
Report of the Secretary-General on the pattern of conferences (A/80/94)

21 June 2025

Supplementary information

Contents

	<i>Page</i>
I. Meetings management	2
A. Requests for exceptions to section I, paragraph 7, of General Assembly resolution 40/243 . . .	2
B. Intersessional departures	2
C. Utilization of conference-servicing resources and facilities	3
D. Provision of conference services	22
E. Meetings management indicators	30
F. Meetings held away from headquarters	31
II. Documents management	33
A. Compliance with submission deadlines, by submitter	33
B. Documents management statistics, by duty station, as at 31 December 2024	35
1. New York	35
2. Geneva, Division of Conference Management	39
3. Vienna, Conference Management Service	41
4. Nairobi, Division of Conference Services	43
C. Timeliness indicators for documentation, 2024	45
III. Human resources measures, workload-sharing, workload and productivity statistics	45
A. Human resources measures	45
B. Workload-sharing	47
C. Translation, editing and revision workload, by duty station and language, 2019–2024 . . .	49
D. Productivity measures	51
IV. Quality measures	53

I. Meetings management

A. Requests for exceptions to section I, paragraph 7, of General Assembly resolution [40/243](#)

<i>Organ</i>	<i>Request</i>
Qualified group of experts to prepare a comprehensive study of the question of nuclear-weapon-free zones (resolution 79/241)	To convene a meeting from 1 to 5 December 2025
Special Committee on Peacekeeping Operations	To hold the annual information session and hold briefings during the main part of the eightieth regular session in order to maintain its established working methods and implement its mandate effectively
Committee on the Exercise of the Inalienable Rights of the Palestinian People	To meet during the regular session of the General Assembly and to hold the special meeting in observance of the International Day of Solidarity with the Palestinian People on 25 November 2025
Committee on Relations with the Host Country	To meet during the regular sessions of the General Assembly
Conference on the Establishment of a Middle East Zone Free of Nuclear Weapons and Other Weapons of Mass Destruction	To hold the sixth session of the Conference from 17 to 21 November 2025
Independent Audit Advisory Committee	To hold a session from 2 to 5 December 2025
Executive Board of the United Nations Entity for Gender Equality and the Empowerment of Women (UN-Women)	To hold its second regular session on 9 and 10 September 2025
Panel of External Auditors of the United Nations, the Specialized Agencies and the International Atomic Energy Agency, and Board of Auditors	To hold the sixty-fifth regular session of the Panel of External Auditors on 24 and 25 November 2025 To hold the fifty-fifth special session of the Board of Auditors on 25 November 2025

B. Intersessional departures

<i>Organ</i>	<i>Request</i>	<i>Action taken</i>
Working Group of Experts on People of African Descent	To hold its thirty-fifth annual session in New York from 2 to 6 December 2024	Approved
Panel of External Auditors	To hold its sixty-fourth session on 9 and 10 December 2024 at the United Nations Educational, Scientific and Cultural Organization in Paris instead of at United Nations Headquarters in New York	Approved
Advisory Board on Disarmament Matters	To seek an exception to the headquarters rule to permit the Board to hold its eighty-third session in Geneva from 19 to 21 February 2025	Approved

<i>Organ</i>	<i>Request</i>	<i>Action taken</i>
Independent Audit Advisory Committee	To hold its sixty-eighth session at the Universal Postal Union headquarters in Bern from 3 to 6 December 2024 instead of at United Nations Headquarters in New York To hold its seventieth session at the Economic Commission for Africa in Addis Ababa from 14 to 16 April 2025 instead of at Headquarters in New York	Approved
Committee on Non-Governmental Organizations	To change the dates of the 2025 sessions pursuant to Economic and Social Council decision 2024/342. Regular session: 20–24, 30 and 31 January and 11 February 2025; resumed session: 19–23, 28 and 29 May and 5 June 2025	Approved

C. Utilization of conference-servicing resources and facilities

Utilization of conference-servicing resources and facilities may be measured in terms of a utilization rate, calculated using the following formula:

$$U = \frac{(A+B)-(C-E)-(F/3)}{(A+B)}$$

where: U is utilization, the percentage of available conference resources actually used by the organ in question; A is the number of meetings planned by a given organ at a scheduled session; B is the number of additional meetings held during the session; C is the number of meetings cancelled during the session; E is the total number of reassignments; and F is the amount of time lost owing to late starting/early ending (hours and minutes rounded to the nearest five minutes, for example, 5:25 = 5 hours and 25 minutes).

In the foregoing calculation, the time lost as a result of late starting and early ending (F) is converted into the equivalent of meetings lost by dividing the total by three, as the standard meeting time is three hours. The number of reassignments (E) is subtracted from the number of cancelled meetings (C). The difference between the two and the number of meetings lost are then subtracted from the sum of meetings planned (A) and additional meetings held (B). The result is expressed as a percentage of the sum of meetings planned and additional meetings held.

The statistics set out in the tables below are compiled in accordance with the methodology adopted by the Committee on Conferences at its 348th meeting, held on 18 May 1993 (see [A/AC.172/161](#), [A/AC.172/161/Corr.1](#) and [A/AC.172/161/Corr.2](#)).

In compliance with the request of the Committee on Conferences at its 1999 substantive session, utilization rates for a three-year reporting period are provided and organs are listed in the order of the utilization factors for the latest reporting period by duty station.

Table 1

Utilization statistics of mandated meetings of all calendar bodies serviced, by duty station and calendar body, 2024

<i>New York</i>	<i>A</i> <i>(planned)</i>	<i>B</i> <i>(added)</i>	<i>C</i> <i>(cancelled)</i>	<i>D</i> <i>(held)</i>	<i>E</i> <i>(reassigned)</i>	<i>F</i> <i>Utilization factor</i> <i>(minutes lost)</i> <i>(percentage)</i>
1. Security Council Committee established pursuant to resolution 1518 (2003)	—	1	1	—	1	— 100
2. Advisory Committee on the United Nations Programme of Assistance in the Teaching, Study, Dissemination and Wider Appreciation of International Law	1	—	—	1	—	— 100
3. States Parties to the Convention on the Rights of Persons with Disabilities	6	—	—	6	—	5 100
4. United Nations Commission on International Trade Law (UNCITRAL) Working Group V	10	—	—	10	—	10 99
5. UNCITRAL Working Group III	10	—	—	10	—	45 98
6. Commission on the Limits of the Continental Shelf	40	—	1	39	—	65 97
7. Third Committee	57	2	1	58	—	265 96
8. Human Rights Council, Working Group of Experts on People of African Descent	9	—	—	9	—	65 96
9. Permanent Forum on Indigenous Issues	19	3	—	22	—	140 96
10. First Committee	32	1	—	33	—	295 95
11. Conference on the Establishment of a Middle East Zone Free of Nuclear Weapons and Other Weapons of Mass Destruction	10	—	—	10	—	105 94
12. Committee of Experts on Public Administration	9	—	—	9	—	95 94
13. Joint meeting of the Executive Boards of the United Nations Development Programme (UNDP), United Nations Population Fund (UNFPA), United Nations Office for Project Services (UNOPS), United Nations Children's Fund (UNICEF), World Food Programme and UN-Women	1	—	—	1	—	10 94
14. Meeting of Chairs of the human rights treaty bodies	1	—	—	1	—	10 94
15. Committee of Experts on International Cooperation in Tax Matters	8	—	—	8	—	95 93
16. UNCITRAL Working Group VI	10	—	—	10	—	140 92
17. UNCITRAL Working Group I	10	—	—	10	—	145 92
18. Human Rights Council, Expert Mechanism on the Right to Development	4	—	—	4	—	60 92
19. Military Staff Committee	27	15	—	42	—	790 90

<i>New York</i>		<i>A</i> <i>(planned)</i>	<i>B</i> <i>(added)</i>	<i>C</i> <i>(cancelled)</i>	<i>D</i> <i>(held)</i>	<i>E</i> <i>(reassigned)</i>	<i>F</i> <i>Utilization factor</i> <i>(minutes lost)</i> <i>(percentage)</i>
20.	Open-ended working group on security of and in the use of information and communications technologies 2021–2025	32	–	1	31	–	405 90
21.	Committee of Experts on Global Geospatial Information Management	6	–	–	6	–	110 90
22.	Sixth Committee	61	4	6	59	3	805 89
23.	Commission on Population and Development	9	–	1	8	–	35 87
24.	Second Committee	26	4	3	27	1	395 86
25.	UNCITRAL	28	–	2	26	–	405 85
26.	UNCITRAL Working Group II	10	–	–	10	–	265 85
27.	Economic and Social Council	77	20	3	94	–	2 005 85
28.	Committee on Non-Governmental Organizations	30	–	1	29	–	635 85
29.	Peacebuilding Commission	2	16	–	18	–	505 84
30.	Human Rights Council, Working Group on the use of mercenaries as a means of violating human rights and impeding the exercise of the right of peoples to self-determination	10	–	1	9	–	100 84
31.	United Nations Forum on Forests	10	–	–	10	–	280 84
32.	Committee on Contributions	26	–	–	26	–	800 83
33.	Statistical Commission	8	–	1	7	–	65 83
34.	Special Political and Decolonization Committee (Fourth Committee)	28	3	1	30	1	1 075 81
35.	Committee on Relations with the Host Country	2	4	–	6	–	220 80
36.	Ad Hoc Committee to Elaborate a Comprehensive International Convention on Countering the Use of Information and Communications Technologies for Criminal Purposes	40	–	2	38	–	1 045 80
37.	Ad Hoc Committee of the General Assembly for the Announcement of Voluntary Contributions to the United Nations Relief and Works Agency for Palestine Refugees in the Near East	2	–	–	2	–	75 79
38.	Commission on the Status of Women	17	2	2	17	2	735 79
39.	UNDP/UNFPA/UNOPS Executive Board	30	–	3	27	2	965 79
40.	States Parties to the United Nations Convention on the Law of the Sea	10	–	1	9	–	190 79
41.	Security Council	361	121	119	363	93	14 595 78

New York		<i>A</i> (planned)	<i>B</i> (added)	<i>C</i> (cancelled)	<i>D</i> (held)	<i>E</i> (reassigned)	<i>F</i> Utilization factor (minutes lost) (percentage)	
42.	Human Rights Council, Working Group on discrimination against women and girls	1	–	–	1	–	40	78
43.	Commission for Social Development	12	–	1	11	–	295	78
44.	Preparatory Committee for the Fourth International Conference on Financing for Development	12	–	1	11	–	320	77
45.	Security Council Committee established pursuant to resolution 2127 (2013) concerning the Central African Republic	–	2	–	2	–	85	76
46.	Informal Working Group on International Tribunals	–	2	–	2	–	90	75
47.	Open-ended Working Group on Ageing	8	–	–	8	–	365	75
48.	Security Council Committee pursuant to resolutions 1267 (1999), 1989 (2011) and 2253 (2015) concerning Islamic State in Iraq and the Levant (Da'esh), Al-Qaida and associated individuals, groups, undertakings and entities	–	9	–	9	–	430	73
49.	Security Council Ad Hoc Working Group on Conflict Prevention and Resolution in Africa	–	5	–	5	–	245	73
50.	General Assembly	246	54	53	247	10	6 935	73
51.	International Civil Service Commission	18	–	3	15	–	325	73
52.	Security Council Committee established pursuant to resolution 2206 (2015) concerning South Sudan	–	5	–	5	–	255	72
53.	Security Council Committee pursuant to resolution 2713 (2023) concerning Al-Shabaab	–	3	–	3	–	160	70
54.	Ad Hoc Committee to Draft Terms of Reference for a United Nations Framework Convention on International Tax Cooperation	54	–	8	46	–	1 515	70
55.	Committee for Programme and Coordination	48	–	5	43	–	1 725	70
56.	United Nations Open-ended Informal Consultative Process on Oceans and the Law of the Sea	8	–	1	7	–	250	70
57.	Security Council resolution 2231 (2015)	–	1	–	1	–	55	69
58.	Security Council Committee established pursuant to resolution 1373 (2001) concerning counter-terrorism	–	14	4	10	1	300	67

