



TETĀNGUÉRA NDIVE
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INFORMATION NOTE

Latin America Regional Review Meeting of the Vienna Programme of Action for Landlocked Developing Countries for the Decade 2014–2024

DATE: 27-28 July 2023

VENUE: Crowne Plaza Hotel - Asunción, Paraguay

1. MEETING DETAILS

The Latin America Regional Review of the Vienna Programme of Action for LLDCs for the Decade 2014–2024 jointly organized by the Government of Paraguay, the United Nations Office of the High Representative for Least Developed Countries, Landlocked Developing Countries and Small Island Developing States (UN-OHRLLS) and the United Nations Economic Commission for Latin America and the Caribbean (UN-ECLAC) will be held on 27-28 July 2023 at the Crowne Plaza Hotel in Asunción, Paraguay.

The meeting will be attended by Senior Officials from Landlocked Developing Countries (LLDCs), transit countries in Latin America, development partners, relevant UN agencies and other relevant international organizations.

2. MEETING FORMAT

The meeting will be fully in-person.

For more information about the meeting, visit UN-OHRLLS' web site:

<https://www.un.org/ohrls/events/high-level-latin-america-regional-review-meeting-vienna-programme-action-landlocked>

3. REGISTRATION

Participating delegates and press members must be accredited online by completing the form available on the Ministry of Foreign Affairs website: <https://www.mre.gov.py/acreditaciones/sinlitoral>. Accreditations must be accompanied by a digital photograph in jpg format (up to 1.5 mb), passport size (4cm x 4cm), and a validation by official note, signed by the head of the respective delegation or the press organization.

The online accreditation system will be available until Sunday, July 23, 2023
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Accreditations will be mandatory for all activities, and they may be requested by security staff at any time.



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4. VISA AND IMMIGRATION REQUIREMENTS

Courtesy visas on arrival will be issued based on the list of those delegates who have successfully completed their accreditation before July 23, 2023.

Courtesy visas will be issued at the Diplomatic Representations and Consular Offices of Paraguay abroad for those delegates who have satisfactorily completed their accreditation before July 23, 2023.

Please note that UN-OHRLS and UN-ECLAC **DO NOT MAKE VISA ARRANGEMENTS** for participants.

United Nations staff travelling on a United Nations laissez-passer (UNLP) do not require a visa to enter to Paraguay (https://iseek.un.org/system/files/novisawithlp_2.pdf)

5. TRAVEL

Travel arrangements for sponsored participants will be made through UN-OHRLS. UN-OHRLS will provide sponsored participants with a round trip economy class air ticket and daily subsistence allowance (DSA), on a first come first serve basis and in accordance with United Nations travel guidelines.

Travel will be booked through our agent American Express Travel (AMEX) on the official travel dates. Any personal deviation from the official itinerary should be communicated to: Ms. Thelma Adomah-Akrofi at thelma.adomah-akrofi@un.org

No air tickets should be purchased by the sponsored participants themselves unless prior authorization has been received from UN-OHRLS.

6. HOTEL ACCOMMODATION

The host country has blocked a limited number of rooms available at the hotels designated below for delegates attending the High-Level Latin American Regional Meeting for the Review of the Vienna Programme of Action for Landlocked Developing Countries for the Decade 2014-2024. All room reservations must be made by each participating delegation, or by the Diplomatic Missions accredited to the Government of Paraguay, through the host country focal points, indicated in paragraph 15 (Contact details).



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HOTEL GRANADOS PARK

Address: Estrella esquina 15 de Agosto, Asunción.

- | | |
|----------------------------|-----------|
| - Standard Single | - 65 USD |
| - Junior Single | - 75 USD |
| - Luxe Presidential Single | - 90 USD |
| - Other | - 175 USD |

HOTEL CROWNE PLAZA

Address: Cerro Corá N.º 939, Asunción.

