

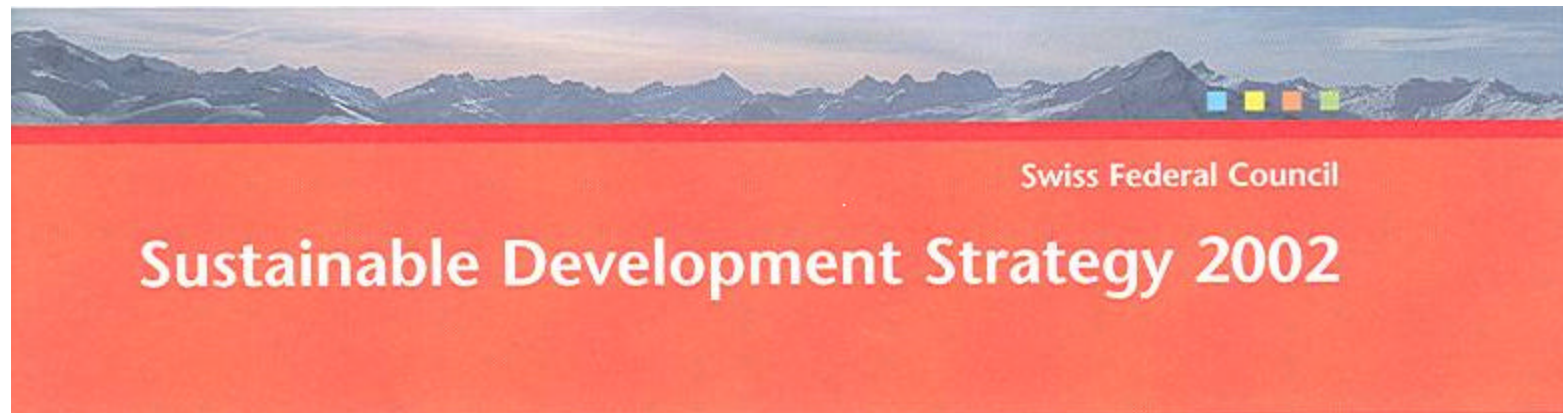
## Session 2

# **Integrated Product Policy (IPP) and sustainable public procurement**



# Outline

- ? Sustainable development strategy
- ? Integrated Product Policy
- ? Sustainable public procurement (ecological, economic and social dimensions)
- ? Sustainable aspects within the existing procurement law
- ? Implementation
- ? Success factors for sustainable public procurement
- ? Contacts
- ? Links





# Sustainable Development Strategy 2002

## Area of action: financial policy

### Measure 4: **Introduction of an integrated product policy IPP**

To ensure that the principles of sustainable development are also put into practice in relation to products (goods and services), the Federal Council supports the introduction of an **integrated product policy (IPP)**. Through the creation of a more favourable national and international framework, **the Federal Council is seeking to shift public sector and consumer demand towards products that meet high economic, environmental and social standards.**

Throughout **their life cycle** (planning, production, use and disposal), products and services are to comply with stringent economic, environmental and social requirements. ....