<i>New York</i>		<i>A</i> <i>(planned)</i>	<i>B</i> <i>(added)</i>	<i>C</i> <i>(cancelled)</i>	<i>D</i> <i>(held)</i>	<i>E</i> <i>(reassigned)</i>	<i>F</i> <i>Utilization factor</i> <i>(minutes lost)</i> <i>(percentage)</i>
59.	Preparatory Commission for the Entry into Force of the Agreement under the United Nations Convention on the Law of the Sea on the Conservation and Sustainable Use of Marine Biological Diversity of Areas beyond National Jurisdiction and the Convening of the First Meeting of the Conference of the Parties to the Agreement	6	—	—	6	—	370 65
60.	Security Council Committee established pursuant to resolution 1718 (2006)	—	10	3	7	1	270 65
61.	Security Council Committee established pursuant to resolution 1988 (2011)	—	3	—	3	—	190 65
62.	Committee on the Exercise of the Inalienable Rights of the Palestinian People	5	2	—	7	—	440 65
63.	Security Council Working Group on Peacekeeping Operations	—	1	—	1	—	65 64
64.	Special Committee on the Situation with regard to the Implementation of the Declaration on the Granting of Independence to Colonial Countries and Peoples	19	—	3	16	—	690 64
65.	Fifth Committee	182	12	65	129	21	5 140 63
66.	Group of Governmental Experts on the United Nations Register of Conventional Arms	10	—	1	9	—	480 63
67.	UN-Women Executive Board	10	3	2	11	—	515 63
68.	Special Committee on the Charter of the United Nations	10	—	3	7	—	165 61
69.	United Nations Conference to Review Progress Made in the Implementation of the Programme of Action to Prevent, Combat and Eradicate the Illicit Trade in Small Arms and Light Weapons in All Its Aspects	28	—	4	24	—	1 245 61
70.	UNICEF Executive Board	24	—	7	17	—	460 60
71.	Security Council Committee established pursuant to resolution 1540 (2004)	2	9	—	11	—	815 59
72.	Security Council Committee established pursuant to resolution 2653 (2022) concerning Haiti	—	5	—	5	—	370 59
73.	United Nations Appeals Tribunal	3	—	—	3	—	220 59
74.	Committee on the Admission of New Members	—	2	—	2	—	150 58
75.	Security Council Committee established pursuant to resolution 1591 (2005) concerning the Sudan	—	5	1	4	—	195 58
76.	Disarmament Commission	29	2	6	25	1	1 480 57
77.	Working Group on Children and Armed Conflict	—	14	4	10	—	385 56

<i>New York</i>		<i>A</i> <i>(planned)</i>	<i>B</i> <i>(added)</i>	<i>C</i> <i>(cancelled)</i>	<i>D</i> <i>(held)</i>	<i>E</i> <i>(reassigned)</i>	<i>F</i> <i>Utilization factor</i> <i>(minutes lost)</i> <i>(percentage)</i>
78.	Security Council Committee pursuant to resolution 2745 (2024)	–	3	–	3	–	240 56
79.	Informal Working Group on Documentation and Other Procedural Questions	–	4	–	4	–	320 56
80.	Advisory Committee on Administrative and Budgetary Questions	215	3	95	123	9	2 440 54
81.	Security Council Committee established pursuant to resolution 1533 (2004) concerning the Democratic Republic of the Congo	–	9	2	7	–	435 51
82.	Group of Governmental Experts on Further Practical Measures for the Prevention of an Arms Race in Outer Space	4	–	1	3	–	170 51
83.	General Committee	6	1	3	4	1	275 50
84.	United Nations Pledging Conference for Development Activities	1	–	–	1	–	90 50
85.	States Parties to the International Covenant on Civil and Political Rights	2	–	1	1	–	– 50
86.	Advisory Board on Disarmament Matters	6	–	2	4	–	225 46
87.	Security Council Committee established pursuant to resolution 2140 (2014)	–	6	2	4	–	230 45
88.	Special Committee on Peacekeeping Operations and its Working Group	6	4	4	6	–	270 45
89.	Ad Hoc Working Group of the Whole on the Regular Process for Global Reporting and Assessment of the State of the Marine Environment, including Socioeconomic Aspects	–	1	–	1	–	100 44
90.	Preparatory Committee for the fourth International Conference on Small Island Developing States	19	4	14	9	3	395 43
91.	Security Council Committee established pursuant to resolution 1970 (2011) concerning Libya	–	6	3	3	–	100 41
92.	Preparatory Committee for the third United Nations Conference on Landlocked Developing Countries	14	–	8	6	2	395 41
93.	Committee on Information	7	2	4	5	1	445 39
94.	Ad Hoc Working Group on the Revitalization of the Work of the General Assembly	9	1	5	5	–	235 37
95.	States Parties to the Convention on the Elimination of All Forms of Discrimination against Women	2	–	1	1	–	50 36
96.	States Parties to the Convention on the Rights of the Child	2	–	1	1	–	50 36

<i>New York</i>	<i>A</i> <i>(planned)</i>	<i>B</i> <i>(added)</i>	<i>C</i> <i>(cancelled)</i>	<i>D</i> <i>(held)</i>	<i>E</i> <i>(reassigned)</i>	<i>F</i> <i>(minutes lost)</i>	<i>Utilization factor</i> <i>(percentage)</i>
97. Committee on Conferences	5	—	2	3	—	330	23
98. Board of Auditors	4	—	2	2	—	225	19
99. Committee for Development Policy	10	9	19	—	—	—	—
100. United Nations Dispute Tribunal	1	—	1	—	—	—	—
101. United Nations Joint Staff Pension Board	—	—	—	—	—	—	—
Subtotal	2 137	412	495	2 054	153	62 105	73

<i>Geneva</i>	<i>A</i> <i>(planned)</i>	<i>B</i> <i>(added)</i>	<i>C</i> <i>(cancelled)</i>	<i>D</i> <i>(held)</i>	<i>E</i> <i>(reassigned)</i>	<i>F</i> <i>(minutes lost)</i>	<i>Utilization factor</i> <i>(percentage)</i>
1. Forum on Business and Human Rights	8	—	—	8	—	—	100
2. International Independent Expert Mechanism to Advance Racial Justice and Equality in Law Enforcement	1	—	—	1	—	—	100
3. States Parties to the Convention on the Prohibition of the Use, Stockpiling, Production and Transfer of Anti-Personnel Mines and on Their Destruction	12	—	—	12	—	25	99
4. Human Rights Council, Board of Trustees of the United Nations Voluntary Fund for Victims of Torture	13	—	—	13	—	40	98
5. Committee on the Rights of the Child	90	—	—	90	—	340	98
6. Human Rights Council, Global Alliance of National Human Rights Institutions	6	—	—	6	—	25	98
7. Committee on the Rights of the Child, pre-sessional working group	20	—	—	20	—	90	98
8. Human Rights Council, Working Group on Communications	10	—	—	10	—	45	98
9. Human Rights Council, Intergovernmental Working Group on the Effective Implementation of the Durban Declaration and Programme of Action	10	—	—	10	—	55	97
10. Committee on the Protection of the Rights of All Migrant Workers and Members of Their Families	38	—	—	38	—	210	97
11. Committee on the Elimination of Discrimination against Women	89	2	—	90	—	595	96
12. Committee on Enforced Disappearances	40	—	—	40	—	270	96
13. Human Rights Council, Working Group on discrimination against women and girls	6	—	—	6	—	45	96
14. Committee on the Elimination of Racial Discrimination	88	—	—	88	—	660	96

<i>Geneva</i>	<i>A</i> <i>(planned)</i>	<i>B</i> <i>(added)</i>	<i>C</i> <i>(cancelled)</i>	<i>D</i> <i>(held)</i>	<i>E</i> <i>(reassigned)</i>	<i>F</i> <i>(minutes lost)</i>	<i>Utilization factor</i> <i>(percentage)</i>
15. Permanent Forum on People of African Descent	8	—	—	8	—	65	95
16. Economic and Social Council, Subcommittee of Experts on the Globally Harmonized System of Classification and Labelling of Chemicals	9	—	—	9	—	75	95
17. Human Rights Council	145	—	3	142	—	710	95
18. Human Rights Council, Social Forum	4	—	—	4	—	35	95
19. Ad Hoc Committee of the General Assembly for the Announcement of Voluntary Contributions to the Programme of the United Nations High Commissioner for Refugees Pledging Conference	1	—	—	1	—	10	94
20. Human Rights Council, Forum on Minority Issues	4	—	—	4	—	40	94
21. Committee on the Rights of Persons with Disabilities	68	—	—	68	—	720	94
22. Subcommittee on Prevention of Torture and Other Cruel, Inhuman or Degrading Treatment or Punishment of the Committee against Torture	32	—	—	32	—	355	94
23. Human Rights Committee	110	—	3	107	—	855	93
24. Economic Commission for Europe	598	11	17	592	—	5 480	92
25. Committee on Economic, Social and Cultural Rights	60	—	1	59	—	665	92
26. International Law Commission	81	—	1	80	—	1 035	92
27. Working Group on business and human rights	2	—	—	2	—	30	92
28. International Law Seminar	12	—	—	12	—	185	91
29. States Parties to the Convention on Cluster Munitions	6	—	—	6	—	105	90
30. Human Rights Council, Working Group on Enforced or Involuntary Disappearances	34	—	3	31	—	65	90
31. Human Rights Council, Expert Mechanism on the Right to Development	10	—	—	10	—	180	90
32. Human Rights Committee, Pre-sessional Working Group on Communications	26	—	2	24	—	225	88
33. Group of Governmental Experts on Further Practical Measures for the Prevention of an Arms Race in Outer Space	20	—	1	19	—	295	87
34. Economic and Social Council, Subcommittee of Experts on the Transport of Dangerous Goods	29	—	2	27	—	375	86
35. Executive Committee of the United Nations High Commissioner for Refugees	10	—	—	10	—	265	85

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36. Committee of Experts on International Cooperation in Tax Matters	8	—	1	7	—	60	83
37. Human Rights Council, Advisory Committee	20	—	1	19	—	425	83
38. Conference of the High Contracting Parties to Protocol V to the Convention on Prohibitions or Restrictions on the Use of Certain Conventional Weapons Which May Be Deemed to Be Excessively Injurious or to Have Indiscriminate Effects	4	—	—	4	—	130	82
39. Human Rights Council, Working Group on the Universal Periodic Review	51	—	—	51	—	1 755	81
40. Human Rights Council, open-ended intergovernmental working group on transnational corporations and other business enterprises with respect to human rights, with the mandate to elaborate an international legally binding instrument	10	—	1	9	—	165	81
41. Human Rights Council, Board of Trustees of the United Nations Voluntary Trust Fund on Contemporary Forms of Slavery	10	—	2	8	—	—	80
42. United Nations Framework Convention on Climate Change, subsidiary bodies of the Conference of the Parties to the Convention	4	3	1	6	—	75	80
43. Human Rights Council, Working Group on the use of mercenaries	10	—	2	8	—	15	79
44. Human Rights Council, Advisory Committee	6	—	—	6	—	225	79
45. Committee against Torture	107	—	11	96	—	2 525	77
46. Working Group on the Strengthening of the Convention on the Prohibition of the Development, Production and Stockpiling of Bacteriological (Biological) and Toxin Weapons and on Their Destruction	30	—	3	27	—	735	76
47. Convention on Certain Conventional Weapons	20	—	—	20	—	880	76
48. United Nations Framework Convention on Climate Change, Conference of the Parties	15	5	—	20	—	885	75
49. United Nations Conference on Trade and Development	143	—	15	128	—	3 795	75
50. Human Rights Council, Working Group of Experts on People of African Descent	10	—	2	8	—	100	74
51. United Nations Convention to Combat Desertification in Those Countries Experiencing Serious Drought and/or Desertification, Particularly in Africa, Conference of the Parties to the Convention and meetings of subsidiary bodies	24	1	—	25	—	1 310	71

<i>Geneva</i>	<i>A</i> <i>(planned)</i>	<i>B</i> <i>(added)</i>	<i>C</i> <i>(cancelled)</i>	<i>D</i> <i>(held)</i>	<i>E</i> <i>(reassigned)</i>	<i>F</i> <i>(minutes lost)</i>	<i>Utilization factor</i> <i>(percentage)</i>
52. Human Rights Council, Group of Independent Eminent Experts on the Implementation of the Durban Declaration and Programme of Action	5	—	1	4	—	125	66
53. Human Rights Council, Ad Hoc Committee on the Elaboration of Complementary Standards to the International Convention on the Elimination of All Forms of Racial Discrimination	18	—	2	16	—	750	66
54. Annual meeting of the States Parties to the Convention on Certain Conventional Weapons	6	—	1	5	—	195	65
55. Committee on the Elimination of Discrimination against Women, Working Group on Communications under the Optional Protocol to the Convention	10	—	2	8	—	270	65
56. Human Rights Council, Working Group on Situations	5	—	1	4	—	150	63
57. Secretary-General's Advisory Board on Disarmament Matters	6	—	2	4	—	60	61
58. Annual Conference of the High Contracting Parties to Amended Protocol II to the Convention on Certain Conventional Weapons	6	—	—	6	—	425	61
59. Human Rights Council, open-ended intergovernmental working group to elaborate the content of an international regulatory framework on the regulation, monitoring and oversight of the activities of private military and security companies	10	—	2	8	—	380	59
60. Human Rights Council, Working Group on Arbitrary Detention	1	—	—	1	—	75	58
61. Committee on the Rights of Persons with Disabilities, pre-sessional working group	4	—	1	3	—	165	52
62. Committee on the Elimination of Discrimination against Women, pre-sessional working group	10	—	—	10	—	875	51
63. General meeting on cooperation between the representatives of the secretariats of the United Nations system and the General Secretariat of the League of Arab States and its specialized organizations	2	—	—	2	—	175	51
64. Commission on Science and Technology for Development	10	—	4	6	—	160	51
65. Committee on Economic, Social and Cultural Rights, pre-sessional working group	4	—	1	3	—	225	44
66. Human Rights Council, open-ended working group established to monitor and review progress made in the promotion and implementation of the right to development	10	—	3	7	—	480	43
67. Economic and Social Council, Committee of Experts on the Transport of Dangerous Goods and on the Globally Harmonized System of Classification and Labelling of Chemicals	1	—	—	1	—	110	39