- | | |
|----------------------|---------------------|
| - Standard Single | - 80 USD +10% IVA |
| - Standard Doble | - 85 USD +10% IVA |
| - Executive Single | - 110 USD +10% IVA |
| - Premium Suite | - 300 USD +10% IVA |
| - Presidential Suite | - 500 USD + 10% IVA |

HOTEL GUARANÍ

Address: Oliva esquina Independencia Nacional, Asunción.

- | | |
|--|-----------|
| - Concept Single | - 65 USD |
| - Concept Single Superior (1 adult) | - 70 USD |
| - Concept Doble Queen (2 adults) | - 75 USD |
| - Concept Doble Matrimonial (2 adults) | 80 USD |
| - Concept Suite (2 adults + 1 child up to 5 years old) | - 100 USD |

HOTEL PALMAROGA

Address: Palma N.º 853, Asunción.

- | | |
|-------------------|----------|
| - Standard doble | - 70 USD |
| - Standard triple | - 85 USD |

Other hotels:

HOTEL SHERATON

Address: Avenida Aviadores del Chaco 2066, Asunción.

- | | |
|------------------------|--------------------------------|
| - Classic Single | - 150 USD + 10% IVA (weekdays) |
| - Classic Doble | - 160 USD + 10% IVA (weekdays) |
| - Sheraton Club Single | - 180 USD + 10% IVA (weekdays) |
| - Sheraton Club Doble | - 190 USD + 10% IVA (weekdays) |
| - Suite | - 250 USD + 10% IVA (weekdays) |

FACTORÍA HOTEL

Address: Dr. Morra 813, Asunción.

- | | |
|--|-----------|
| - Senior Executive Eugenio 40 m2, doble matrimonial o twin | - 140 USD |
| - Senior Executive Eugenio 40 m2, triple suite + 1 child | - 195 USD |
| - Premier Suite Emiliano 85 m2, family suite + 2 children | - 195 USD |
| - Suite Loft Bernardino 85 m2 | |



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HOTEL BOURBON

Address: Avenida Sudamericana 3104, Luque.

All participants are kindly requested to note that the meeting organizers will not provide hotel accommodation to those who fail to arrange their hotel accommodation through the host country focal points.

For sponsored participants, UN-OHRLLS will provide Daily Subsistence Allowance (\$205 as at 1 July 2023)¹

7. AIRPORT RECEPTION AND TRANSPORTATION

As a courtesy of the Paraguayan Government, transport will be organized for participants as follows: (i) transportation from Silvio Pettrossi International Airport (ASU) to selected hotels; (ii) from selected hotels to the Meeting venue; (iii) from the Meeting to the reception (and vice versa); and (iv) from selected hotels to Silvio Pettrossi International Airport (ASU).

In order to properly coordinate assistance at the airport, kindly provide the host country focal point the itineraries of both private and commercial flights of delegations. Delegations will receive a badge for their luggage in order to facilitate their recognition. Badges will be sent to the registered email address at the time of accreditation and must then be printed and be placed visibly in each piece of luggage.

8. HEALTH REQUIREMENTS

All participants must comply with the health requirements established in the corresponding protocols issued by the Ministry of Public Health and Social Welfare of the Republic of Paraguay, from entry and throughout the stay of the delegations. These include the international yellow fever vaccination card.

At the moment there is no requirement for a COVID-19 PCR test/vaccination card to enter Paraguay.

9. CURRENCY

The official currency of Paraguay is the Guaraní (PYG), with circulating banknote denominations of Gs. 2,000, 5,000, 10,000, 20,000, 50,000 and 100,000, and circulating coins of Gs. 50, 100, 500 y 1.000. A large majority of foreign currencies are convertible into Guaraní (PYG) and vice versa, in banks and exchange offices.

¹ DSA is subject to change



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Official exchange rate as of 6/28/2023

<u>Currency</u>	<u>PYG/ ME</u>
United States Dollar (USD)	7.279,87 = 1 USD
Euro (EUR)	7.943,79 = 1 EUR
Bolivian Boliviano (BOB)	1.062,13 = 1 BOB
Argentine Peso (ARS)	28,46 = 1 ARS
Uruguayan Peso (UYU)	193,64 = 1 UYU
Chilean Peso (CLP)	9,11 = 1 CLP
Brazilian Real (BRL)	1.502,74 = 1 BRL
Peruvian Sol (PEN)	2.005,53 = 1 PEN

Paraguayan Central Bank: <https://www.bcp.gov.py/webapps/web/cotizacion/monedas>

Major credit cards are accepted in most hotels, restaurants and stores.

