AGENDA

Expert Meeting on Strengthening Major Groups and Other Stakeholders Engagement October 5-6, 2016

The Bytown Room, 111 Sussex Drive, Ottawa, Ontario

Co-Moderators: Joe Cobbinah Marian Chiu

Forestry Research Network for Canadian Forest Service (CFS)
Sub-Saharan Africa (FORNESSA) Natural Resources Canada (NRCan)

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Co-Rapporteurs: Jan McAlpine (consultant) and Christa Mooney (NRCan-CFS)

Lead Facilitator: Trudy Samuel (NRCan-CFS)

Co-Facilitators: Sally Rideout (NRCan-ESS) and Virginie-Mai Ho (NRCan-CFS)

End Product: Factual summary of the meeting (to be done by Ms. McAlpine), including or in

addition to, a report from the MGs themselves containing any

recommendations that will come out of the meeting, including specific

proposals for inclusion in the IAF strategic plan.

Pre-meeting preparatory reading list:

UNFF10 Resolution, with relevant paras noted

UNFF11 Resolution, with relevant paras noted

draft Strategic Plan (the "building blocks" document)

draft four year program of work (4POW)

Jan McAlpine's background paper

WEDNESDAY, OCTOBER 5, 2016

Objective: To strengthen understanding of where and how Major Groups can have increased impact and relevance within the International Arrangement on Forests (IAF).

Timelines	Agenda Items
09:00 - 09:30	Introductions Ice Breaker Exercise
09:30 – 10:00	Opening Remarks & Setting the Context Co-Moderators to open the event as hosts: provide welcoming remarks and outline the overall meeting objectives for the next 2 days: - Participant ENGAGEMENT through application of the RPA model (Relationships-Possibilities-Action) - What can the Major Groups and Other Stakeholders do as a collective to engage more effectively with the UNFF?
10:00 – 10:30	Overview and Determination of Process - Review Agenda - Establish Ground Rules - Expectations of Participants
10:30 – 11:00	Break
11:00 – 12:30	Gap Analysis The major groups and other stakeholders will discuss, assess, and plan where they are and where they want to be.
12:30 – 14:00	Lunch
14:00 – 15:00	Identifying Key Priority Areas Participants will identify and filter common themes from their gap analysis and select top priorities for action.
15:00 – 15:30	Break
15:30 - 16:30	Determine Course of Action Participants will identify objectives and develop measurable and attainable actions for each of the priority/key results areas.
16:30 - 17:00	Closing Remarks and evaluation - Concluding remarks from co-Moderators - Summarize accomplishments - Outline future direction - Review expectations - Participants evaluate the activities

18:00 (optional)

Dinner at Tucker's <u>www.tuckers.ca/locations/ottawa/</u> 61 York Street (tel: 613-241-6525)

THURSDAY, OCTOBER 6, 2016

Objective: For experts to develop recommendations for inclusion in the IAF Strategic Plan 2017-2030 and the Quadrennial Programme of Work for 2017-2020.

Timelines	Agenda Items
09:00 – 09:30	Welcome and Overview - Facilitator welcomes participants - Review of Day 1 outcomes - Facilitator reviews agenda for the day - Expectations for today's session
09:30 – 10:00	Moving Forward - Key Priority Areas Timelines and commitments for the action items from yesterday's key priority areas exercise will be identified by the participants.
10:00 – 10:30	 Setting the Context Brief outlines from Afsa Kemitale-Rothschild, Joe Cobbinah, Jan McAlpine, and Lotta Tähtinen regarding: Objectives of upcoming UNFF meeting in Bangkok and review areas of interest for the Major Groups in the draft Strategic Plan and Programme of Work (10 minutes) MG contributions to AHEG1 (10 minutes) Key recommendations from the Jan McAlpine background paper (5 minutes) MG engagement in the SDG High Level Policy Forum (HLPF) (5 minutes).
10:30 – 11:00	Break
11:00 – 12:30	Dialogue: Visioning Dialogue between all participants about the identity of the Major Groups, exploring what is possible, and the positioning of the Major Groups within the UNFF Strategic Plan.
12:30 – 14:00	Lunch
14:00 – 14:15	Breaking Down the Silos A brief exercise takes the pulse of the participants' thoughts and reactions at this point in the visioning process.
14:15 – 15:00	Building a Path Forward Participants will work in small groups to further develop their ideas and propose concrete and strategic actions.
15:00 – 15:30	Break

15:30 – 15:45	Plenary - Moving Forward Groups present their action plans to the other participants and discuss.
15:45 - 17:00	Closing Remarks and evaluation - Concluding remarks from co-moderators - Summary of October 5 th and 6 th from co-rapporteurs - Closing Remarks: UNFF Bureau Chair - Closing Remarks: UNFF Secretariat Director - Outline future direction - Review expectations - Participants evaluate the activities