<i>Geneva</i>	<i>A</i> <i>(planned)</i>	<i>B</i> <i>(added)</i>	<i>C</i> <i>(cancelled)</i>	<i>D</i> <i>(held)</i>	<i>E</i> <i>(reassigned)</i>	<i>F</i> <i>(minutes lost)</i>	<i>Utilization factor</i> <i>(percentage)</i>
68. Conference on Disarmament	101	13	57	57	–	3 015	35
69. Meeting of the States Parties to the Biological Weapons Convention	6	–	4	2	–	210	14
Subtotal	2 387	35	153	2 268	–	35 095	86

<i>Vienna</i>	<i>A</i> <i>(planned)</i>	<i>B</i> <i>(added)</i>	<i>C</i> <i>(cancelled)</i>	<i>D</i> <i>(held)</i>	<i>E</i> <i>(reassigned)</i>	<i>F</i> <i>(minutes lost)</i>	<i>Utilization factor</i> <i>(percentage)</i>
1. Conference of the Parties to the United Nations Convention against Transnational Organized Crime: Working Group on Firearms	4	–	–	4	–	–	100
2. Conference of the Parties to the United Nations Convention against Transnational Organized Crime: Working Group on the Smuggling of Migrants	4	–	–	4	–	–	100
3. Conference of the Parties to the United Nations Convention against Transnational Organized Crime: Working Group on Trafficking in Persons	4	–	–	4	–	–	100
4. UNCITRAL	4	–	–	4	–	–	100
5. Conference of the Parties to the United Nations Convention against Transnational Organized Crime: Working Group of Government Experts on Technical Assistance	4	–	–	4	–	10	99
6. UNCITRAL Working Group III	20	–	–	20	–	45	99
7. Committee on the Peaceful Uses of Outer Space, Scientific and Technical Subcommittee	20	–	–	20	–	75	98
8. UNCITRAL Working Group VI	10	–	–	10	–	30	98
9. UNCITRAL Working Group IV	10	–	–	10	–	60	97
10. International Narcotics Control Board	58	–	–	58	–	455	96
11. Conference of the Parties to the United Nations Convention against Transnational Organized Crime: Working Group on International Cooperation	4	–	–	4	–	35	95
12. Conference of the States Parties to the United Nations Convention against Corruption: Open-ended Intergovernmental Working Group on Asset Recovery	2	–	–	2	–	20	94
13. Conference of the Parties to the United Nations Convention against Transnational Organized Crime	10	–	–	10	–	105	94

<i>Vienna</i>	<i>A</i> <i>(planned)</i>	<i>B</i> <i>(added)</i>	<i>C</i> <i>(cancelled)</i>	<i>D</i> <i>(held)</i>	<i>E</i> <i>(reassigned)</i>	<i>F</i> <i>(minutes lost)</i>	<i>Utilization factor</i> <i>(percentage)</i>
14. Committee on the Peaceful Uses of Outer Space	16	–	–	16	–	210	93
15. UNCITRAL Working Group V	10	–	–	10	–	110	94
16. UNCITRAL Working Group II	10	–	–	10	–	265	85
17. Committee on the Peaceful Uses of Outer Space, Legal Subcommittee	20	–	–	20	–	565	84
18. United Nations Scientific Committee on the Effects of Atomic Radiation	8	–	–	8	–	230	84
19. Conference of the States Parties to the United Nations Convention against Corruption: open-ended intergovernmental expert meeting to enhance international cooperation under the Convention	2	–	–	2	–	60	83
20. Conference of the States Parties to the United Nations Convention against Corruption: Open-ended Intergovernmental Working Group on the Prevention of Corruption	7	–	–	7	–	210	83
21. Commission on Crime Prevention and Criminal Justice	11	–	–	11	–	380	81
22. Commission on Narcotic Drugs/Commission on Crime Prevention and Criminal Justice	2	–	–	2	–	70	81
23. Commission on Narcotic Drugs	29	–	2	27	–	925	75
24. Conference of the States Parties to the United Nations Convention against Corruption: Implementation Review Group	24	–	1	23	–	1 045	72
Subtotal	293	–	–	290	–	4 905	90
<i>Nairobi</i>	<i>A</i> <i>(planned)</i>	<i>B</i> <i>(added)</i>	<i>C</i> <i>(cancelled)</i>	<i>D</i> <i>(held)</i>	<i>E</i> <i>(reassigned)</i>	<i>F</i> <i>(minutes lost)</i>	<i>Utilization factor</i> <i>(percentage)</i>
1. United Nations Environment Assembly of the United Nations Environment Programme (UNEP)	16	–	–	16	–	250	91
2. United Nations Human Settlements Programme (UN-Habitat) Executive Board	12	–	–	12	–	200	91
3. UNEP, Committee of Permanent Representatives	8	–	–	8	–	210	85
4. Open-ended Committee of Permanent Representatives to the United Nations Environment Assembly	3	–	–	3	–	130	76
Subtotal	39	–	–	39	–	790	89

Table 2
Utilization statistics of mandated meetings of all calendar bodies serviced, by
duty station, 2019–2024

2024

<i>Duty station</i>	<i>Number of meetings</i>					<i>F</i> <i>(minutes lost)</i>	<i>Utilization factor (percentage)</i>
	<i>A</i> <i>(planned)</i>	<i>B</i> <i>(added)</i>	<i>C</i> <i>(cancelled)</i>	<i>D</i> <i>(held)</i>	<i>E</i> <i>(reassigned)</i>		
New York	2 137	412	495	2 054	153	62 105	73
Geneva	2 387	35	153	2 268	–	35 095	86
Vienna	293	–	3	290	–	4 905	90
Nairobi	39	–	–	39	–	790	89
Total	4 856	447	651	4 651	153	102 895	80

2023

<i>Duty station</i>	<i>Number of meetings</i>					<i>F</i> <i>(minutes lost)</i>	<i>Utilization factor (percentage)</i>
	<i>A</i> <i>(planned)</i>	<i>B</i> <i>(added)</i>	<i>C</i> <i>(cancelled)</i>	<i>D</i> <i>(held)</i>	<i>E</i> <i>(reassigned)</i>		
New York	2 168	367	523	2 012	166	58 590	73
Geneva	2 564	30	135	2 460	–	40 620	86
Vienna	378	3	7	374	–	4 130	92
Nairobi	36	1	–	37	–	960	86
Total	5 146	401	665	4 883	166	104 300	81

2022

<i>Duty station</i>	<i>Number of meetings</i>					<i>F</i> <i>(minutes lost)</i>	<i>Utilization factor (percentage)</i>
	<i>A</i> <i>(planned)</i>	<i>B</i> <i>(added)</i>	<i>C</i> <i>(cancelled)</i>	<i>D</i> <i>(held)</i>	<i>E</i> <i>(reassigned)</i>		
New York	1 978	218	376	1 817	44	48 400	73
Geneva	2 654	71	169	2 559	21	33 160	88
Vienna	355	3	8	350	–	3 705	92
Nairobi	41	1	–	42	–	260	97
Total	5 028	293	553	4 768	65	85 525	82

2021

<i>Duty station</i>	<i>Number of meetings</i>					<i>F (minutes lost)</i>	<i>Utilization factor (percentage)</i>
	<i>A (planned)</i>	<i>B (added)</i>	<i>C (cancelled)</i>	<i>D (held)</i>	<i>E (reassigned)</i>		
New York	1 391	210	275	1 326	24	32 825	73
Geneva	1 899	69	144	1 824	3	11 660	90
Vienna	400	2	5	397	–	660	98
Nairobi	26	1	1	26	–	365	89
Total	3 716	282	425	3 573	27	44 510	84

2020

<i>Duty station</i>	<i>Number of meetings</i>					<i>F (minutes lost)</i>	<i>Utilization factor (percentage)</i>
	<i>A (planned)</i>	<i>B (added)</i>	<i>C (cancelled)</i>	<i>D (held)</i>	<i>E (reassigned)</i>		
New York	850	252	312	790	101	20 365	71
Geneva	1 073	21	66	1 028	3	13 360	87
Vienna	234	2	11	225	–	1 295	92
Nairobi	21	–	3	18	–	140	82
Total	2 178	275	392	2 061	104	35 160	80

2019

<i>Duty station</i>	<i>Number of meetings</i>					<i>F (minutes lost)</i>	<i>Utilization factor (percentage)</i>
	<i>A (planned)</i>	<i>B (added)</i>	<i>C (cancelled)</i>	<i>D (held)</i>	<i>E (reassigned)</i>		
New York	2 073	714	607	2 180	384	63 910	79
Geneva	2 633	37	106	2 564	6	36 541	89
Vienna	373	4	5	372	–	4 710	92
Nairobi	64	1	3	62	–	755	89
Total	5 143	756	721	5 178	390	105 916	84

Table 3

Calendar bodies whose average utilization has been below the benchmark of 80 per cent for the past six years
New York

<i>Meeting body</i>	<i>2019</i>	<i>2020</i>	<i>2021</i>	<i>2022</i>	<i>2023</i>	<i>2024</i>	<i>Average (percentage)</i>
1. International Civil Service Commission	72	–	100	73	62	73	76
2. Special Political and Decolonization Committee (Fourth Committee)	73	74	74	77	79	81	76
3. General Assembly	75	82	79	67	73	73	75
4. Security Council Committee established pursuant to resolution 1718 (2006)	82	97	67	68	68	65	75
5. UNICEF Executive Board	81	61	90	85	75	60	75
6. Committee for Programme and Coordination	87	–	54	83	76	70	74
7. Committee on Contributions	78	–	95	67	45	83	74
8. Security Council	73	65	71	73	78	78	73
9. Security Council Committee established pursuant to resolution 2127 (2013) concerning the Central African Republic	75	86	80	49	72	76	73
10. United Nations Open-ended Informal Consultative Process on Oceans and the Law of the Sea	69	–	97	65	65	70	73
11. Security Council Committee established pursuant to resolution 2206 (2015) concerning South Sudan	90	69	–	75	54	72	72
12. Security Council Informal Working Group on International Tribunals	83	–	76	–	50	75	71
13. Ad Hoc Committee to Elaborate a Comprehensive International Convention on Countering the Use of Information and Communications Technologies for Criminal Purposes	–	–	39	79	79	80	69
14. Ad Hoc Working Group on the Revitalization of the Work of the General Assembly	83	67	81	56	89	37	69
15. Security Council Committee established pursuant to resolution 1533 (2004) concerning the Democratic Republic of the Congo	65	89	87	64	56	51	69
16. Advisory Board on Disarmament Matters	65	–	–	80	81	46	68
17. Committee on Relations with the Host Country	59	83	47	56	83	80	68
18. Committee on the Exercise of the Inalienable Rights of the Palestinian People	63	76	61	45	90	65	67
19. States Parties to the United Nations Convention on the Law of the Sea	68	53	66	79	56	79	67
20. Security Council Committee pursuant to resolutions 1267 (1999) , 1989 (2011) and 2253 (2015) concerning ISIL (Da'esh), Al-Qaida and associated individuals, groups, undertakings and entities	67	96	35	70	58	73	67
21. UN-Women Executive Board	67	77	65	62	69	63	67
22. Security Council Committee established pursuant to resolution 1373 (2001) concerning counter-terrorism	78	89	49	42	69	67	66
23. Security Council Committee established pursuant to resolution 1591 (2005) concerning the Sudan	72	61	64	83	50	58	65
24. Security Council Informal Working Group on Documentation and Other Procedural Questions	73	58	50	75	75	56	65
25. Security Council Committee pursuant to resolution 2713 (2023) concerning Al-Shabaab	65	64	71	38	74	70	64
26. Conference on the Establishment of a Middle East Zone Free of Nuclear Weapons and Other Weapons of Mass Destruction	66	–	26	65	66	94	63

