



THE PRESIDENT  
OF THE  
GENERAL ASSEMBLY

6 August 2019

Excellency,

Further to my letter dated 9 July 2019, I have the honour to enclose herewith the logistics note for the High-level meeting on universal health coverage to be held on 23 September 2019.

Please accept, Excellency, the assurances of my highest consideration

A handwritten signature in blue ink, reading "M. ESPINOSA".

María Fernanda Espinosa Garcés

All Permanent Representatives and  
Permanent Observers to the United Nations  
New York

## High-level meeting on Universal Health Coverage

23 September 2019

### Logistics Note

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#### 1. Overview

In accordance with General Assembly resolution 73/131 and decision 73/522, the General Assembly High-level meeting on Universal Health Coverage will be held on Monday, 23 September 2019.

The High-level meeting will focus on the theme: Universal Health Coverage: moving together to build a healthier world.

The schedule of the meeting will be as follows:

9:00-9:30 a.m.	Opening Segment (Trusteeship Council Chamber)
9:30 a.m.-1:00 p.m.	Plenary Segment (Trusteeship Council Chamber)
3:00-5:30 p.m.	
11:00 a.m.-1:00 p.m.	Multi-stakeholder Panel 1 (ECOSOC Chamber)
3:00-5:00 p.m.	Multi-stakeholder Panel 2 (ECOSOC Chamber)
5:30-6:00 p.m.	Closing Segment (Trusteeship Council Chamber)

The High-level meeting shall approve a concise and action-oriented political declaration agreed in advance by consensus through intergovernmental negotiations, to be submitted by the President of the General Assembly for adoption by the Assembly.

#### 2. Opening, plenary and closing segments

The opening segment will feature statements by the President of the General Assembly, the United Nations Secretary-General, the Director-General of the World Health Organization, the President of the World Bank Group, as well as an eminent high-level champion of universal health coverage.

The plenary segment will comprise statements by Member States and observers of the General Assembly.

The closing segment will comprise summaries of the multi-stakeholder panels and concluding remarks by the President of the General Assembly.

Seating for Member States of the General Assembly will follow the General Assembly seating protocol and will be 1+1 for each delegation in the Trusteeship Council Chamber.

### *List of speakers*

In a letter dated 9 July 2019 to Member States and observers of the General Assembly, the President of the General Assembly informed that the list of speakers for the plenary segment will be established in accordance with established practices of the Assembly, and that the time limit for statements will be three minutes for individual delegations and five minutes for statements made on behalf of a group of States.

Representatives of Member States wishing to speak during the plenary segment are encouraged to submit their requests for inscription to the list of speakers through the e-Speakers system, which will be accessible at <https://delegate.un.int> from Monday, 19 August 2019, at 9:00 a.m. EDT, until Monday, 16 September 2019, at 5:00 p.m. EDT. An automated e-mail acknowledgement will be sent within one hour of receipt of request for inscription. The provisional list of speakers will be made available in September 2019, prior to the High-level meeting.

Observers wishing to speak during the plenary segment are kindly requested to inscribe to the list of speakers through the Secretariat ([vrastiak@un.org](mailto:vrastiak@un.org)) by Monday, 16 September 2019.

PaperSmart Services will be available for the plenary segment. Delegations are kindly requested to submit electronic versions of their statements for posting on the PaperSmart portal to [papersmart@un.org](mailto:papersmart@un.org). The title and the date of the meeting should be indicated in the subject line of the e-mail. Member States and Observers who cannot deliver their statement within the timeframe of the plenary segment may also submit their statement to PaperSmart.

### **3. Multi-stakeholder panels**

The two multi-stakeholder panels will be held in parallel to the plenary segment, and will address the following themes:

Panel 1: Universal Health Coverage as a driver of equity, inclusive development and prosperity for all.

Panel 2: Accelerating Multi-sectoral and Multi-Stakeholder Action and Investments for achieving Universal Health Coverage.

Each of the two multi-stakeholder panels will be co-chaired by two representatives, one from a developed country and one from a developing country, to be appointed by the President of the General Assembly from among the Heads of State or Government attending

the High-level meeting, in consultation with Member States, taking into account gender equity, level of development and geographical representation.

Each multi-stakeholder panel will include speakers invited by the President of the General Assembly. The President of the General Assembly may invite parliamentarians, local governments, the heads or senior representatives of relevant United Nations entities, development partners, civil society, the private sector, academia, medical associations, indigenous leadership and community organizations to serve as speakers on the panels, taking into account gender equity, level of development and geographical representation. Discussions in the multi-stakeholder panels are intended to be interactive in nature and there will be no pre-established list of speakers. Time limits for interventions will be two minutes for all delegations.

