



Fourteenth Session of the Permanent Forum on Indigenous Issues
New York, 20 April - 1 May 2015

**Guide of Participation of NEW Indigenous Peoples Organizations
(IPOs) and Academic Institutions**



The Secretariat of the Permanent Forum on Indigenous Issues of the Division for Social Policy and Development (DSPD) welcomes representatives of Non-Governmental Organizations (NGOs), Indigenous Peoples Organizations (IPOs) and Academic Institutions to register and attend the Fourteenth Session of the Permanent Forum on Indigenous Issues

1. To participate at this session of the Permanent Forum on Indigenous Issues, you **MUST FIRST APPLY FOR APPROVAL:**

Indigenous Peoples Organizations (IPOs):

<http://www.un.org/esa/socdev/unpfii/new-ipos-en.html>

Academic Institutions:

<http://www.un.org/esa/socdev/unpfii/new-academics-en.html>

2. Please note that your organization's profile will be **ADDED AUTOMATICALLY** and you will receive a confirmation email (an example is shown below) that your "organization's profile" has been added in our online database. A username and password will also be provided.

United Nations
Department of Economic and Social Affairs

Home » New Organizations Created

Nuevo perfil de usuario creado exitosamente.

Muchas gracias por enviar el perfil de su organización. Su solicitud será procesada por el Departamento de Asuntos Económicos y Sociales de la ONU y usted recibirá un correo electrónico a la dirección proporcionada una vez que su organización haya sido aprobada.

Le informamos que sólo podrá acceder al sistema para actualizar sus datos si su organización es aprobada. Si tiene consultas adicionales, por favor no dude en ponerse en contacto con nosotros, poniendo el nombre de la organización en el asunto del correo electrónico.

Dear Sir/Madam,

Your organizational profile for "....." has been accepted in DESA's Civil Society database.

To manage your organizational profile, please go to <http://esango.un.org/civilsociety> and click on the "Login" link on the right menu. Once logged in, you may update your address and activities, upload documents and add contacts within your organization. You may also start other formal processes, such as applying for consultative status with the Economic and Social Council. Please read more on this at the NGO Branch website at <http://www.un.org/ecosoc/ngo>.

With your login information, you also have access to CSO Net -- the Civil Society Network, where you can take part and register to conferences and meetings related to economic and social development, share your projects, add your news stories, events, and more.

CSO Net may be accessed at <http://www.un.org/ecosoc/csonet>

Your login details are:

Username:

Password:

Please note that this profile acceptance registers only the details of your organization in our system and does not imply any accreditation status with the United Nations.

If you have any questions, please do not hesitate to contact us.

Best regards,

Administrator
ESA Civil Society System

3. We will review your organization's profile and send a confirmation email (with instructions) informing you that your organization is **NOW OFFICIALLY CONFIRMED** to participate at the Session of the Permanent Forum on Indigenous Issues. You need to register each individual that will be attending the session for your organization. A link to registering your participants will also be provided: <http://bit.ly/unpfii14-register>

4. Please click on **Registration** → **Click here** (as shown below).

CSO-Net
ECOSOC Civil Society Network

Click here to Sign In

Search CSO Net in Events GO

HOME NEWS CALENDAR OF EVENTS LEARNING QUESTIONNAIRES

Click here to Sign In

OVERVIEW REGISTRATION PARTICIPATION STATEMENTS PHOTOS

14th Session of the Permanent Forum on Indigenous Issues

20 April - 01 May, 2015

The fourteenth session of the Permanent Forum on Indigenous Issues will be held in UN Headquarters, New York from 20 April to 1 May 2015.

This event is ONLY open to NGOs with ECOSOC Status, Accredited Indigenous Peoples Organizations (IPOs) and Academics to the Forum.

Please be advised that we don't reply to any comments. If you have any questions, please email us at [ngo\[at\]un.org](mailto:ngo[at]un.org) or [indigenous_\[at\]un.org](mailto:indigenous_[at]un.org).

FACTS

REGISTRATION
Click here

EVENT ORGANIZED BY:
NGO Branch [UN ENTITY]

Topic: Social Development

DOCUMENTS

DETAILED INFORMATION

Date 20 April - 01 May, 2015
Time
Location
Organizer NGO Branch [UN ENTITY]
External Link <http://bit.ly/unpfii14>

COMMENTS
Please sign in to add a Comment No comments added.

5. You **MUST** login using the same username and password you received by email when your profile was automatically approved.