<i>Meeting body</i>	<i>2019</i>	<i>2020</i>	<i>2021</i>	<i>2022</i>	<i>2023</i>	<i>2024</i>	<i>Average (percentage)</i>
27. Security Council Committee established pursuant to resolution 2140 (2014)	50	75	85	46	75	45	63
28. Security Council Working Group on Children and Armed Conflict	72	90	36	52	73	56	63
29. Disarmament Commission	35	71	–	70	78	57	62
30. Special Committee on the Charter of the United Nations and on the Strengthening of the Role of the Organization	47	70	71	77	48	61	62
31. Special Committee on Peacekeeping Operations and its Working Group	57	49	77	79	44	64	62
32. Security Council Working Group on Peacekeeping Operations	63	–	50	–	64	64	60
33. Committee for Development Policy	39	6	97	–	94	–	59
34. Security Council Ad Hoc Working Group on Conflict Prevention and Resolution in Africa	63	–	75	25	58	73	59
35. Advisory Committee on Administrative and Budgetary Questions	87	53	59	42	49	54	57
36. Assembly of States Parties to the Rome Statute of the International Criminal Court	–	45	37	–	90	–	57
37. General Assembly, Fifth Committee	88	41	23	68	56	63	57
38. Security Council Committee established pursuant to resolution 1540 (2004)	59	99	17	66	44	59	57
39. Committee on Information	42	48	61	32	78	39	50
40. General Committee	69	58	44	37	39	50	50
41. Special Committee on the Situation with regard to the Implementation of the Declaration on the Granting of Independence to Colonial Countries and Peoples	63	35	53	37	49	64	50
42. Security Council Committee established pursuant to resolution 1970 (2011) concerning Libya	63	–	56	19	48	41	45
43. States Parties to the International Convention on the Elimination of All Forms of Racial Discrimination	40	–	46	–	33	–	40
44. States Parties to the International Convention on the Protection of the Rights of All Migrant Workers and Members of Their Families	22	–	74	–	19	–	38
45. Ad Hoc Committee on the Indian Ocean	31	–	33	–	36	–	33
46. Committee on Conferences	36	46	20	22	36	23	31
47. States Parties to the International Convention for the Protection of All Persons from Enforced Disappearance	24	–	28	–	22	–	25

Geneva

<i>Meeting body</i>	<i>2019</i>	<i>2020</i>	<i>2021</i>	<i>2022</i>	<i>2023</i>	<i>2024</i>	<i>Average (percentage)</i>
1. Convention on Prohibitions or Restrictions on the Use of Certain Conventional Weapons Which May Be Deemed to Be Excessively Injurious or to Have Indiscriminate Effects	88	41	93	81	88	76	78
2. United Nations Framework Convention on Climate Change, subsidiary bodies of the Conference of the Parties to the Convention	86	–	69	81	67	80	77
3. Working Group on the Right to Development	71	–	80	88	69	79	77
4. States Parties to the Convention on Cluster Munitions	82	94	69	49	63	90	75
5. Committee on the Rights of Persons with Disabilities, pre-sessional working group	88	97	–	70	63	52	74
6. Investment, Enterprise and Development Commission	70	–	100	67	–	46	71

<i>Meeting body</i>	<i>2019</i>	<i>2020</i>	<i>2021</i>	<i>2022</i>	<i>2023</i>	<i>2024 (percentage)</i>	<i>Average</i>
7. Committee on Economic, Social and Cultural Rights, pre-sessional working group	75	72	73	76	72	44	69
8. Trade and Development Board	67	58	85	69	58	66	67
9. Working Group on Situations	82	89	84	47	27	63	65
10. Conference on Disarmament	58	44	46	48	43	35	46

Vienna

<i>Meeting body</i>	<i>2019</i>	<i>2020</i>	<i>2021</i>	<i>2022</i>	<i>2023</i>	<i>2024 (percentage)</i>	<i>Average</i>
Joint meetings of the Commission on Narcotic Drugs and the Commission on Crime Prevention and Criminal Justice	35	50	78	47	83	81	62

Table 4
Calendar bodies that have consistently underutilized their resources for the past six years

New York

<i>Meeting body</i>	<i>2019</i>	<i>2020</i>	<i>2021</i>	<i>2022</i>	<i>2023</i>	<i>2024</i>
1. States Parties to the United Nations Convention on the Law of the Sea	68	53	66	79	56	79
2. Security Council	73	65	71	73	78	78
3. Security Council Committee pursuant to resolution 2713 (2023) concerning Al-Shabaab	65	64	71	38	74	70
4. Special Committee on Peacekeeping Operations and its Working Group	57	49	77	79	44	64
5. Special Committee on the Situation with regard to the Implementation of the Declaration on the Granting of Independence to Colonial Countries and Peoples	63	35	53	37	49	64
6. UN-Women Executive Board	67	77	65	62	69	63
7. Special Committee on the Charter of the United Nations and on the Strengthening of the Role of the Organization	47	70	71	77	48	61
8. Security Council Informal Working Group on Documentation and Other Procedural Questions	73	58	50	75	75	56
9. General Committee	69	58	44	37	39	50
10. Committee on Information	42	48	61	32	78	39
11. Committee on Conferences	36	46	20	22	36	23

Geneva

<i>Meeting body</i>	<i>2019</i>	<i>2020</i>	<i>2021</i>	<i>2022</i>	<i>2023</i>	<i>2024</i>
1. Committee on Economic, Social and Cultural Rights, pre-sessional working group	75	72	73	76	72	44
2. Conference on Disarmament	58	44	46	48	43	35

Table 5
Statistics on the utilization of all Secretariat conference facilities at the four duty stations, 2024

New York

<i>Room</i>	<i>Standard meeting capacity</i>	<i>Actual occupancy (number of meetings held)</i>	<i>Utilization rate (percentage)</i>
Security Council Chamber	506	330	65.2
Security Council Consultation Room	506	145	28.6
General Assembly Hall	506	257	50.7
Economic and Social Council Chamber	506	312	61.6
Trusteeship Council Chamber	506	371	73.3
1	506	351	69.3
2	506	369	72.9
3	506	378	74.7
4	506	366	72.3
5	506	430	84.9
6	506	455	89.9
7	506	298	58.8
8	506	313	61.8
9	506	234	46.2
10	506	149	29.4
11	506	388	76.6
12	506	373	73.7
A	506	372	73.5
B	506	366	72.3
C	506	394	77.8
D	506	403	79.6
E	506	324	64.0
F	506	250	49.4
Total	11 638	7 628	65.5

Geneva

<i>Room</i>	<i>Standard meeting capacity per year</i>	<i>Actual occupancy (number of meetings held)</i>	<i>Utilization rate (percentage)</i>
Assembly Hall ^a	—	—	—
Concordia 1 ^a	—	—	—
Concordia 4 ^a	—	—	—
Concordia 5 ^a	—	—	—
Council Chamber ^a	—	—	—
Palais Wilson 1st floor	498	358	71.9
Palais Wilson ground floor	490	434	88.6
Room I ^a	—	—	—

<i>Room</i>	<i>Standard meeting capacity per year</i>	<i>Actual occupancy (number of meetings held)</i>	<i>Utilization rate (percentage)</i>
Room III	466	248	53.2
Room IV ^a	–	–	–
Room V	460	309	67.2
Room VII	458	319	69.7
Room VIII	472	364	77.1
Room IX	471	402	85.4
Room XI ^a	–	–	–
Room XII ^a	–	–	–
Room XV ^a	–	–	–
Room XVI ^a	–	–	–
Room XVII	480	366	76.3
Room XVIII	478	247	51.7
Room XIX	465	328	70.5
Room XX	476	427	89.7
Room XXI	492	336	68.3
Room XXII	480	496	103.3
Room XXIII	496	472	95.2
Room XXIV	492	496	100.8
Room XXV	490	622	126.9
Room XXVI	492	350	71.1
Room XXVII	492	449	91.3
Room S4 ^b	18	8	44.4
Tempus	453	159	35.1
Total	9 119	7 190	78.8

^a Not available owing to the strategic heritage plan renovation project at the Palais des Nations, Geneva.

^b Released after the strategic heritage plan renovation project on 14 December 2024.

Vienna

<i>Room</i>	<i>Standard meeting capacity per year</i>	<i>Actual occupancy (number of meetings held)</i>	<i>Utilization rate (percentage)</i>
C-BR D	506	389	76.9
C-CR1	506	370	73.1
C-CR3	506	390	77.1
C-CR4	506	391	77.3
C-CR5	506	350	69.2
C-CR6	506	326	64.4
C-CR7	506	385	76.1
Total	3 542	2 601	73.4

Nairobi

<i>Room</i>	<i>Standard meeting capacity per year</i>	<i>Actual occupancy (number of meetings held)</i>	<i>Utilization rate (percentage)</i>
Conference Room 1	404	254	62.9
Conference Room 2	486	255	52.4
Conference Room 3	454	313	68.9
Conference Room 4	436	206	47.2
Conference Room 5	—	—	—
Conference Room 6	500	231	46.2
Conference Room 7	500	198	39.6
Conference Room 8	500	200	40.0
Conference Room 9	476	341	71.6
Conference Room 10	488	404	82.8
Conference Room 11	476	287	60.3
Conference Room 13	484	354	73.1
Conference Room 14	481	360	74.8
Total	5 685	3 403	59.9

D. Provision of conference services

Table 1

Statistics on the provision of conference services and facilities to all meetings serviced by the four duty stations, 2019–2024

2024

<i>Duty station</i>	<i>With interpretation</i>			<i>Without interpretation</i>			<i>Overall</i>		
	<i>Programmed</i>	<i>Held</i>	<i>Percentage</i>	<i>Programmed</i>	<i>Held</i>	<i>Percentage</i>	<i>Programmed</i>	<i>Held</i>	<i>Percentage</i>
New York	3 112	2 569	83	5 979	5 074	85	9 091	7 643	84
Geneva	2 940	2 756	94	6 709	5 749	86	9 649	8 505	88
Vienna	559	544	97	5 693	5 490	96	6 252	6 034	97
Nairobi	386	378	98	4 079	4 037	99	4 465	4 415	99
Total	6 997	6 247	89	22 460	20 350	91	29 457	26 597	90

2023

<i>Duty station</i>	<i>With interpretation</i>			<i>Without interpretation</i>			<i>Overall</i>		
	<i>Programmed</i>	<i>Held</i>	<i>Percentage</i>	<i>Programmed</i>	<i>Held</i>	<i>Percentage</i>	<i>Programmed</i>	<i>Held</i>	<i>Percentage</i>
New York	3 256	2 664	82	6 765	5 814	86	10 021	8 478	85
Geneva	3 226	3 056	95	6 285	5 422	86	9 511	8 478	89
Vienna	729	699	96	6 227	6 037	97	6 956	6 736	97
Nairobi	509	484	95	4 859	4 811	99	5 368	5 295	99
Total	7 720	6 903	89	24 136	22 084	91	31 856	28 987	91

2022

<i>Duty station</i>	<i>With interpretation</i>			<i>Without interpretation</i>			<i>Overall</i>		
	<i>Programmed</i>	<i>Held</i>	<i>Percentage</i>	<i>Programmed</i>	<i>Held</i>	<i>Percentage</i>	<i>Programmed</i>	<i>Held</i>	<i>Percentage</i>
New York	2 908	2 432	84	5 269	4 498	85	8 177	6 930	85
Geneva	3 332	3 136	94	5 671	4 843	85	9 003	7 979	89
Vienna	604	574	95	3 200	3 013	94	3 804	3 587	94
Nairobi	362	342	94	2 800	2 673	95	3 162	3 015	95
Total	7 206	6 484	90	16 940	15 027	89	24 146	21 511	89

2021

<i>Duty station</i>	<i>With interpretation</i>			<i>Without interpretation</i>			<i>Overall</i>		
	<i>Programmed</i>	<i>Held</i>	<i>Percentage</i>	<i>Programmed</i>	<i>Held</i>	<i>Percentage</i>	<i>Programmed</i>	<i>Held</i>	<i>Percentage</i>
New York	1 987	1 657	83	3 393	2 836	84	5 380	4 493	84
Geneva	2 347	2 177	93	3 791	3 121	82	6 138	5 298	86
Vienna	637	598	94	2 092	1 912	91	2 729	2 510	92
Nairobi	274	264	96	385	359	93	659	623	95
Total	5 245	4 696	90	9 661	8 228	85	14 906	12 924	87

