

Terms of Reference

Posting Title:	Implementation Guide Copy Editor Consultant (Project of Assistance to Strengthen Participation in and Implementation of the United Nations Fish Stocks Agreement (UNFSA-POA))
Department/Office:	Division for Ocean Affairs and the Law of the Sea, United Nations Office of Legal Affairs (“the Division”)
Duty Station :	Home based (remote work)
Application Deadline :	7 March 2024 (Midnight, New York, USA)
Type of Contract:	Consultancy
Post Level :	Consultant, Level B
Languages Required:	English
Starting Date : (date when the selected candidate is expected to start)	8 April 2024
Duration:	1 Month full-time. 8 April to 8 May 2024
Contract Sum:	5000 USD (paid upon the Division’s confirmation of completion of each phase)

Background

The Project of Assistance to Strengthen Participation in and Implementation of the United Nations Fish Stocks Agreement (UNFSA POA) is a project funded by the European Union through the Food and Agriculture Organization of the United Nations (FAO). It is implemented by the United Nations Office of Legal Affairs through its Division for Ocean Affairs and the Law of the Sea (DOALOS), in cooperation with the FAO. The UNFSA POA aims to contribute to improving the conservation and management of straddling fish stocks and highly migratory fish stocks, in accordance with the United Nations Fish Stocks Agreement, through a series of activities over a three-year period.

The UNFSA POA will seek to address critical capacity barriers and raise awareness at the regional and national levels for the participation in and implementation of the United Nations Fish Stocks Agreement (UNFSA), thereby contributing to the conservation and sustainable use of straddling fish stocks and highly migratory fish stocks, in accordance with the Agreement. In particular, the Project of Assistance will contribute to increasing awareness of UNFSA and its provisions, fostering participation by developing States Parties in this important legal instrument and strengthening the full and effective implementation of UNFSA by all States Parties to it.

The UNFSA POA began in 2022 and has three annual cycles. It comprises four outputs, namely (i) raised awareness of the benefits of participation in UNFSA, as well as the full and effective implementation of its provisions; (ii) improved understanding of the provisions and implementation requirements of the UNFSA; (iii) strengthened capacity of developing States Parties to implement UNFSA at the national level; and (iv) strengthened implementation of UNFSA at the international level. The activities include the preparation of policy briefs, an informational toolkit, and an implementation guide, as well as outreach missions, targeted needs-based technical assistance and the identification of potential areas on which to focus future work to strengthen implementation of UNFSA at the international level.

Expected Duration

1 month, full time from 8 April to 8 May 2024.

Duties and Responsibilities

Under the supervision of the Programme Officer, DOALOS, Office of Legal Affairs, United Nations, the consultant will carry out the copy-editing of the Implementation Guide for the United Nations Fish Stocks Agreement.

The Implementation Guide for the United Nations Fish Stocks Agreement seeks to promote the full and effective implementation of UNFSA by furthering the understanding and awareness of its provisions, as well as the recommendations from the Review Conference. It also serves as an important resource for States considering becoming parties to UNFSA. The Guide describes and elaborates on the provisions of the Agreement, in particular by drawing on its legislative history, relevant guidance (such as the recommendations of the Review Conference, the outcomes of the Informal Consultations of States Parties, FAO and Regional Fisheries Management Organization and Arrangements (RFMO/As) instruments) and relevant examples of State practice at the regional level through RFMO/As or at the national level.

The Copy Editor will carry out the copy editing in accordance with the following:

- UN editorial practice:
 - the Editorial Manual of the United Nations: <http://dd.dgacm.org/editorialmanual/>
 - the UN terminology database available at the following weblinks: <https://unterm.un.org/>
- The Copy Editor will check the presentation of figures, diagrams and tables.
- The Copy Editor will check the list of acronyms/abbreviations to ensure that it is complete.
- The Copy Editor will identify and resolve errors and inconsistencies.

Payment

Due upon positive assessment of the first draft of the Implementation Guide (50%) and upon the positive assessment final outputs (50%) by the Division.

Confidentiality:

The text of the Ocean Governance Studies is under embargo until released by DOALOS and may not be shared with anyone. The Copy Editor should contact DOALOS for any questions they may have.

Education

A university degree in communication, English studies, or related disciplines.

Work Experience

At least 5 years of professional experience as copy-editor of strategy documents, public policy or similar reports and publications. A portfolio demonstrating extensive experience communicating technical knowledge products in English into clear terms for policy makers and the interested public.

Experience editing United Nations documents and working on ocean issues is desirable.

Experience working on fisheries is an asset.

Languages

For this position, Fluency in English with excellent drafting skills required. Knowledge of another UN official language is an asset.

TO APPLY TO THIS CONSULTANCY:

Please send an email to rachel.lucas@un.org (with a copy to doalos@un.org)

Closing date: 7 March 2024

**** Female candidates are strongly encouraged to apply ****