



UNITED NATIONS DEPARTMENT OF ECONOMIC AND SOCIAL AFFAIRS
(UN/DESA)
in collaboration with the
AFRICAN INSTITUTE FOR ECONOMIC DEVELOPMENT AND PLANNING (IDEP)

**Workshop on strengthening the collection and use of international migration
data for development: Countries of Northern and Western Africa,
Dakar, Senegal, 8 to 11 September 2015**

INFORMATION NOTE FOR PARTICIPANTS

TRAINING VENUE



The training will be held at the African Institute for Economic Development and Planning (IDEP) Headquarters, Dakar, Senegal.

Address:

African Institute for Economic Development and Planning (IDEP)
Rue du 18 Juin (Behind the National Assembly),
P.O.Box 3186,
Postal Code 18524
Dakar, Senegal.

Tel: +221 33 823 10 20
Fax: +221 33 822 29 64
Email: idep@unidep.org

ACCOMMODATION & HOSPITALITY

Recommended Hotels at walking distance from the training venue (5 minutes' walk) and at preferential rate for workshop participants:

Hotel	Type of Rooms	UN Rate	No. of Rooms
HOTEL SOKHAMON Bd Roosevelt x Nelson Mandela, Dakar. Tel. +221 33 889 71 00	Single Room	35,000CFA (59USD)/night incl. breakfast + tourism tax of 1000 CFA (2 USD)/night	24
	Sea View Room	45,000CFA (76USD)/night incl. breakfast + tourism tax of 1000 CFA (2USD)/night.	
Hotel NDIAMBOUR 121 Rue Carnot Dakar. Tel. +221 33 889 42 89	Single Room	37,000CFA (63USD)/night incl. breakfast + tourism tax of 1000 CFA (2USD)/night	92
	Studio Luxury with kitchenette	55,000CFA (93USD)/night incl. breakfast + tourism tax of 1000 CFA (2USD)/night	

It is highly recommended to stay in one of the two proposed hotels offering a preferential rate to workshop participants as they are closest to IDEP premises and are security approved. If you wish IDEP to make a reservation for your room at one of the two hotels, please send an email to m.samb@unidep.org and s.ndoye@unidep.org.

Please note that participants are asked to make their own reservations for all other hotels in Dakar where IDEP does not have special arrangements, including those listed below. Indicative rates in USD are provided below for few other hotels. Please note that rates may vary.

Other hotels include (not near the conference venue, you may need to transportation):

Hotel Al Afifa (**)**

46, Rue Jules Ferry, 20700 Dakar, Senegal

RATE: Single room (78 USD/night) – Double (85 USD/night) + tourism tax of 1000CFA (2 USD/night)
breakfast not included (9 USD/day)

Hôtel du Plateau (*)**

62, Rue Jûles Ferry, 99999 Dakar, Senegal

RATE: Single room (59 USD/night) + tourism tax of 1000CFA (2 USD/night), breakfast not included

Fleur de Lys Plateau (**)**

64, Rue Felix faure, 12345 Dakar, Senegal

RATE: Single room (92 USD/night and breakfast) – Double (134 USD/night and breakfast) + tourism tax of 1000CFA (2 USD/night)

Hotel Nina (**)**

43, Rue, Saint Michelle, 18524 Dakar, Senegal

RATE: Single room (68 USD /night incl. breakfast)- Double (88 USD/night incl. breakfast) + tourism tax of 1000CFA (2 USD/night)

Meals

Lunch and tea/coffee breaks in the morning and afternoon during the 4-days workshop will be provided. Please also note that lunch will be served at Hotel Sokhamon during the days of the workshop. However, participants are requested to make their own arrangements for dinner on course days as well as on the weekends. The expenses for dinner and all extras should be borne by participants using their daily subsistence allowance (DSA) provided by organisers.

TRANSFER FROM/TO AIRPORT

Participants should make their own arrangements for transfer from/to airport. From the airport, please kindly ask for a taxi station and give them the address of your hotel. Taxi fares from Leopold Sedar Senghor International airport to different city areas of Dakar and its suburbs are listed at the airport premises and constitute a lump sum (up to 5,000 CFA or 7.5 Euros). Please note that prices are indicative may vary.

VISA-VACCINATION REQUIRED

NON VISA ENTRY

- An official invitation letter confirming your nomination to participate in the workshop will be sent to all participants.
- Participants who do not need a visa to enter Senegal are required to carry with them the official letter of invitation upon arrival at the airport.

VISA ENTRY

- Participants who need a visa are requested to obtain it at the Consulate of Senegal in their country of residence presenting the official invitation letter and all supporting documents required.
- If there is no Consulate of Senegal in your country, please inform the organizers (Nina Haelg; haelg@un.org) immediately to ensure that a visa will be issued for you upon arrival at the airport.
- Please note that UN Laissez-passer and diplomatic passports holders are not required to obtain a visa for Senegal.

In case you experience any problem getting an entry visa, please inform the organizers immediately.

VACCINATIONS

A valid **Yellow Fever Vaccination Certificate** is required for entry to Senegal.

SECURITY

In town

During your stay in Dakar, it is highly recommended that you take the necessary precautions to keep your belongings safe and avoid carrying valuable objects (jewels, electronic devices, money) or important documents on you when leaving the hotel. For your personal safety, you should avoid walking alone in isolated areas or on beaches, especially at night time, lock doors and close windows when driving, especially when traffic is slow or stopped, and avoid public transportation at nighttime.

Credit card fraud is prevalent. It is recommended to avoid using credit cards if possible. Incidents of credit card fraud have occurred at major hotels and stores. If you must use a credit card, remember to monitor your accounts carefully.

Inside IDEP premises

Registration for the workshop will take place Tuesday, 8 September (8.30-9.00 am) whereby participants will be issued a badge to be allowed inside IDEP premises. A full list of confirmed participants will be made available to IDEP Security. Participants are required to wear their badges as well as to carry an identity card or passport with them at all times inside IDEP premises.

PRACTICAL INFORMATION

Currency: The currency of Senegal is West African CFA Franc (XOF), which is divided into 100 centimes. CFA Franc is fixed to the Euro. 1 Euro is equal to 655.957 CFA francs or about 1.12 USD.

Banks: Participants should ask the hotel desk for information on the nearest banks. All the banks have ATM (24 hours) and they are open for other operations from 8.00 to 4.30 (Monday-Friday) and from 8.30 to 12 (Saturday).

International Dialling Code: +221

ICT Services

Most hotels offer wireless internet as part of the room package. IDEP conference facilities are also equipped with wireless internet.

CONTACTS

If you have any further questions, please do not hesitate to contact the organizers.

<p>Ms. Sokhna Oumou Khairy NDOYE (Focal Point) Training Division UN-IDEP, Dakar (Senegal) Tel (Direct) : (221) 33 829 55 24 Email: s.ndoye@unidep.org</p>	<p>Ms. Mbathio SAMB (Focal Point) Research Support Programme UN-IDEP, Dakar (Senegal) Tel (Direct) : (221) 33 829 55 12 Email: m.samb@unidep.org</p>
<p>Mrs. Aïssatou G. SANGHARE Training Division UN-IDEP, Dakar (Senegal) Tel (Direct) : (221) 33 829 55 14 Email : a.sanghare@unidep.org</p>	<p>Nina HAELG Associate Expert in International Migration Population Division UN-DESA United Nations, New York Tel (direct): +1 (917) 367 4363 E-mail: haelg@un.org</p>