2020

<i>Duty station</i>	<i>With interpretation</i>			<i>Without interpretation</i>			<i>Overall</i>		
	<i>Programmed</i>	<i>Held</i>	<i>Percentage</i>	<i>Programmed</i>	<i>Held</i>	<i>Percentage</i>	<i>Programmed</i>	<i>Held</i>	<i>Percentage</i>
New York	1 133	979	86	3 978	3 097	78	5 111	4 076	80
Geneva	1 350	1 257	93	4 768	3 017	63	6 118	4 274	70
Vienna	391	351	89	3 051	2 693	88	3 442	3 044	88
Nairobi	192	180	94	825	692	84	1 017	872	86
Total	3 066	2 767	90	12 622	9 499	75	15 688	12 266	78

2019

<i>Duty station</i>	<i>With interpretation</i>			<i>Without interpretation</i>			<i>Overall</i>		
	<i>Programmed</i>	<i>Held</i>	<i>Percentage</i>	<i>Programmed</i>	<i>Held</i>	<i>Percentage</i>	<i>Programmed</i>	<i>Held</i>	<i>Percentage</i>
New York	2 952	2 831	96	11 460	9 721	84	14 412	12 552	87
Geneva	3 398	3 249	96	11 539	9 122	79	14 937	12 371	83
Vienna	668	636	95	6 453	5 964	92	7 121	6 600	93
Nairobi	454	398	88	5 400	4 971	92	5 854	5 369	92
Total	7 472	7 114	95	34 852	29 778	85	42 324	36 892	87

Table 2
**Statistics on the provision of conference services in 2024 for bodies entitled to meet
“as required” in New York and Geneva**

<i>Body</i>	<i>Meetings with interpretation services</i>			<i>Meetings without interpretation services</i>	
	<i>Requested</i>	<i>Provided</i>	<i>Not provided</i>	<i>Requested</i>	<i>Held</i>
New York					
Special Committee on Peacekeeping Operations	1	1	–	1	1
Committee on Conferences	–	–	–	1	1
Committee on Relations with the Host Country	6	6	–	2	2
Committee on the Exercise of the Inalienable Rights of the Palestinian People	6	6	–	1	1
Economic and Social Council	63	58	5	53	53
First Committee	–	–	–	–	–
General Assembly	226	223	3	190	190
General Committee	4	4	–	–	–
Military Staff Committee	41	41	–	7	7
Peacebuilding Commission	19	19	–	18	18
Security Council Committee pursuant to resolutions 1267 (1999) , 1989 (2011) and 2253 (2015) concerning ISIL (Da’esh), Al-Qaida and associated individuals, groups, undertakings and entities	10	9	1	2	2
Security Council Committee established pursuant to resolution 2048 (2012) concerning Guinea-Bissau	–	–	–	–	–
Security Council Committee established pursuant to resolution 1533 (2004) concerning the Democratic Republic of the Congo	7	7	–	–	–
Security Council Committee established pursuant to resolution 1540 (2004)	11	11	–	1	1
Security Council Committee established pursuant to resolution 1591 (2005) concerning the Sudan	4	4	–	–	–
Security Council Committee established pursuant to resolution 1718 (2006)	7	7	–	–	–
Security Council Committee established pursuant to resolution 1970 (2011) concerning Libya	4	4	–	–	–
Security Council Committee established pursuant to resolution 1988 (2011)	3	3	–	–	–
Security Council Committee established pursuant to resolution 2127 (2013) concerning the Central African Republic	2	2	–	–	–
Security Council Committee established pursuant to resolution 2140 (2014)	3	3	–	–	–
Security Council Committee established pursuant to resolution 2206 (2015) concerning South Sudan	5	5	–	–	–
Security Council Committee established pursuant to resolution 1373 (2001) concerning counter-terrorism	11	10	1	2	2
Security Council Working Group on Peacekeeping Operations	–	–	–	–	–
Security Council Working Group on Children and Armed Conflict	10	10	–	15	15

<i>Body</i>	<i>Meetings with interpretation services</i>			<i>Meetings without interpretation services</i>	
	<i>Requested</i>	<i>Provided</i>	<i>Not provided</i>	<i>Requested</i>	<i>Held</i>
Second Committee	–	–	–	231	231
Security Council	507	506	1	6	6
Security Council Ad Hoc Working Group on Conflict Prevention and Resolution in Africa	5	4	1	9	9
Sixth Committee	–	–	–	–	–
Special Political and Decolonization Committee (Fourth Committee)	–	–	–	–	–
Third Committee	2	2	–	150	150
Trusteeship Council	–	–	–	–	–
UNDP/UNFPA/UNOPS Executive Board	9	9	–	81	81
UNICEF Executive Board	2	2	–	2	2
Subtotal	968	956	12	772	772
Geneva					
Human Rights Council	14	14	–	–	–
Subtotal	14	14	–	–	–

Table 3
Provision of conference services for bodies entitled to meet “as required” in New York and Geneva, 2019–2024

<i>Duty station</i>	<i>Meetings with interpretation services</i>				<i>Meetings without interpretation services</i>		
	<i>Requested</i>	<i>Provided</i>	<i>Not provided</i>	<i>Percentage provided</i>	<i>Requested</i>	<i>Held</i>	<i>Percentage held</i>
New York							
2024	968	956	12	99	772	772	100
2023	1 048 ^a	1 036	2	99.8	1 042	1 042	100
2022	1 123 ^b	881	–	100	725	725	100
2021	623	615	8	99	723	723	100
2020	390	369	21	95	527	527	100
2019	737	709	28	96	264	264	100
Geneva							
2024	14	14	–	100	–	–	–
2023	28	28	–	100	–	–	–
2022	28	28	–	100	–	–	–
2021	44	44	–	100	2	2	100
2020	22	22	–	100	–	–	–
2019	44	44	–	100	–	–	–

^a A total of 10 meetings were cancelled by clients.

^b A total of 242 meetings were cancelled by clients.

Table 4
Statistics on the provision of conference services in 2024 for meetings of regional and other major groupings of Member States

<i>Grouping</i>	<i>Meetings with interpretation services</i>			<i>Meetings without interpretation services</i>	
	<i>Requested</i>	<i>Provided</i>	<i>Not provided</i>	<i>Requested</i>	<i>Held</i>
New York					
African Group	–	–	–	9	9
Alliance of Small Island States	–	–	–	8	8
Arab Group	10	10	–	29	29
Arab States (League of)	1	1	–	–	–
Asia-Pacific Group	–	–	–	9	9
Commonwealth Secretariat	–	–	–	2	2
European Union	–	–	–	29	29
Group of 77	24	23	1	36	36
Group of Landlocked Developing Countries	4	4	–	–	–
Latin American and Caribbean Group	12	10	2	6	6
Non-Aligned Movement	4	4	–	1	1
Organization of Islamic Cooperation	16	15	1	6	6
Western European and Other States Group	1	–	1	1	1
Subtotal	72	67	5	136	136
<i>Grouping</i>	<i>Meetings with interpretation services</i>			<i>Meetings without interpretation services</i>	
	<i>Requested</i>	<i>Provided</i>	<i>Not provided</i>	<i>Requested</i>	<i>Held</i>
Geneva					
African Group	2	2	–	54	54
African Union	–	–	–	5	5
Alliance of Small Island States	–	–	–	2	2
Arab Group	–	–	–	26	26
Arab States (League of)	–	–	–	37	37
Asia-Pacific Group	1	1	–	14	14
Caribbean Community	–	–	–	2	2
Cartagena Dialogue	–	–	–	1	1
Coalition for Rainforest Nations	–	–	–	6	6
Commonwealth	–	–	–	2	2
Cooperation Council for the Arab States of the Gulf	–	–	–	27	27
Eastern European Group	1	1	–	20	20
Environmental Integrity Group	–	–	–	11	11
European Public Law Organization	–	–	–	1	1
European Union	–	–	–	72	72
Group of 21	18	18	–	4	4
Group of 77 and China	3	3	–	166	166

<i>Grouping</i>	<i>Meetings with interpretation services</i>			<i>Meetings without interpretation services</i>	
	<i>Requested</i>	<i>Provided</i>	<i>Not provided</i>	<i>Requested</i>	<i>Held</i>
Independent Association for Latin America and the Caribbean	–	–	–	15	15
International Organization of la Francophonie	–	–	–	6	6
Japan, United States, Canada, Australia and New Zealand	–	–	–	2	2
Latin American and Caribbean Group	1	1	–	27	27
Least developed countries	–	–	–	26	26
Like-minded Developing Countries	–	–	–	17	17
Non-Aligned Movement	–	–	–	20	20
Organization of Islamic Cooperation	–	–	–	19	19
Regional groups	–	–	–	8	8
Small island developing States	–	–	–	38	38
Umbrella Group	–	–	–	37	37
Western European and Other States Group	1	1	–	46	46
Subtotal	27	27	–	711	711

<i>Grouping</i>	<i>Meetings with interpretation services</i>			<i>Meetings without interpretation services</i>	
	<i>Requested</i>	<i>Provided</i>	<i>Not provided</i>	<i>Requested</i>	<i>Held</i>
Vienna					
African Group	–	–	–	13	13
Arab Group	–	–	–	–	–
Asia-Pacific Group	–	–	–	3	3
Council of Europe	–	–	–	8	8
Eastern European Group	–	–	–	1	1
European Union	–	–	–	124	124
Group of 77	–	–	–	49	49
Latin American and Caribbean Group	–	–	–	23	23
Western European and Other States Group	–	–	–	–	–
Non-Aligned Movement	–	–	–	–	–
Subtotal	–	–	–	221	221

<i>Grouping</i>	<i>Meetings with interpretation services</i>			<i>Meetings without interpretation services</i>	
	<i>Requested</i>	<i>Provided</i>	<i>Not provided</i>	<i>Requested</i>	<i>Held</i>
Nairobi					
African Group	–	–	–	105	105
Arab Group	–	–	–	23	23
Asia-Pacific Group	–	–	–	82	82
Central Eastern European Group	–	–	–	41	41
Eastern European Group	–	–	–	31	31

<i>Grouping</i>	<i>Meetings with interpretation services</i>			<i>Meetings without interpretation services</i>	
	<i>Requested</i>	<i>Provided</i>	<i>Not provided</i>	<i>Requested</i>	<i>Held</i>
European Union	–	–	–	170	170
Group of 77 and China	–	–	–	30	30
Latin American and Caribbean Group	–	–	–	72	72
Japan, United States, Canada, Australia and New Zealand	–	–	–	64	64
Pacific small island developing States	–	–	–	9	9
Western European and Other States Group	–	–	–	24	24
Subtotal	–	–	–	651	651
Total	99	94	5	1 719	1 719

Table 5
Provision of conference services for meetings of regional and other major groupings, 2019–2024
2024

	<i>Meetings with interpretation services</i>				<i>Meetings without interpretation services</i>		
	<i>Requested</i>	<i>Provided</i>	<i>Not provided</i>	<i>Percentage provided</i>	<i>Requested</i>	<i>Held</i>	<i>Percentage held</i>
New York	72	67	5	93	136	136	100
Geneva	27	27	–	100	711	711	100
Vienna	–	–	–	–	221	221	100
Nairobi	–	–	–	–	651	651	100
Total	99	94	5	95	1 719	1 719	100

2023

	<i>Meetings with interpretation services</i>				<i>Meetings without interpretation services</i>		
	<i>Requested</i>	<i>Provided</i>	<i>Not provided</i>	<i>Percentage provided</i>	<i>Requested</i>	<i>Held</i>	<i>Percentage held</i>
New York	89	83	6	93	373	373	100.0
Geneva	25	24	1	96	681	681	100.0
Vienna	–	–	–	–	303	303	100.0
Nairobi	32	30	2	94	858	855	99.7
Total	146	137	9	94	2 215	2 212	99.9

2022

	<i>Meetings with interpretation services</i>				<i>Meetings without interpretation services</i>		
	<i>Requested</i>	<i>Provided</i>	<i>Not provided</i>	<i>Percentage provided</i>	<i>Requested</i>	<i>Held</i>	<i>Percentage held</i>
New York	51	51	–	100	354	354	100
Geneva	24	23	1	96	705	705	100
Vienna	–	–	–	–	96	96	100
Nairobi	15	15	–	100	476	476	100
Total	90	89	1	99	1 631	1 631	100

2021

	<i>Meetings with interpretation services</i>				<i>Meetings without interpretation services</i>		
	<i>Requested</i>	<i>Provided</i>	<i>Not provided</i>	<i>Percentage provided</i>	<i>Requested</i>	<i>Held</i>	<i>Percentage held</i>
New York	8	7	1	88	30	30	100
Geneva	5	4	1	80	250	250	100
Vienna	–	–	–	–	45	45	100
Nairobi	31	31	–	100	56	56	100
Total	44	42	2	95	381	381	100

2020

	<i>Meetings with interpretation services</i>				<i>Meetings without interpretation services</i>		
	<i>Requested</i>	<i>Provided</i>	<i>Not provided</i>	<i>Percentage provided</i>	<i>Requested</i>	<i>Held</i>	<i>Percentage held</i>
New York	28	26	2	93	121	121	100
Geneva	29	24	2 ^a	83	214	214	100
Vienna	–	–	–	–	102	102	100
Nairobi	–	–	–	–	11	11	100
Total	57	50	4	88	448	448	100

^a A total of three meetings with interpretation were cancelled by clients.