## **Technical report to measure 4 of the SD strategy**

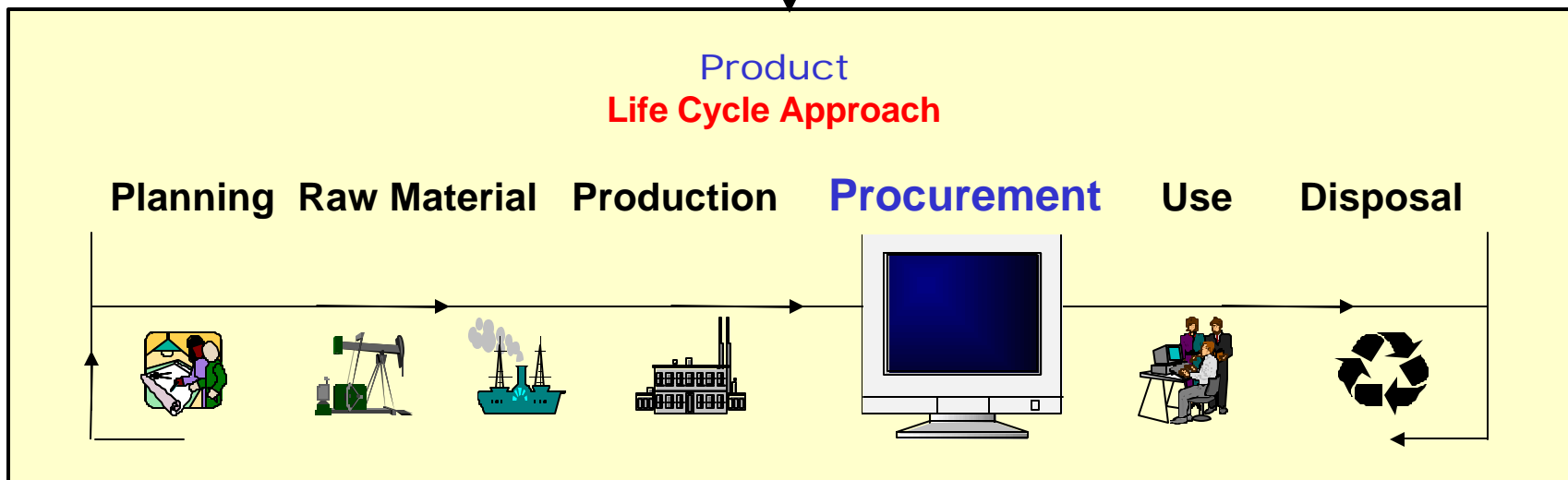
### **Sub-area of Public Procurement:**

- Clarification of the legal room for manoeuvre (internationally and nationally) for taking into consideration the ecological and social aspects of public procurement.
- Creation of optimal conditions - especially from the legal point of view - for taking sustainable factors into consideration whilst respecting the international ban on discrimination.
- Making available tools, guidelines, information and training (appropriate, simple and practical) that are systematic and in compliance with legislation.

