



THE PRESIDENT  
OF THE  
GENERAL ASSEMBLY

7 February 2019

Excellency,

Further to my letter dated 28 November 2018, please find enclosed herewith the logistics note for the high-level event on 'Women in Power' to be held on 12 March 2019. Please note that due to the high interest in the event, the high-level event will be extended to start at 9.00 am.

For further information, your Office may contact my Deputy Chef de Cabinet, Ambassador Yanerit Morgan ([yanerit.morgansotomayor@un.org](mailto:yanerit.morgansotomayor@un.org)) and Adviser, Ms. Eva Schafer ([eva.schafer@un.org](mailto:eva.schafer@un.org)).

Please accept, Excellency, the assurances of my highest consideration.

A stylized, handwritten signature in dark ink, reading 'M. F. ESPINOSA'.

María Fernanda Espinosa Garcés

All Permanent Representatives and  
Permanent Observers to the United Nations  
New York

## **High-level event on “Women in Power”**

**12 March 2019**

### **Logistics Note**

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#### **1. Overview**

The President of the General Assembly will host a high-level event on ‘Women in Power’ on 12 March 2019. The high-level event will bring together senior leaders and other participants from governments, observers of the GA, the UN system, private sector and civil society to identify barriers that hinder women’s full participation and leadership, and to share best practices that can accelerate women’s empowerment in this area.

The schedule of the meeting will be as follows:

09:00-09:20 a.m.	Opening segment (Trusteeship Council Chamber)
09:20-10:30 a.m.	High-level roundtable: ‘How Women Leaders Change the World’ (Part I) (Trusteeship Council Chamber)
10:30-11:45 a.m.	High-level roundtable: ‘How Women Leaders Change the World’ (Part II) (Trusteeship Council Chamber)
11:45 a.m.-1:00 p.m.	High-level roundtable: ‘Future of Women’s Leadership’ (Trusteeship Council Chamber)
1:15-2:45 p.m.	High-level luncheon with young women leaders (Delegates Dining Room, by invitation only)

#### **2. Registration and seating for Member States**

The high-level event will be open to Member States of the General Assembly registered for the sixty-third session of the Commission on the Status of Women. The deadline for registration to the sixty-third session of the Commission on the Status of Women is 27 February 2019.

Seating for Member States of the General Assembly will follow the General Assembly seating protocol for the 73rd session. Member States will be assigned two seats: one at the table and one adviser seat.

### **3. High-level roundtables**

Each high-level roundtable will include speakers invited by the President of the General Assembly. The introductory statements by all speakers is expected to last around 30 minutes, after which the floor will be open for informal interventions.

Discussions in the high-level roundtable are intended to be interactive in nature, and there will be no pre-established list of speakers. Time limits for interventions will be two minutes.

PaperSmart Services will be available for the high-level event. Delegations are kindly requested to submit electronic versions of their interventions for posting on the PaperSmart portal to [papersmart@un.org](mailto:papersmart@un.org). The title and the date of the meeting should be indicated in the subject line of the e-mail. Member States and observers who cannot intervene within the timeframe of the high-level roundtables may also submit it to PaperSmart.

### **4. Participation of other stakeholders**

#### *a. Observers of the General Assembly and the United Nations system, including funds, programmes and specialized agencies*

Observers of the General Assembly and the United Nations system, including funds and programmes, and specialized agencies of the United Nations, will have designated seating on a first come, first served basis.

#### *b. Access for NGOs*

A limited number of seats in the 3rd floor gallery of the Trusteeship Council Chamber will be available to representatives of non-governmental organizations in consultative status with the Economic and Social Council (ECOSOC) that are registered to participate in the sixty-third session of the Commission on the Status of Women. The registration for non-governmental organizations in consultative status with ECOSOC to participate in CSW has been concluded. The use of the seats will require secondary tickets, to be distributed on a first-come first-served basis in the Visitor Lobby of the General Assembly Building on 11 March 2019 at 3.00 pm.

### **5. Media Accreditation and Liaison**

Media are welcome to cover the high-level event and to conduct press encounters, in accordance with the United Nations media accreditation procedure. The accreditation for the sixty-third session of the Commission on the Status of Women closes on 7 March 2019.

Regarding accreditation, media accompanying Heads of State or Government or Heads of Delegation, including official photo and video, must request media passes in advance through the eAccreditation system on the e-Delegate portal: <https://delegate.un.int/>. Media members who wish to apply independently should follow the instructions at: <http://www.un.org/en/media/accreditation/accreditation.shtml>.

For any media inquiry other than accreditation and liaison, please contact the Office of the President of the General Assembly (Mr. Mark Seddon at [seddon@un.org](mailto:seddon@un.org)).

## **6. Webcast**

The United Nations Webcast services will provide live streaming coverage of the high-level event in 6 languages as well as on-demand coverage (recorded video) in English and original language, through the UN Web TV website at: <http://webtv.un.org>. The coverage will include the opening segment and the high-level roundtables.