There will be an informal seating arrangement in the ECOSOC Chamber for the multi-stakeholder panels, with designated seating for Member States and observers of the General Assembly and other stakeholders on a first come, first served basis.

#### **4. Participation of Member States and observers**

Member States are encouraged to participate in the High-level meeting, including the multi-stakeholder panels, at the highest possible level, preferably at the level of Heads of State and Government, and to consider including in their national delegations ministers from all relevant ministries, as appropriate, as well as representatives such as parliamentarians, mayors and governors, representatives of civil society, including non-governmental organizations, indigenous leadership, community organizations and faith-based organizations, academia, philanthropic foundations, the private sector and universal health coverage networks, with due regard to gender equity.

Observers of the General Assembly are also invited to be represented at the highest possible level.

#### **5. Participation of other stakeholders**

The United Nations system, including funds, programmes and specialized agencies, including the World Health Organization, regional commissions and relevant envoys of the Secretary-General, are invited to participate in the High-level meeting, as appropriate, and are urged to consider relevant initiatives, such as the International Health Partnership for UHC2030, in support of the meeting, particularly with regard to sharing evidence and good practices, challenges and lessons learned.

Non-governmental organizations with relevant expertise that are in consultative status with the Economic and Social Council are invited to register with the Secretariat to attend the meeting.

Members of civil society, non-governmental organizations, the private sector, academia, development partners and other relevant initiatives are invited to make a fundamental

contribution to the process in terms of raising awareness of the importance of universal health coverage and its contribution towards the achievement of the Sustainable Development Goals.

The President of the General Assembly drew up a list of other relevant representatives of relevant non-governmental organizations, civil society organizations, academic institutions and the private sector who may attend the High-level meeting and participate in the interactive multi-stakeholder hearing and the multi-stakeholder panels, taking into account the principles of transparency and equitable geographical representation, with due regard to the meaningful participation of women. The list was submitted to Member States for their consideration on a non-objection basis. The final list of approved organizations was circulated to Member States on 27 March 2019.

## **6. Registration of members of official delegations**

Members of the parties of Heads of State or Government, Vice- Presidents, Crown Princes or Princesses and Ministers will be registered by the Protocol and Liaison Service. Missions/offices are required to submit their registration requests by using the online system “eRegistration” available through the eDelegate Portal at <https://delegate.un.int>. The deadline for registration to all high-level meetings during the high-level period of the 74<sup>th</sup> session of the General Assembly is Friday, 13 September 2019.

## **7. Access arrangements**

### *Access for Member States and Observers*

In addition to the UN grounds pass needed to access the UN premises, secondary access cards will be required to enter the opening, plenary and closing segments and multi-stakeholder panels in the Trusteeship Council Chamber and the Economic and Social Council Chamber respectively.

For that purpose, every Permanent Mission will be issued two cards for access to the Trusteeship Council Chamber and two cards for access to the Economic and Social Council Chamber. These secondary access cards, issued by the Protocol and Liaison Service, are transferable amongst members of a delegation.

The secondary access cards for Member States and observers will be distributed by the Protocol and Liaison Service on Thursday, 19 September 2019 between 10:00 a.m. and 5:00 p.m. in Conference Room B. Thereafter, access cards may be collected in the Protocol Office at Room S-0200 during office hours.

Due to the limited capacity of the conference rooms, delegations of observers of the General Assembly are invited to send an expression of interest to attend the High-level meeting to [UHCHLM@un.org](mailto:UHCHLM@un.org) no later than 5:00 p.m. EDT on 10 September 2019. Access and seating will be allocated on a first come, first served basis, and secondary access cards will be distributed by the Protocol and Liaison Service on Thursday, 19 September 2019

between 10:00 a.m. and 5:00 p.m. in Conference Room B. Thereafter, access cards may be collected in the Protocol Office at Room S-0200 during office hours.

#### *Access for specialized agencies*

Specialized agencies of the United Nations are invited to send an expression of interest to attend the High-level meeting to [UHCHLM@un.org](mailto:UHCHLM@un.org) no later than 5:00 p.m. EDT on 10 September 2019. Access and seating will be allocated on a first come, first served basis, and secondary access cards will be distributed by the Protocol and Liaison Service on Thursday, 19 September 2019 between 10:00 a.m. and 5:00 p.m. in Conference Room B. Thereafter, access cards may be collected in the Protocol Office at Room S-0200 during office hours.

