

Registration and accreditation information for the 2013 substantive session of ECOSOC

List of participants

All participants to the 2013 substantive session of the Economic and Social Council are required to provide in writing – on official letterhead – the composition of their delegations to the Council Secretariat (Email: constablem@un.org), **no later than 27 June 2013**.

Security passes

- **New York and Geneva security passes**

Security passes issued by New York and Geneva will be accepted for the following categories: **diplomatic, staff, UN bodies and specialized agencies, NGOs and press/media** – without the need for a secondary photo or non-photo pass of any kind, nor will the UNOG Conference Registration Form be required. These passes will be valid for the High-level Segment and the continued meetings of the 2013 substantive session of the Economic and Social Council. Please note that staff badges “S” and diplomatic badges will be accepted at both the Places des Nations gate and at the Pregny gate. All other badge categories will be instructed to use the Pregny gate entrance.

- **Participants not in possession of a valid UN photo I.D.**

All participants who are not in possession of a valid UN photo I.D. pass issued either by UN Headquarters in New York or by the United Nations Office at Geneva (non-accredited participants) are required to:

1. Provide in writing – on official letterhead – the composition of their delegations to the Council Secretariat (Email: constablem@un.org) **no later than 27 June 2013**;
2. Complete the UNOG Conference Registration Form (*available in English, French and Spanish*) and bring it with you to the Pass and Identification Unit, upon arrival at the Palais de Nations, Geneva; and
3. Provide a copy of the official letter of participation and show a valid photo I.D. (i.e. passport, national identity card), when collecting passes from the UNOG Pass and Identification Unit.

Such participants will be issued a UNOG photo conference pass. These passes will be valid for the High-level Segment and the continued meetings of the 2013 substantive session of the Economic and Social Council.

It is reiterated that any participant arriving at the Palais des Nations who is not in possession of a New York or Geneva-issued photo security pass will be required to be issued a photo conference pass by the United Nations Office in Geneva (UNOG), Pass and Identification Unit.

High-level Segment (-1 - 4 July 2013) - VVIPs and VIPs

In order to facilitate access during the full High-level Segment for VVIPs, VIPs and their direct entourages from capitals, a special Entourage non-photo pass will be issued and will be valid only for the five days of the High-level Segment. If participation continues beyond Thursday, 4 July, the Entourage passes will need to be replaced with photo-passes on or before Friday, 5 July.

Geneva-based Permanent Missions may collect the Entourage non-photo conference passes at the Pass and Identification Unit in Geneva at the following address:

Pass and Identification Unit - UNOG Security and Safety Section
New Pregny Building (located at the main Pregny Gate, across from the Red Cross Building)
8-14 avenue de la Paix
1211 Geneva 10

The Pass and Identification Unit is open on working days, from 8 a.m. to 5 p.m.

Tel.: + 41 (0) 22 917-5002/ + 41 (0) 22 917-5042/ + 41 (0) 917-1240
Fax: + 41 (0) 22 917-0494/ + 41 (0) 22 917-0493

It will have extended office hours for registration of participants to obtain the non-photo Entourage and normal photo-conference passes as follows:

The week prior to the opening of ECOSOC - (24 through 28 June) from 2 p.m. to 5 p.m.

Sunday, 30 June – from 3 to 9 p.m.

Monday, 1 July – from 7 a.m. to 5 p.m.

Delegates are reminded that on Monday, 1 July, the first meeting of the session will commence at 9.00 a.m. Therefore, in order to avoid long delays at the Pass and Identification office, delegates are advised to allow sufficient time to collect their passes prior to the first meeting on this day.

Vehicle Access:

Access to diplomatic parking areas will only be granted to mission delegation participants. Secretariat staff and other agencies will be granted normal parking privileges. Participants with rented vehicles will be required to register their rental cars with the UNOG Security Sub-Unit (a copy of the vehicle registration is required). NGO representatives do not have access into the Palais by motor vehicle. Taxis are required to drop off their occupants at the Pregny Gate.

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