# Integrated Product Policy IPP

## Civil society (supply and demand side)

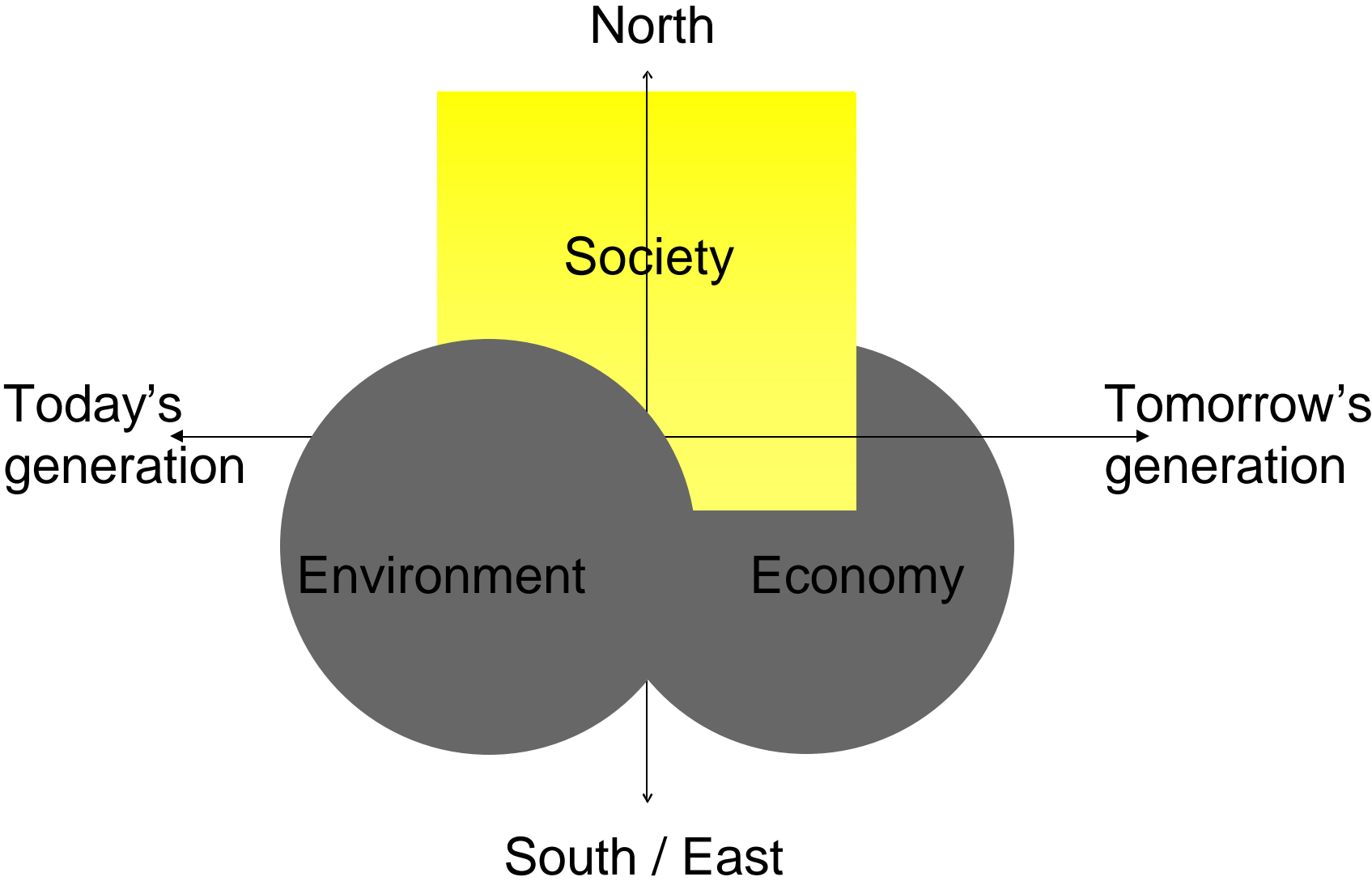
manufacturing industry, financial world, trade and industry, consumers



## Government/ Administration (regulation)

**environmental policy**, procurement policy, economy and trade policy, **finance policy**, agricultural policy, product liability and standards policy, development policy, **social policy**, energy policy, transport policy, etc.

# Sustainable Public Procurement





## **Sustainable Public Procurement means:**

respecting the four procurement principles

- ? Transparency
- ? Equal treatment
- ? Promotion of competition
- ? Efficient spending of public money

when taking into account

- social, environmental and economic criteria

**Sustainable public procurement is broadly accepted and welcomed by the different stakeholders.**





## Sustainable aspects within the existing procurement law

Society	Environment	Economy
Art. 8 BoeB, conditions of entry  (for domestic bidders)	Art. 12 BoeB Technical specifications  Art. 21 BoeB Award criteria	Art. 21 BoeB Award criteria

**The economically most  
advantageous bid has  
to be awarded!**

**Best value for money.**



## Instruments for the implementation of

### Art. 8 BoeB, conditions of entry (for domestic bidders)

- Self declaration (declaration of conformity) through the supplier
- General terms and conditions: Contract penalty
- Controlling instruments

### Measures for not complying with Art. 8 BoeB

- Revocation of the award
- Exclusion from the procedure
- Demand of the fixed penalty

# Instrument « self declaration »



Beschaffungskommission des Bundes  
Commission des achats de la Confédération  
Commissione degli acquisti della Confederazione  
Swiss Federal Procurement Commission

**Compliance with conditions of employment, provisions on employee protection and salary parity between men and women: declaration of the party tendering for work on contract**

I hereby confirm, in my capacity as a member of the management of the company named below,

Name and address:

.....  
.....

that our company together with the subcontractors, against whom we have recourse, will in respect of services provided in Switzerland comply with conditions of employment and the provisions on employee protection and salary parity between men and women.

**Conditions of employment:** this refers to those conditions which appear in the collective employment agreements and the standard employment contracts or in their absence, the customary conditions of employment in the region and in the profession.