Taxes: Value Added Tax (VAT), between 5% and 10%.

10. VENUE

The High-Level Latin America Regional Review Meeting of the Vienna Program of Action for Landlocked Developing Countries for the Decade 2014-2024 will be held at the premises of the Crowne Plaza Asunción Hotel, located at 939 Cerro Corá Street, in Asunción, Paraguay, about 18 km from the Silvio Pettirossi International Airport (ASU) in Luque, with an approximate travel time of 25-30 minutes by car.

For logistical reasons, access to the Conference Room may be limited to a number of delegates from each delegation.

Dress code: business/formal.



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City of Asunción

Asunción, officially *Nuestra Señora Santa María de la Asunción*, is the capital and most populous city of Paraguay. Founded in 1537, it is one of the oldest cities in Latin America and boasts a rich history, wide range of cultural attractions and recreational spaces.

Some places of interest in the Capital are: the Historical Center of Asunción, the Bay of Asunción, the Lopez Palace, the Manzana de la Rivera, the Museum Casa de la Independencia, the Municipal Theater Ignacio A. Pane, the National Pantheon of Heroes, the Museum of the Cabildo of Asunción, the Metropolitan Cathedral of Asunción, and the Church of the Incarnation.

11. PARTICIPANTS

The Meeting will be attended by the following participants invited jointly by the United Nations and the Government:

- (a) Ministers and representatives of the Landlocked Developing Countries;
- (b) Representatives of Transit countries;
- (c) Representatives of development partners countries;
- (d) Local participants;
- (e) Officials from the United Nations system;
- (f) Experts from international, regional and sub-regional organizations; and
- (g) Other participants, including representatives the private sector, academia and other civil society organizations.

12. LANGUAGES

The official languages of Paraguay are Spanish and Guarani.

The Meeting will be conducted in Spanish and English, and simultaneous interpretation will be available on the Meeting premises.

13. SECURITY

The Government of the Republic of Paraguay will provide security and public order at the venue hosting the Regional Meeting.

Access to the Meeting premises, the affected hotels, the airport, and other locations where related activities are taking place will be subject to strict control and security measures. Admission of participants and vehicles will be granted according to the presented valid accreditation.



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14. GENERAL INFORMATION

General Description

Paraguay is a Landlocked Developing Country located in the center of South America, bordered by Argentina, Bolivia and Brazil. Paraguay's time zone is GMT-4. The total area of the country is 406,752 km², with a population of 7,554,796 inhabitants according to official data from the National Institute of Statistics. The international calling code for Paraguay is **+595**.

Weather

In Paraguay, winter lasts from June 21 to September 20, and is characterized by being cool between night and morning, and mild in the afternoon. The average temperature is between 15°C and 20°C, although, being irregular, there is the possibility of very cold days (temperatures around 0°C) and hot days (temperatures around 30°C). During this season, rainfall is scarce; however, it can occur in isolation. The prevailing winds are from the south.

Type of electrical plug

In general, in Paraguay, type C plugs are used. The common voltage is 220 V, and the frequency is 50 Hz. An adapter is recommended.

15. EMERGENCY NUMBERS

Ambulance: 141

Police: 911

Fire: 132

16. CONTACT DETAILS

The Ministry of Foreign Affairs will coordinate national activities of the Latin America Regional Review Meeting.

For any questions or further information needed, kindly contact jointly the following persons:

- **Government of Paraguay:** T.S. Juan José Baruja, Email: jbaruja@mre.gov.py
- **UN-OHRLS:** Nnana Pheto, Email: pheto@un.org; David Martínez, Email: david.martinezsugastti@un.org
- **UN-ECLAC:** Miryam Saade, Email: miryam.saade@cepal.org