



ASHI Surviving Dependant Checklist

I. Surviving Dependant Contact Information

Please submit the following applicant information with the documentation below:

- Full Name
- Date of Birth
- Phone Number
- Email
- Full Address (*Street, City, Zip Code, Country*)

II. Required Documentation Checklist

- **Proof of Identification - Surviving Applicant**

Please include a copy of your passport (preferred) or other legal ID that states your full name, DOB and nationality.

- **Proof of Identification - Other eligible Dependant/s**

If applicable, please include a copy of passport (preferred) or other legal ID that states full name, DOB and nationality for each eligible dependant.

- **Copy of Death Certificate of Deceased Retiree**

- **Benefit Confirmation Letter from Pension Fund***

Please include a copy of the letter issued by the Pension Fund certifying entitlement to benefits for the surviving applicant and any additional eligible dependant/s. The letter should include the surviving beneficiary's UNIQUE ID, RETIREE NUMBER and BENEFITS AMOUNT.

- **ASHI Application****

The United Nations ASHI application form can be found on the dedicated website www.un.org/insurance. Please ensure that all applicable fields are completed.

**If you have more than one RETIREE NUMBER, please specify and provide all.*

***This only applies to surviving dependants of staff members who died in active service.*

*****Please Note: To expedite processing, please ensure that all sections are completed.**