**Provisions on employee protection:** Federal Act on Employment in Business, Trade and Industry (Employment Act, Classified Compilation of the Federal Law 822.11) and the Federal Act on Accident Insurance (Accident Insurance Act: Classified Compilation of the Federal Law 832.20).

**Salary parity between men and women:** Federal Act on the Equal Treatment of Women and Men (Gender Equality Act, Classified Compilation of the Federal Law 151.1).

I have taken note of the information for parties tendering for work on contract relating to this form ([www.beschaffung.admin.ch](http://www.beschaffung.admin.ch)).

Place and date .....

Valid signature .....

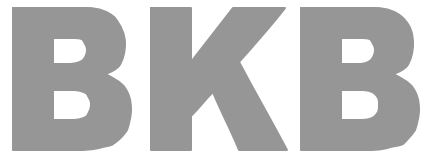


Sekretariat BKB  
BBL, Holzikofenweg 36, CH-3003 Bern  
Tel. 031 322 38 50, Fax 031 325 50 09

[bkb@bbl.admin.ch](mailto:bkb@bbl.admin.ch)  
<http://www.beschaffung.admin.ch>

C:\Documents and Settings\u80718774\Local Settings\Temporary Internet Files\OLK12\01550\_SelbstDeklar-EinhaltArbBedingung-031222-e.doc





Beschaffungskommission des Bundes  
Commission des achats de la Confédération  
Commissione degli acquisti della Confederazione  
Swiss Federal Procurement Commission

**Compliance with Conditions of Employment,  
Occupational Health and Safety Regulations, and  
Gender Pay Equity Provisions: Declaration by the Supplier  
(Sector: printing industry)**

I hereby confirm, as an executive officer, that our company  
(name and address:)

---

---

and also the subcontractors or sub suppliers engaged by the company  
comply with the Conditions of Employment, Occupational Health and Safety  
Regulations, and Gender Pay Equity provisions listed below:

**Conditions of Employment:** Articles 201–224 of the collective bargaining agreement (GAV) between Viscom, representing employers, and comedia and Syna, representing employees (2005–2008). This includes the provisions relating to the following areas: reciprocal rights and obligations, working hours, shift work, overtime, brief absences from work, leave, public holidays, other paid leave, sick pay, maternity pay, accident pay, educational leave, pay during military service, employment, temporary employment, dismissal, remuneration principles, minimum wage levels, adjustments to pay, 13th month's salary, supplements, meal allowances.

**Occupational Health and Safety Regulations:** Federal Act on Employment in Industry, Trade and Commerce (Employment Act; SR 822.11) and the Federal Act on Accident Insurance (UVG; SR 832.20).

**Gender Pay Equity:** Federal Act on Equality between Women and Men (Gender Equality Act; SR 151.1).

Place and date: \_\_\_\_\_

Legally valid signature: \_\_\_\_\_

## **Controlling instrument for the monitoring of pay equity in public procurement practices**

- Pilot phase in five companies completed
- Promoting direct responsibility and self-assessment for companies accompanied by regular inspections
- Prerequisite for the self-monitoring is an in-depth knowledge of statistics. Federal bodies provide experts at request.

Summary:

[http://www.un.org/esa/sustdev/sdissues/consumption/spp\\_web\\_info.htm](http://www.un.org/esa/sustdev/sdissues/consumption/spp_web_info.htm)



# Instruments for the implementation of

## Art. 12 BoeB, technical specifications

- Ecological product criteria (recommendations)
  - stationeries (G/F)  
[http://www.bbl.admin.ch/bkb\\_kbob/beschaffungswesen/00254/00256/00508/index.html?lang=de](http://www.bbl.admin.ch/bkb_kbob/beschaffungswesen/00254/00256/00508/index.html?lang=de)
  - all purpose cleaners (fall 2005)
  - procurement of sustainable grown timber (G,F)  
[http://www.bbl.admin.ch/bkb\\_kbob/publikationen/00631/index.html?lang=de](http://www.bbl.admin.ch/bkb_kbob/publikationen/00631/index.html?lang=de) -> Nr. 2004/2
- Mandatory standards
  - ICT procurement standard (G,F)  
<http://internet.isb.admin.ch/internet/informatikstandards/standardindex/01737/index.html?lang=de&verz4=gesamt>
  - ICT operation standard (G,F)  
<http://internet.isb.admin.ch/internet/informatikstandards/standardindex/01738/index.html?lang=de&verz4=gesamt>