2019

	<i>Meetings with interpretation services</i>				<i>Meetings without interpretation services</i>		
	<i>Requested</i>	<i>Provided</i>	<i>Not provided</i>	<i>Percentage provided</i>	<i>Requested</i>	<i>Held</i>	<i>Percentage held</i>
New York	146	119	27	82	1 071	1 071	100
Geneva	66	46	10 ^a	70	1 067	1 067	100
Vienna	–	–	–	–	299	299	100
Nairobi	2	1	1	50	630	630	100
Total	214	166	38	78	3 067	3 067	100

^a A total of 10 meetings with interpretation were cancelled by clients.

E. Meetings management indicators

- Percentage of total meetings programmed that were held:
 - Overall: 90
 - New York: 84
 - Geneva: 88
 - Vienna: 97
 - Nairobi: 99
- Total meetings with interpretation services:
 - Overall: 6,247
 - New York: 2,569
 - Geneva: 2,756
 - Vienna: 544
 - Nairobi: 378
- Total meetings without interpretation services:
 - Overall: 20,350
 - New York: 5,074
 - Geneva: 5,749
 - Vienna: 5,490
 - Nairobi: 4,037
- Percentage of meetings of regional and other major groupings of Member States provided with interpretation services as requested:
 - New York: 93
 - Geneva: 100
 - Vienna: not applicable
 - Nairobi: not applicable

F. Meetings held away from headquarters

		Travel and related costs comparison (United States dollars)						Savings per duty station (United States dollars)				
		Headquarters of meeting body	Servicing duty station	Staff sent from servicing duty station(s)	Headquarters of meeting body (a)	Servicing duty station (airfare plus replacement costs) (b)	Saved daily subsistence allowance (c)	Cost savings (a-b+c)	New York	Geneva	Vienna	Nairobi
1.	Economic and Social Council special meeting on the theme “The future of work: towards a productive, inclusive and sustainable global society”	New York	New York/ Santiago	18	90 000	70 000	4 492	24 492	24 492			
2.	Fourth International Conference on Small Island Developing States	New York	New York	71	71 000	71 000	–		–			
3.	Preparatory Committee for the Fourth International Conference on Financing for Development, first session	New York	New York/ Geneva/Vienna/ Nairobi	27	207 900	129 100	–	78 800	78 800			
4.	Fourth session of the intergovernmental negotiating committee to develop an international legally binding instrument on plastic pollution, including in the marine environment, Ottawa	Nairobi	Nairobi/New York/ Geneva/Montreal/ Toronto	45	276 880	121 916	–	154 964				154 964
5.	UNEP: third session of the ad hoc open-ended working group on a science-policy panel to contribute further to the sound management of chemicals and waste and to prevent pollution, Geneva	Nairobi	Nairobi/Geneva/ freelance	38	86 878	9 145	139 536	217 269				217 269
6.	UNEP/Ozone Secretariat: seventy-second meeting of the Implementation Committee under the Non-Compliance Procedure for the Montreal Protocol and forty-sixth meeting of the Open-ended Working Group of the Parties to the Montreal Protocol, Montreal	Nairobi	Nairobi/Geneva/ Vienna/freelance/ Ottawa/Barcelona/ Toronto/Paris/ New York	25	74 888	29 756	22 176	67 308				67 308
7.	UNEP: Conference of the Parties to the Convention on Biological Diversity, sixteenth meeting, Cali, Colombia	Nairobi	Nairobi/New York/ Bogotá/Cali/Cairo/ Geneva/Paris/ Culiacán/Brussels/ Montevideo/ Santiago/Buenos Aires/freelance/ Montreal/Ottawa	44	352 684	134 671	3 125	221 138				221 138

			Travel and related costs comparison (United States dollars)					Savings per duty station (United States dollars)			
	Headquarters of meeting body	Servicing duty station	Staff sent from servicing duty station(s)	Headquarters of meeting body (a)	Servicing duty station (airfare plus replacement costs) (b)	Saved daily subsistence allowance (c)	Cost savings (a-b+c)	New York	Geneva	Vienna	Nairobi
8.	UNEP/Ozone: thirteenth Conference of the Parties and thirty-sixth Meeting of the Parties, Bangkok	Nairobi	Nairobi/Geneva/ Saint Petersburg/ Barcelona/Cairo/ Bangkok/Amman/ Vienna	23	71 824	9 368	6 561	69 017			69 017
9.	Fifth session of the intergovernmental negotiating committee to develop an international legally binding instrument on plastic pollution, including in the marine environment, Busan, Republic of Korea	Nairobi	Nairobi/Vienna/ Hong Kong/ freelance/Geneva/ Lisbon/Paris/ Cairo/Brussels/ Barcelona/Amman	44	242 514	82 675	–	159 839			159 839
10.	95th meeting of the Executive Committee of the Multilateral Fund for the Implementation of the Montreal Protocol	Nairobi	Nairobi/Geneva/ freelance/Montreal	14	82 418	30 432	12 250	64 236			64 236
11.	United Nations Framework Convention on Climate Change, sixtieth session of the subsidiary bodies of the Conference of the Parties to the Convention	Bonn	Geneva	23 staff travelled on 3 June and 28 staff on 13 June	66 993	66 993	–	–	–		
12.	United Nations Framework Convention on Climate Change, twenty-ninth session of the Conference of the Parties to the Convention	Bonn	Geneva	52	169 382	169 382	–	–	–		
13.	United Nations Convention to Combat Desertification, sixteenth session of the Conference of the Parties to the Convention	Bonn	Geneva/Vienna	52	219 854	219 854	–	–	–		
Total savings											1 057 063

Cost savings from shared assignments for 2024

Total savings 4 duty stations: \$1,057,063

II. Documents management

A. Compliance with submission deadlines, by submitter

Table 1

Submission compliance by submitter for documents slotted as at 31 December 2024

<i>Submitter</i>	<i>Submission compliance (percentage)</i>		
	<i>2022</i>	<i>2023</i>	<i>2024</i>
Advisory Committee on Administrative and Budgetary Questions	100	100	100
Board of Auditors	100	100	80
Development Coordination Office	–	100	100
Department for General Assembly and Conference Management	100	100	100
Department of Economic and Social Affairs	97	96	92
Department of Global Communications	100	89	100
Department of Management Strategy, Policy and Compliance	97	96	98
Department of Operational Support	100	100	100
Department of Peace Operations	100	100	100
Department of Political and Peacebuilding Affairs	96	97	91
Department of Safety and Security	100	100	100
Division for Inclusive Social Development	–	–	–
Economic Commission for Europe ^a	98	96	97
Ethics Office	100	100	100
Executive Office of the Secretary-General	63	50	40
Global Compact	–	–	–
Independent Audit Advisory Committee	100	67	100
United Nations Office for Disaster Risk Reduction	100	50	100
International Atomic Energy Agency	100	100	100
International Civil Service Commission	97	100	100
International Court of Justice	100	100	100
International, Impartial and Independent Mechanism to Assist in the Investigation and Prosecution of Persons Responsible for the Most Serious Crimes under International Law Committed in the Syrian Arab Republic since March 2011	–	–	–
Independent Investigative Mechanism for Myanmar ^b	100	100	100
International Organization for Migration	–	–	–
International Residual Mechanism for Criminal Tribunals	100	100	100
International Seabed Authority	–	100	76
Joint Inspection Unit	100	100	100
Joint United Nations Programme on HIV/AIDS	–	50	–
Office for Disarmament Affairs	100	99	99
Office for Disarmament Affairs ^a	65	79	49
Office for Outer Space Affairs ^c	59	77	94
Office for the Coordination of Humanitarian Affairs	100	67	75
Office of Administration of Justice	100	100	100
Office of Counter-Terrorism	100	100	–
Office of Internal Oversight Services	100	100	100

Submitter	Submission compliance (percentage)		
	2022	2023	2024
Office of Legal Affairs ^b	99	99	96
Office of the High Representative for the Least Developed Countries, Landlocked Developing Countries and Small Island Developing States	86	43	25
Office of the President of the General Assembly	–	–	–
Office of the Special Adviser on Africa	–	25	–
Office of the Special Representative of the Secretary-General for Children and Armed Conflict ^b	100	67	100
Office of the Special Representative of the Secretary-General on Sexual Violence in Conflict	100	–	–
Office of the Special Representative of the Secretary-General on Violence against Children ^b	100	100	100
Office of the United Nations High Commissioner for Human Rights	80	77	86
Office of the United Nations High Commissioner for Human Rights ^a	86	89	88
Office of the United Nations High Commissioner for Refugees ^b	90	85	100
Office of the United Nations Ombudsman and Mediation Services	–	–	100
Peacebuilding Support Office	75	–	–
Regional Commissions New York Office	75	78	63
Office of the Special Coordinator on Improving the United Nations Response to Sexual Exploitation and Abuse	–	–	100
United Nations Children's Fund	100	97	94
United Nations Commission on International Trade Law ^c	91	100	97
United Nations Compensation Commission ^a	100	–	–
United Nations Conference on Trade and Development ^b	100	98	98
United Nations Convention to Combat Desertification ^a	100	100	97
United Nations Development Programme	85	84	94
United Nations Development Programme/United Nations Office for South-South Cooperation	–	63	100
United Nations Entity for Gender Equality and the Empowerment of Women (UN-Women)	92	97	96
United Nations Environment Programme ^d	72	70	87
United Nations Framework Convention on Climate Change ^a	94	67	53
United Nations Fund for International Partnerships	–	–	100
United Nations Human Settlements Programme ^d	97	73	100
United Nations Industrial Development Organization	100	–	100
United Nations Industrial Development Organization ^c	100	100	–
United Nations Institute for Training and Research	–	–	–
United Nations Joint Staff Pension Fund	93	100	75
United Nations Office for Project Services	67	60	78
United Nations Office on Drugs and Crime ^c	94	99	90
United Nations Population Fund	50	100	100
United Nations Relief and Works Agency for Palestine Refugees in the Near East	100	100	100
United Nations Scientific Committee on the Effects of Atomic Radiation ^c	100	100	100
United Nations System Chief Executives Board for Coordination	100	100	100
United Nations System Staff College	–	100	–
Technology Bank for the Least Developed Countries	–	–	80
United Nations University	–	100	–
United Nations Volunteers	–	–	–

Submitter	Submission compliance (percentage)		
	2022	2023	2024
University for Peace	—	—	—
World Food Programme	100	100	100
Youth Office	—	—	—
Overall submission compliance by slot date	92	91	91
Proportion of submitters with submission compliance above 90 per cent	73	63	68

Note: All in New York except where marked.

^a Geneva.

^b New York and Geneva combined.

^c Vienna.

^d New York and Nairobi combined.

B. Documents management statistics, by duty station, as at 31 December 2024

1. New York

Table 1
Overview of submission, processing and issuance compliance

	2022	2023	2024
1. Total documents slotted	1 631	1 860	1 907
2. Submission			
(a) Overall submission compliance by the slot date ^a	93% (1 524/1 631)	93% (1 720/1 860)	92% (1 754/1 907)
(b) Overall submission compliance in accordance with the mandated time frame ^b	94% (1 421/1 507)	93% (1 540/1 649)	93% (969/1 043)
(i) Received 10 weeks or more before meeting (documents subject to 10-4-6 time frame)	92% (734/796)	92% (833/909)	92% (795/860)
(ii) Received 8 weeks or more before meeting (documents subject to 8-4-4 time frame)	97% (209/216)	90% (160/177)	94% (143/152)
(iii) Received 6 weeks or more before meeting (documents subject to 6-4-2 time frame)	100% (117/117)	100% (32/32)	100% (31/31)
(c) Agreed slotted documents (documents that cannot meet the time frames due to reasons beyond the control of the secretariat)	96% (361/378)	97% (515/531)	91% (526/575)
3. Processing			
Overall processing compliance in accordance with the mandated time frame (4-week turnaround of documents submitted on time and within word limit) ^c	98% (1 223/1 245)	99% (1 248/1 261)	99% (1 359/1 361)
(a) Secretariat reports	99% (396/400)	99% (421/427)	99% (466/467)
(b) Non-Secretariat reports	98% (827/845)	99% (827/834)	99% (893/894)
4. Issuance			
(a) Total documents issued	1 630	1 860	1 907
(b) Overall issuance compliance in accordance with the mandated time frame (including agreed slotted documents) ^d	94% (1 416/1 507)	91% (1 501/1 649)	93% (1 511/1 618)
(i) Issued 6 weeks or more before meeting (documents subject to 10-4-6 time frame)	90% (715/796)	86% (780/909)	88% (760/860)

	2022	2023	2024
(ii) Issued 4 weeks or more before meeting (documents subject to 8-4-4 time frame)	95% (206/216)	90% (159/177)	97% (148/152)
(iii) Issued 2 weeks or more before meeting (documents subject to 6-4-2 time frame)	100% (117/117)	99% (31/32)	100% (31/31)
(iv) Agreed slotted documents	100% (378/378)	100% (531/531)	99% (572/575)
(c) Overall issuance compliance in accordance with the agreed time frame for documents submitted on time and within the established word limits	98% (1 223/1 245)	99% (1 248/1 261)	99% (1 359/1 361)

Abbreviation: n/a, not applicable.

