price Taveras at pricec@un.org in the General Assembly Affairs Branch.
- Option 2: Member States can address their communication to the President of the General Assembly (to be sent to opga@un.org as per details in the letter). If received prior or within the hour following the end of the silence procedure, it will then be circulated in a subsequent letter from the President to all Member States. If received afterwards, it will be posted on the [e-delegate](#) portal. Please clearly indicate the title of the draft decision/resolution in the subject line of the communication.
- Option 3: Member States can also address a communication to the Secretary-General requesting the issuance of their communication.
 - Such communications should be addressed to the Secretary-General and signed by the permanent representative or chargé d'affaires, a.i., of the permanent mission to the United Nations.
 - The communications should indicate the session of the General Assembly, and the number and title of the agenda item under which circulation is requested, using the agenda of current session of the Assembly.
 - A scanned copy of the original signed communications (PDF version) as well as their Microsoft Word versions should be sent together to the Executive Office of the Secretary-General (sgcentral@un.org) with a copy to gaab@un.org and dms@un.org to facilitate processing. If versions in any other United Nations official languages are available, they should be included electronically with a clear indication of the original language and/or which language versions are to be used for reference only.