# Instruments for the implementation of

## Art. 21 BoeB, award criteria

- Life cycle costing, whole life costing, (TCO)
    - price
    - service costs
    - maintenance costs
    - costs of replacement parts
    - disposal costs
- } Consider time span to make the bids comparable!

# Training and further education of the purchasers

? New training concept

? Teach the teachers

? Pilot courses (under way)

? Regular courses fall 05

Organisations

Ethics / Corruption

Legal framework

Strategies

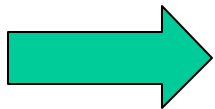
Procurement principles

Trends  
Projects

Economics

## Resource and environment management of the federal administration (RUMBA)

The environmental quality of the centrally purchased goods influences significantly the environmental performance of the federal agencies.



request from the procurement body to purchase products and services that are less harmful to the environment (e.g. ICT equipment, stationeries, heating, catering, buildings).

**The Sustainable Public Procurement activities on the federal level may be seen as a contribution to the implementation of the Marrakech process.**



## **Success factors for sustainable public procurement**

- ✓ SD strategy / commitment
- ✓ Centralised procurement organisation
- ✓ Conducive legal framework
- ✓ Leading procurement body
- ✓ Interdisciplinary co-operation of competent partners
- ✓ Raising awareness of all stakeholders involved in public procurement
- ✓ Handbooks, practical aids, ecological product criteria
- ✓ Training of the purchasers
- ✓ International collaboration and information



## Contacts

### **Eveline Venanzoni**

Ecological Purchasing Service

BUWAL / SAEFL

Swiss Agency for the Environment, Forests and Landscape

T +41 31 322 93 19 F +41 31 324 79 78

e-mail: [eveline.venanzoni@buwal.admin.ch](mailto:eveline.venanzoni@buwal.admin.ch)

[www.produkte-umwelt.ch](http://www.produkte-umwelt.ch) (-> Implementation of IPP)

### **Elisabeth Vogt**

Federal Procurement Commission, Secretary

BBL / FOBL

Federal Office for Buildings and Logistics

T +41 31 322 38 50

e-mail: [elisabeth.vogt@bbl.admin.ch](mailto:elisabeth.vogt@bbl.admin.ch)

[www.beschaffung.admin.ch](http://www.beschaffung.admin.ch)



## Links

- BKB (Federal Procurement Commission):  
[www.admin.ch/beschaffung](http://www.admin.ch/beschaffung) (G,F)
- SAEFL Swiss Agency for the environment, products section:  
[www.produkte-umwelt.ch](http://www.produkte-umwelt.ch) (G,F,I,E)
- Swiss Sustainable Development Strategy 2002:  
[www.are.admin.ch/are/en/nachhaltig/strategie/index.html](http://www.are.admin.ch/are/en/nachhaltig/strategie/index.html) (G,F,I,E)
- GIMAP Interactive guide on public procurement: [www.gimap.ch](http://www.gimap.ch) (G,F)
- Information on Eco-Labels: [www.labelinfo.ch](http://www.labelinfo.ch) (G)
- KBOB: [www.kbob.admin.ch](http://www.kbob.admin.ch) (G,F,I)
- RUMBA (EMS in Federal Administration): [www.rumba.admin.ch](http://www.rumba.admin.ch) (G,F,I)
- IGöB Interest group on ecological purchasing (goods and services):  
[www.igoeb.ch](http://www.igoeb.ch) (G,F)
- KöB: (Ecological construction) [www.eco-bau.ch](http://www.eco-bau.ch) (G,F)

G: German; F: French; I: Italian; E: English