^a Basis for calculation of overall submission compliance is the total number of slotted documents, including agreed slotted documents and those above word limits. For New York, this indicator also includes outcome reports, which are slotted but not assigned to a particular meeting date.

^b Basis for calculation of overall submission compliance in accordance with the mandated time frame is the total number of slotted documents, excluding agreed slotted documents and including those above word limits. Basis for calculation of agreed slotted documents is the number of documents that cannot meet the time frames due to reasons beyond the control of the secretariat, including those above the word limits. This indicator does not include outcome reports, which are slotted but not assigned to a particular meeting date. Basis for calculation of agreed slotted documents is the number of documents that cannot meet the time frames due to reasons beyond the control of the secretariat, including those above the word limits.

^c Basis for calculation of overall processing compliance is the total number of slotted documents submitted on time and within word limits (including agreed slotted documents).

^d Basis for calculation of overall issuance compliance in accordance with the mandated time frame is the total number of slotted documents, including agreed slotted documents and those submitted late and/or above word limits. In New York, this indicator does not include outcome reports, which are slotted but not assigned to a particular meeting date.

Table 2
Submission compliance by submitter for slotted documents

Submitter	2023				2024			
	Total slotted	Received on time	Received late	Submission compliance by number of documents (percentage)	Total slotted	Received on time	Received late	Submission compliance by number of documents (percentage)
Advisory Committee on Administrative and Budgetary Questions	24	24	–	100	1	1	–	100
Board of Auditors	19	19	–	100	20	16	4	80
Department for General Assembly and Conference Management	81	81	–	100	201	201	–	100
Department of Economic and Social Affairs	386	369	17	96	294	271	23	92
Department of Global Communications	9	8	1	89	9	9	–	100
Department of Management Strategy, Policy and Compliance	151	145	6	96	195	192	3	98
Department of Operational Support	3	3	–	100	3	3	–	100
Department of Peace Operations	5	5	–	100	2	2	–	100
Department of Political and Peacebuilding Affairs	174	169	5	97	191	173	18	91
Department of Safety and Security	1	1	–	100	1	1	–	100
Development Coordination Office	1	1	–	100	1	1	–	100
Division for Inclusive Social Development	–	–	–	–	–	–	–	–
Ethics Office	1	1	–	100	1	1	–	100
Executive Office of the Secretary-General	34	17	17	50	10	4	6	40

Submitter	2023				2024			
	Total slotted	Received on time	Received late	Submission compliance by number of documents (percentage)	Total slotted	Received on time	Received late	Submission compliance by number of documents (percentage)
Global Compact	–	–	–	–	1	–	1	–
Independent Audit Advisory Committee	3	2	1	67	3	3	–	100
United Nations Office for Disaster Risk Reduction	2	1	1	50	1	1	–	100
International Atomic Energy Agency	1	1	–	100	1	1	–	100
International Civil Service Commission	31	31	–	100	28	28	–	100
International Court of Justice	1	1	–	100	1	1	–	100
International, Impartial and Independent Mechanism to Assist in the Investigation and Prosecution of Persons Responsible for the Most Serious Crimes under International Law Committed in the Syrian Arab Republic since March 2011	–	–	–	–	1	1	–	100
Independent Investigative Mechanism for Myanmar	2	2	–	100	1	1	–	100
International Organization for Migration	–	–	–	–	1	–	1	–
International Residual Mechanism for Criminal Tribunals	1	1	–	100	1	1	–	100
International Seabed Authority	78	78	–	100	93	71	22	76
Joint Inspection Unit	2	2	–	100	3	3	–	100
Joint United Nations Programme on HIV/AIDS	2	1	1	50	1	–	1	–
Office for Disarmament Affairs	147	146	1	99	142	141	1	99
Office for the Coordination of Humanitarian Affairs	3	2	1	67	4	3	1	75
Office of Administration of Justice	2	2	–	100	2	2	–	100
Office of Counter-Terrorism	2	2	–	100	–	–	–	–
Office of Internal Oversight Services	14	14	–	100	8	8	–	100
Office of Legal Affairs	79	78	1	99	118	113	5	96
Office of the High Representative for the Least Developed Countries, Landlocked Developing Countries and Small Island Developing States	7	3	4	43	8	2	6	25
Office of the Special Adviser on Africa	4	1	3	25	3	–	3	–
Office of the Special Representative of the Secretary-General for Children and Armed Conflict	2	1	1	50	2	2	–	100
Office of the Special Representative of the Secretary-General for Sexual Violence in Conflict	–	–	–	–	1	–	1	–
Office of the Special Representative of the Secretary-General on Violence against Children	1	1	–	100	1	1	–	100
Office of the United Nations High Commissioner for Human Rights	207	159	48	77	226	194	32	86
Office of the United Nations High Commissioner for Refugees	1	1	–	100	1	1	–	100

Submitter	2023				2024			
	Total slotted	Received on time	Received late	Submission compliance by number of documents (percentage)	Total slotted	Received on time	Received late	Submission compliance by number of documents (percentage)
Office of the United Nations Ombudsman and Mediation Services	–	–	–	–	1	1	–	
Peacebuilding Support Office								
Regional Commissions New York Office	9	7	2	78	8	5	3	63
Office of the Special Coordinator on Improving the United Nations Response to Sexual Exploitation and Abuse	–	–	–	–	1	1	–	100
United Nations Children's Fund	31	30	1	97	31	29	2	94
United Nations Conference on Trade and Development	6	5	1	83	6	5	1	83
United Nations Development Programme	61	51	10	84	49	46	3	94
United Nations Development Programme/ United Nations Office for South-South Cooperation	8	5	3	63	1	1	–	100
United Nations Entity for Gender Equality and the Empowerment of Women (UN-Women)	220	214	6	97	194	186	8	96
United Nations Environment Programme	6	5	1	83	–	–	–	–
United Nations Fund for International Partnerships	1	–	1	–	1	1	–	100
United Nations Human Settlements Programme	1	–	1	–	1	–	1	–
United Nations Industrial Development Organization	1	–	1	–	1	1	–	100
United Nations Institute for Training and Research	1	–	1	–	–	–	–	–
United Nations Joint Staff Pension Fund	14	14		100	4	3	1	75
United Nations Office for Project Services	10	6	4	60	9	7	2	78
United Nations Population Fund	1	1	–	100	2	2	–	100
United Nations Relief and Works Agency for Palestine Refugees in the Near East	2	2	–	100	1	1	–	100
United Nations System Chief Executives Board for Coordination	3	3	–	100	6	6	–	100
United Nations System Staff College	1	1	–	100	–	–	–	–
Technology Bank for the Least Developed Countries	–	–	–	–	5	4	1	80
United Nations University	1	1	–	100	–	–	–	–
United Nations Volunteers	–	–	–	–	1	–	1	–
University for Peace	–	–	–	–	1	–	1	–
World Food Programme	2	2	–	100	2	2	–	100
Youth Office	–	–	–	–	1	–	1	–
Total submission compliance by slot date	1 860	1 720	140	93	1 907	1 754	153	92
Proportion of submitters with submission compliance above 90 per cent	–	–	–	63 (34 of 54)	–	–	–	66 (39 of 59)

2. Geneva, Division of Conference Management

Table 1
Overview of submission, processing and issuance compliance

	2022	2023	2024
1. Total documents slotted	1 816	1 812	1 890
2. Submission			
(a) Overall submission compliance by the slot date ^a	92% (1 677/1 816)	92% (1 668/1 812)	91% (1 726/1 890)
(b) Overall submission compliance in accordance with the mandated time frame ^b	94% (1 416/1 499)	94% (1 442/1 536)	93% (1 509/1 616)
(i) Received 10 weeks or more before meeting (documents subject to 10-4-6 time frame)	96% (1 174/1 217)	94% (1 238/1 315)	95% (1 318/1 388)
(ii) Received 8 weeks or more before meeting (documents subject to 8-4-4 time frame)	86% (242/282)	92% (204/221)	84% (191/228)
(c) Agreed slotted documents (documents that cannot meet the time frames due to reasons beyond the control of the secretariat)	82% (261/317)	82% (226/276)	79% (217/274)
3. Processing			
Overall processing compliance in accordance with the mandated time frame (4-week turnaround of documents submitted on time and within word limit) ^c	100% (1 675/1 677)	100% (1 660/1 668)	100% (1 725/1 726)
(a) Secretariat reports	100% (577/579)	99% (332/334)	100% (314/314)
(b) Non-Secretariat reports	100% (1 908/1 908)	100% (1 328/1 334)	100% (1 411/1 412)
4. Issuance			
(a) Total documents issued	1782	1 781	1866
(b) Overall issuance compliance in accordance with the mandated time frame (including agreed slotted documents) ^d	94% (1 681/1 782)	93% (1 665/1 781)	93% (1 730/1 866)
(i) Issued 6 weeks or more before meeting (documents subject to 10-4-6 time frame)	97% (1 176/1 210)	95% (1 234/1 303)	95% (1 322/1 385)
(ii) Issued 4 weeks or more before meeting (documents subject to 8-4-4 time frame)	92% (243/265)	94% (202/216)	89% (190/214)
(iii) Agreed slotted documents	85% (262/307)	87% (229/262)	82% (218/267)
(c) Overall issuance compliance in accordance with the agreed time frame for documents submitted on time and within the established word limits	100% (1 675/1 677)	100% (1 660/1668)	100% (1 725/1 725)

^a Basis for calculation of overall submission compliance is the total number of slotted documents, including agreed slotted documents and those above word limits. For New York, this indicator also includes outcome reports, which are slotted but not assigned to a particular meeting date.

^b Basis for calculation of overall submission compliance in accordance with the mandated time frame is the total number of slotted documents, excluding agreed slotted documents and including those above word limits. Basis for calculation of agreed slotted documents is the number of documents that cannot meet the time frames due to reasons beyond the control of the secretariat, including those above the word limits. This indicator does not include outcome reports, which are slotted but not assigned to a particular meeting date. Basis for calculation of agreed slotted documents is the number of documents that cannot meet the time frames due to reasons beyond the control of the secretariat, including those above the word limits.

^c Basis for calculation of overall processing compliance is the total number of slotted documents submitted on time and within word limits (including agreed slotted documents).

^d Basis for calculation of overall issuance compliance in accordance with the mandated time frame is the total number of slotted documents, including agreed slotted documents and those submitted late and/or above word limits. In New York, this indicator does not include outcome reports, which are slotted but not assigned to a particular meeting date.