#### *Access for UN entities*

United Nations entities, including funds and programmes, are invited to send an expression of interest to attend the High-level meeting to [UHCHLM@un.org](mailto:UHCHLM@un.org) no later than 5:00 p.m. EDT on 10 September 2019. Access and seating will be allocated on a first come, first served basis, and participants should expect an email with details on time and location at which the secondary access cards are to be collected.

#### *Access for NGOs and other stakeholders*

The registration process for representatives of non-governmental organizations with ECOSOC consultative status and other organizations with special accreditation will close on 9 August 2019 via the UN Indico platform. Once the applicant has been approved to participate and received a confirmation email, they should expect to receive details about the time and location at which the special event ticket is to be collected.

Due to security restrictions for the High-Level week of the General Assembly, access to the UN will be via the checkpoint at 46<sup>th</sup> Street and 2<sup>nd</sup> Avenue. Please note that for security purposes, a government issued photo ID is required (1) to receive the special events ticket and (2) to enter the United Nations compound. Participants should arrive one hour prior to the start of the event to ensure enough time for the mandatory airport-standard security screening.

## **8. Media and Accreditation**

Media are welcome to cover the High-level meeting and to conduct press encounters, in accordance with the United Nations media accreditation procedure. The accreditation for the High-level meeting closes on 2 September 2019.

The information on press encounters can be found at the Media Accreditation and Liaison Unit (MALU) website, under Media Alert (<http://www.un.org/en/media/accreditation/alert.shtml>). For any other media inquiry other than accreditation, please contact the Office of the President of the General Assembly (Mr. Mark Seddon at [seddon@un.org](mailto:seddon@un.org))

Regarding accreditation, media accompanying Heads of State or Government or Heads of Delegation, including official photo and video, must request media passes in advance through the eAccreditation system on the e-Delegate portal: <https://delegate.un.int/>. Media members who wish to apply independently should follow the instructions at: <http://www.un.org/en/media/accreditation/accreditation.shtml>.

All members of the media, with valid pass, will be escorted to designated media areas by MALU. Questions or concerns should be directed to MALU at [malu@un.org](mailto:malu@un.org) or 212-963-6934. Information on media arrangements during the high-level week can be found at <http://www.un.org/en/media/accreditation/unga.shtml>

## **9. Webcast**

The United Nations Webcast services will provide live streaming coverage of the High-level meeting in 6 languages as well as on-demand coverage (recorded video) in English and original language, through the UN Web TV website at: <http://webtv.un.org>. The coverage will include the opening segment, plenary segment, the multi-stakeholder panels and the closing segment.

## **10. Documentation, Statements, Non-official language interpretation and Accessibility**

In order to facilitate the provision of interpretation services, 20 copies of the statement to be delivered should be submitted to the conference officers' desk located at the rear of the Trusteeship Council chamber at least 30 minutes before the statement is delivered. Delegations wishing to circulate their statements are invited to submit PDF versions of their statements via email to [papersmart@un.org](mailto:papersmart@un.org) no later than two hours in advance of delivery. The name of the meeting should be indicated in the subject line of the email and in the heading of the statement. The statements will remain embargoed until their delivery and then posted.

Statements made in any of the six official languages of the General Assembly are interpreted into the other official languages. Any speaker may also make a statement in a language other than the official languages. In such cases, in accordance with rule 53 of the Rules of Procedure of the Assembly, the delegation in question must provide either an interpreter from the non-official language into an official language, or a written text of the statement in one of the official languages to be read out by a United Nations interpreter. On the basis of this interpretation or the written text which is accepted by the Secretariat as representing the official text of the statement, it will be interpreted into the other official languages by United Nations interpreters.

When a written text is provided, the delegation concerned should make available to the interpreter someone who knows the language in which the statement is to be delivered and the official language into which it has been translated, to guide the interpreter through the translated text and to ensure synchronization between the speaker and the interpreter. Detailed arrangements for interpretation from non-official languages, including access by non-United Nations interpreters to the interpreter booths in the conference room, must be made in advance through the Meetings Management. The interpreter or the guide provided by the delegation should be brought by the delegation to the conference officers' desk in the conference room 30 minutes prior to the delivery of the statement.

Closed captioning (CART services) will be provided for the opening, plenary and closing segments as well as for the multi-stakeholder panels of the High-level meeting.

The United Nations Accessibility Centre offers assistive information and communication technology to support audio, visual as well as physical impairments. The assistive devices are available on-site or as a loan to participants with disabilities. The Accessibility Centre is located in the Conference Building, Room S-1B032 (Level 1B) by the Secretarial Building escalators.

The DGACM Documents Assistance Centre (DAC) located in the North Delegates Lounge in Room CB-0264 is a central point of support for delegates seeking documentation assistance.