CSO Net
Civil Society Network

Click here to Sign In Search CSO Net in Events GO

HOME CONTRIBUTORS NEWS CALENDAR OF EVENTS BEST PRACTICES FORUMS LEARNING QUESTIONNAIRES

Click here to Sign In

Events Calendar

- All
- Organized by UN Entities
- Organized by NGOs

Events by Categories

- DP/NGO Relations Events
- Financing for Development

OVERVIEW REGISTRATION PARTICIPATION STATEMENTS PHOTOS

You have to log in in order to register to an event. [Click here to Log In and to start the registration process.](#)

Debe ingresar su usuario y clave para inscribirse al evento. [Haga clic aqui para ingresar su usuario y clave e iniciar el proceso de inscripción.](#)

Vous devez vous enregistrer avant de soumettre votre préinscription pour un événement. [Cliquez ici pour vous enregistrer et commencer le processus d'inscription.](#)

6. Forgot your username or password?:

<http://bit.ly/unpfii14-forgotpass>

CSO Net
Civil Society Network

Click here to Sign In Search CSO Net in Contributors GO

HOME CONTRIBUTORS NEWS CALENDAR OF EVENTS BEST PRACTICES FORUMS LEARNING QUESTIONNAIRES

[%activities%]
CSOs By Area

UN Entities

- List
- Map

Welcome to Log In

Organizations registered with the United Nations Department of Economic and Social Affairs can log in to this web site and contribute.

If you have any questions, please [Send a Message to the NGO Branch](#)

User name: Password: User type:
 CSOs (including NGOs) LOGIN

Request username/password for CSOs, including NGOs

Please enter your registered main e-mail address and we will send you the password.

Note: The below form is only available for CSOs, including NGOs, that are part of our database.

E-mail address: SUBMIT REQUEST

[Please click here to search](#) and to find out if your organization is in our database.
[If your organization is not in our database, Please click here to add your organization](#)

Request username/password for UN Entities, including IGOs, & Permanent Missions to the United Nations

Please use the below form to request a username and a password to this site.

Note: The below form is only available for UN Entities, IGOs and Permanent Missions to the United Nations.

Your full name:

Your official e-mail address:

Name of Organization:

SUBMIT REQUEST

7. To add your representatives to attend the session of the Permanent Forum: “[Click here to Designate Representatives to this Event](#)” (as shown below)

Welcome! > [My Page](#) > [Sign Out](#) Search CSO Net in Events GO

CSO-Net
ECOSOC Civil Society Network

HOME NEWS CALENDAR OF EVENTS LEARNING QUESTIONNAIRES

> [Click here to Sign In](#)

OVERVIEW REGISTRATION PARTICIPATION STATEMENTS PHOTOS

14th Session of the Permanent Forum on Indigenous Issues

Online registration is open for NGOs accredited to:

- ECOSOC Consultative Status
- ECOSOC Consultative Status - General
- ECOSOC Consultative Status - Roster
- ECOSOC Consultative Status - Special
- Indigenous Forum

INFORMATION	
Reps pre-registered	0
Reps participated	0

[Click here to Designate Representatives to this Event](#)

Showing 1 - 0 out of 0 designated representatives to this Event.

PAGE 1

ID	NAME	DATE PRE-REG	APPROVED	CONFIRMATION

8. You can add new representatives or use the ones that are already listed in your contact list.

Welcome! > [My Page](#) > [Sign Out](#) Search CSO Net in Events GO

CSO-Net
ECOSOC Civil Society Network

HOME NEWS CALENDAR OF EVENTS LEARNING QUESTIONNAIRES

> [Click here to Sign In](#)

OVERVIEW REGISTRATION PARTICIPATION STATEMENTS PHOTOS

14th Session of the Permanent Forum on Indigenous Issues

[Add and Register New Representative](#) >>

NAME	STATUS	REG. INFO	REGISTER
[REDACTED]			Register >>
[REDACTED]			Register >>

9. To add a new participant, please click on the link “[Add and Register New Representative](#)”

10. Please complete all required fields including **personal information for security purposes** (as shown below):

Organized by UN Entities
Organized by NGOs

Events by Categories

Events by Topics

- Children & Youth
- Climate Change
- Disarmament
- Education
- Food Security
- Gender Equality
- HIV/AIDS
- Health
- Human Rights
- Humanitarian Assistance
- Peace
- Poverty Eradication
- Science & Technology
- Shelter
- Social Development
- Sustainable Development

For Security purposes

Register New Representative

**All information requested must be provided before a grounds pass.*

First name	<input type="text"/>	*
Last name	<input type="text"/>	*
Telephone no.	<input type="text"/>	*
E-mail	<input type="text"/>	*
Permanent Address	<input type="text"/>	*
Country	<input type="text" value="Please Select"/>	*
Weight	<input type="text"/>	*(Indicate wether kg/lbs)
Height	<input type="text"/>	*(Indicate wether cm/inch)
Eye color	<input type="text"/>	*
Hair color	<input type="text"/>	*
Sex	<input type="text" value="Please select"/>	*
Temporary address while in New York City.	<input type="text"/>	
Emergency Contact (Name and telephone no.)	<input type="text"/>	*
Place of Birth	<input type="text"/>	*
Date of Birth	<input type="text" value="16"/> <input type="text" value="December"/> <input type="text" value="2010"/>	*

ADD

11. Once you are done, please click on [Add button](#) at the bottom of the form.

12. Please note that the name of the added representative will be listed in your table as shown below. It will show that the representative is **pending approval** in red color.

CSO Net
Civil Society Network

Welcome! [My Page](#) [Sign Out](#) Search CSO Net in

www.un.org/ecosoc/csonet

HOME CONTRIBUTORS NEWS CALENDAR OF EVENTS BEST PRACTICES FORUMS LEARNING QUESTIONNAIRES

[Click here to Sign In](#)

Events Calendar

- All
- Organized by UN Entities
- Organized by NGOs

Events by Categories

- DPWNGO Relations Events
- Financing for Development
- Forests
- Human Rights Council
- Human Rights Treaty Bodies
- International Year of Youth
- MDG Summit 2010
- Public Administration

Events by Topics

- Children & Youth
- Climate Change
- Disarmament
- Education

OVERVIEW REGISTRATION PARTICIPATION STATEMENTS PHOTOS

Session of the UN Permanent Forum on Indigenous Issues

Online registration is open for NGOs accredited to:

- ECOSOC Consultative Status
- ECOSOC Consultative Status - General
- ECOSOC Consultative Status - Roster
- ECOSOC Consultative Status - Special
- Social Development (IPOs & Academics)

INFORMATION	
Reps pre-registered	1
Reps participated	0

[Click here to Designate Representatives to this Event](#)

Showing 1 - 1 out of 1 designated representatives to this Event.

PAGE 1

ID	NAME	DATE PRE-REG	APPROVED	CONFIRMATION
163427	[REDACTED]	[REDACTED]	Not approved	N/A

Please note that it might take up to 10 days to be approved. Once approved, an automatic email will inform that the approval had been done. You will need to login to **download the Letter of Confirmation.**

Dear _____,

Your pre-registration for the event "Tenth Session of the UN Permanent Forum on Indigenous Issues " in the capacity as an NGO representative to the organization "Amine Test SDec" has been approved.

You can now log in to CSO Net - the Civil Society Network and download the official invitation letter to this event. Please also take a minute to update your contact information to allow a faster and smoother process at the registration desk at the day of the Event. Your log in credentials to CSO Net is with the main representative of your organization.

Sign in to CSO Net here: <http://esango.un.org/irene/?page=login>

Sincerely yours,

Department of Economic and Social Affairs
United Nations

13. Once you login again to the system, you will notice that now the name of your representative is shown as **approved in green color.**

The screenshot shows the CSO Net website interface. At the top, there is a navigation bar with 'HOME', 'CONTRIBUTORS', 'NEWS', 'CALENDAR OF EVENTS', 'BEST PRACTICES', 'FORUMS', 'LEARNING', and 'QUESTIONNAIRES'. Below this, there are sections for 'Events Calendar' and 'Events by Categories'. The main content area is titled 'Session of the UN Permanent Forum on Indigenous Issues' and includes a list of accredited NGOs and an 'INFORMATION' table.

INFORMATION	
Reps pre-registered	1
Reps participated	0

Below the information table, there is a table showing designated representatives:

ID	NAME	DATE PRE-REG	APPROVED	CONFIRMATION
163427			✓	N/A

14. Please click on the link “ [View Confirmation Letter](#)” to download and print your letter of confirmation (as shown below)

[Click here to Designate Representatives to this Event](#)

Showing 1 - 1 out of 1 designated representatives to this Event.

PAGE 1

ID	NAME	DATE PRE-REG	APPROVED	CONFIRMATION		
160509			✓	View Confirmation Letter		

Please make sure you bring this letter with you to the registration desk. **This letter and a valid government issued photo ID** are required to facilitate the issuance of a UN grounds-pass.

For additional information about your participation, please contact us:

indigenous_un@un.org

The Secretariat of the Permanent Forum on Indigenous Issues of DSPD wishes all participants a fruitful session.