Table 2
Submission compliance by submitter for slotted documents

Submitter	2022				2023				2024			
	Total slotted	Received late	Average days late	Submission compliance by number of documents (percentage)	Total slotted	Received late	Average days late	Submission compliance by number of documents (percentage)	Total slotted	Received late	Average days late	Submission compliance by number of documents (percentage)
Economic Commission for Europe	953	22	22	98	958	40	31	96	1 021	31	8	97
Office for Disarmament Affairs	60	21	35	65	42	9	32	79	61	31	27	49
Office of the United Nations High Commissioner for Human Rights	668	94	29	86	691	77	16	89	672	81	49	88
Office of the United Nations High Commissioner for Refugees	9	–	–	100	12	2	1	83	11	–	–	100
United Nations Compensation Commission	4	–	–	100	–	–	–	–	–	–	–	–
United Nations Conference on Trade and Development	53	–	–	100	46	–	–	100	46	–	1	100
United Nations Convention to Combat Desertification	33	–	–	100	11	–	–	100	32	1	2	97
United Nations Framework Convention on Climate Change	36	2	36	94	48	16	20	67	43	20	19	53
Office of the Special Representative of the Secretary-General for Children and Armed Conflict		–	–	–	1	–	–	100	1	–	–	100
Office of the Special Representative of the Secretary-General on Violence against Children		–	–	–	1	–	–	100	1	–	–	100
Independent Investigative Mechanism for Myanmar		–	–	–	1	–	–	100	1	–	–	100
United Nations Office of Legal Affairs		–	–	–	1	–	–	100	1	–	–	100
Total	1 816	139	27	92	1812	144	22	92	1 890	164	22	91

3. Vienna, Conference Management Service

Table 1
Overview of submission, processing and issuance compliance

	2022	2023	2024
1. Total documents slotted	181	217	213
2. Submission			
(a) Overall submission compliance by the slot date ^a	78% 142/181	96% 209/217	93% 199/213
(b) Overall submission compliance in accordance with the mandated time frame ^b	57% 103/181	96% 149/155	92% 73/79
(i) Received 10 weeks or more before meeting (documents subject to 10-4-6 time frame)	57% 103/181	96% 149/155	92% 73/79
(ii) Received 8 weeks or more before meeting (documents subject to 8-4-4 time frame)	n/a	n/a	n/a
(iii) Received 6 weeks or more before meeting (documents subject to 6-4-2 time frame)	n/a	n/a	n/a
(c) Agreed slotted documents (documents that cannot meet the time frames due to reasons beyond the control of the secretariat)	88% 93/106	97% 60/62	94% 126/134
3. Processing			
Overall processing compliance in accordance with the mandated time frame (4-week turnaround of documents submitted on time and within word limit) ^c	99% 124/125	100% 209/209	92% 184/199
(a) Secretariat reports	99% 117/118	100% 192/192	93% 174/188
(b) Non-Secretariat reports	100% 7/7	100% 17/17	91% 10/11
4. Issuance			
(a) Total documents issued	181	217	213
(b) Overall issuance compliance in accordance with the mandated time frame (including agreed slotted documents) ^d	85% (154/181)	98% (212/217)	86% 184/213
(i) Issued 6 weeks or more before meeting (documents subject to 10-4-6 time frame)	56% 101/181	100% 130/130	89% 70/79
(ii) Issued 4 weeks or more before meeting (documents subject to 8-4-4 time frame)	n/a	n/a	n/a
(iii) Issued 2 weeks or more before meeting (documents subject to 6-4-2 time frame)	n/a	n/a	n/a
(iv) Agreed slotted documents	72% 115/159	94% 82/87	85% 114/134
(c) Overall issuance compliance in accordance with the agreed time frame for documents submitted on time and within the established word limits	98% 122/125	100% 209/209	92% 184/199

Abbreviation: n/a, not applicable.

^a Basis for calculation of overall submission compliance is the total number of slotted documents, including agreed slotted documents and those above word limits. For New York, this indicator also includes outcome reports, which are slotted but not assigned to a particular meeting date.

^b Basis for calculation of overall submission compliance in accordance with the mandated time frame is the total number of slotted documents, excluding agreed slotted documents and including those above word limits. Basis for calculation of agreed slotted documents is the number of documents that cannot meet the time frames due to reasons beyond the control of the secretariat, including those above the word limits. This indicator does not include outcome reports, which are slotted but not assigned to a particular meeting date. Basis for calculation of agreed slotted documents is the number of documents that cannot meet the time frames due to reasons beyond the control of the secretariat, including those above the word limits.

^c Basis for calculation of overall processing compliance is the total number of slotted documents submitted on time and within word limits (including agreed slotted documents).

^d Basis for calculation of overall issuance compliance in accordance with the mandated time frame is the total number of slotted documents, including agreed slotted documents and those submitted late and/or above word limits. In New York, this indicator does not include outcome reports, which are slotted but not assigned to a particular meeting date.

Table 2
Submission compliance by submitter for slotted documents

Submitter	2022				2023				2024			
	Total slotted	Received late	Average days late	Submission compliance by number of documents (percentage) ^a	Total slotted	Received late	Average days late	Submission compliance by number of documents (percentage)	Total slotted	Received late	Average days late	Submission compliance by number of documents (percentage)
Office for Outer Space Affairs	34	14	25	59	31	7	20	77	33	2	11	94
United Nations Commission on International Trade Law	68	6	16	91	64	–	–	100	75	2	4	97
United Nations Office on Drugs and Crime	78	5	9	94	121	1	43	99	104	10	8	90
United Nations Scientific Committee on the Effects of Atomic Radiation	1	–	–	100	1	–	–	100	1	–	–	100
Total	181	25	13	86	217	8	16	96	213	14	6	93%

^a Some of the documents reported as late submissions were issued for a meeting that was later cancelled owing to the coronavirus disease (COVID-19) pandemic.

4. Nairobi, Division of Conference Services

Table 1
Overview of submission, processing and issuance compliance

	2022	2023	2024
1. Total documents slotted	114	186	118
2. Submission			
(a) Overall submission compliance by the slot date ^a	79% (91/114)	70% (131/186)	90% (106/118)
(b) Overall submission compliance in accordance with the mandated time frame ^b	72% (41/57)	75% (68/92)	87% (95/107)
(i) Received 10 weeks or more before meeting (documents subject to 10-4-6 time frame)	71% (40/56)	75% (68/92)	87% (82/94)
(ii) Received 8 weeks or more before meeting (documents subject to 8-4-4 time frame)	100% (1/1)	n/a	100% (13/13)
(iii) Agreed slotted documents (documents that cannot meet the time frames due to reasons beyond the control of the secretariat)	86% (49/57)	66% (62/94)	100% (11/11)
3. Processing			
Overall processing compliance in accordance with the mandated time frame (4-week turnaround of documents submitted on time and within word limit) ^c	86% (59/69)	84% (109/129)	74% (75/102)
(a) Secretariat reports	86% (59/69)	84% (109/129)	74% (75/102)
(b) Non-Secretariat reports	n/a	n/a	n/a
4. Issuance			
(a) Total documents issued	114	186	118
(b) Overall issuance compliance in accordance with the mandated time frame (including agreed slotted documents) ^d	71% (81/114)	73% (135/186)	67% (79/118)
(i) Issued 6 weeks or more before meeting	70% (39/56)	88% (81/92)	59% (55/94)
(ii) Issued 4 weeks or more before meeting (documents subject to 8-4-4 time frame)	100% (1/1)	n/a	100% (13/13)
(ii) Agreed slotted documents	70% (40/57)	57% (54/94)	100% (11/11)
(c) Overall issuance compliance in accordance with the mandated time frame for documents submitted on time and within the established word limits	85% (69/81)	84% (109/129)	75% (79/106)

Abbreviation: n/a, not applicable.

^a Basis for calculation of overall submission compliance is the total number of slotted documents, including agreed slotted documents and those above word limits. For New York, this indicator also includes outcome reports, which are slotted but not assigned to a particular meeting date.

^b Basis for calculation of overall submission compliance in accordance with the mandated time frame is the total number of slotted documents, excluding agreed slotted documents and including those above word limits. Basis for calculation of agreed slotted documents is the number of documents that cannot meet the time frames due to reasons beyond the control of the secretariat, including those above the word limits. This indicator does not include outcome reports, which are slotted but not assigned to a particular meeting date. Basis for calculation of agreed slotted documents is the number of documents that cannot meet the time frames due to reasons beyond the control of the secretariat, including those above the word limits.

^c Basis for calculation of overall processing compliance is the total number of slotted documents submitted on time and within word limits (including agreed slotted documents).

^d Basis for calculation of overall issuance compliance in accordance with the mandated time frame is the total number of slotted documents, including agreed slotted documents and those submitted late and/or above word limits. In New York, this indicator does not include outcome reports, which are slotted but not assigned to a particular meeting date.

Table 2
Submission compliance by submitter for slotted documents

Submitter	2022				2023				2024			
	Total slotted	Received late	Average days late	Submission compliance by number of documents (percentage)	Total slotted	Received late	Average days late	Submission compliance by number of documents (percentage)	Total slotted	Received late	Average days late	Submission compliance by number of documents (percentage)
United Nations Environment Programme	84	23	22	71	146	45	18	69	89	12	17	87
United Nations Human Settlements Programme	30	–	–	100	40	10	15	75	29	–	–	100
Total	114	23	22	79	186	55	17	70	118	12	17	90

C. Timeliness indicators for documentation, 2024

- Percentage of pre-session documents issued in accordance with the mandated time frame:

New York: 93

Geneva: 93

Vienna: 86

Nairobi: 67

- Percentage of pre-session documents submitted on time and within applicable word limits that were processed by the Department within the mandated time frame:

New York: 99

Geneva: 100

Vienna: 92

Nairobi: 74

III. Human resources measures, workload-sharing, workload and productivity statistics

A. Human resources measures

Table 1

Vacancy rates in key occupational groups as at 31 December 2024

(Posts)

	<i>New York</i>		<i>Geneva</i>		<i>Vienna</i>		<i>Nairobi</i>	
	<i>Number</i>	<i>Percentage</i>	<i>Number</i>	<i>Percentage</i>	<i>Number</i>	<i>Percentage</i>	<i>Number</i>	<i>Percentage</i>
Interpretation services	13	10	8	8	3	11	6	32
Translation services	79 ^a	23	17	10	7	16	1	6
Text-processing services	27 ^b	23	17	24	7 ^c	21	4 ^d	11
Editing services	–	–	4	19	1	17	2	40
Verbatim Reporting Service	5	10	n/a	n/a	n/a	n/a	n/a	n/a

Abbreviation: n/a, not applicable.

^a Translation services in New York now include the posts of the English Translation and Editorial Service, whose staff perform both editing and translation tasks, increasingly under the new functional title “English Linguist”.

^b Two General Service posts in text-processing in New York were abolished in 2024 (see [A/78/6 \(Sect. 2\)](#)).

^c Two General Service posts in text-processing were redeployed to publishing as part of the workforce optimization exercise approved in 2024 (see [A/78/6 \(Sect. 2\)](#)).

^d Based on 19 total General Service posts (text-processing), comprising 6 established posts (3 vacant) and 13 extrabudgetary posts.

Table 2
Number of language professionals rostered from competitive examinations for language positions in 2024

2023 Competitive examination for Russian translators and verbatim reporters	35
2024 Competitive examination for Chinese translators, editors and verbatim reporters	30
Total number of candidates rostered in 2024	65

Table 3
Temporary assistance for meetings: expenditures by language, 2023 and 2024

(United States dollars)

<i>Translation</i>	<i>New York</i>		<i>Geneva</i>		<i>Vienna</i>		<i>Nairobi</i>	
	2023	2024	2023	2024	2023	2024	2023	2024
Arabic	249 986	119 536	864 598	302 655	243 665	88 108	127 786	43 107
Chinese	118 820	18 553	551 424	315 849	197 038	169 987	64 857	14 941
English	522 991	184 710	1 628 634	778 835	21 559	–	2 556	2 814
French	1 529 404	809 331	930 366	574 030	325 890	124 597	191 945	130 602
Russian	581 382	555 360	673 585	368 680	147 403	103 238	31 269	20 933
Spanish	330 993	280 079	1 286 331	437 723	252 690	100 123	162 569	23 335
Total	3 333 576	1 967 569	5 934 938	2 777 772	1 188 245	586 053	580 982	235 732

<i>Contractual translation</i>	<i>New York</i>		<i>Geneva</i>		<i>Vienna</i>		<i>Nairobi</i>	
	2023	2024	2023	2024	2023	2024	2023	2024
Arabic	188 574	41 788	520 913	506 383	169 387	103 340	203 957	84 049
Chinese	6 500	–	197 697	234 512	29 764	15 284	199 466	29 846
English	101 794	23 987	49 959	9 964	41 023	10 411	–	8 114
French	936 431	728 270	1 194 354	1 228 739	170 303	87 397	187 185	37 076
Russian	331 252	81 555	709 399	514 448	142 366	107 597	127 967	35 248
Spanish	573 498	151 605	444 287	580 809	104 323	50 448	92 557	19 766
Total	2 138 049	1 027 204	3 116 609	3 074 855	657 166	374 477	811 132	214 099

<i>Interpretation</i>	<i>New York</i>		<i>Geneva</i>		<i>Vienna</i>		<i>Nairobi</i>	
	2023	2024	2023	2024	2023	2024	2023	2024
Arabic	707 483	744 430	1 008 678	449 732	569 427	415 665	278 519	209 471
Chinese	445 437	369 715	550 492	257 392	436 904	283 371	274 616	242 507
English	734 507	418 937	879 316	363 067	387 735	198 441	348 863	216 485
French	867 814	860 689	1 375 578	897 873	427 070	316 853	407 469	282 874
Russian	382 969	350 698	519 693	218 706	324 986	206 608	167 292	128 318
Spanish	975 414	504 799	284 376	375 090	442 055	198 441	276 946	210 202
Total	4 113 624	3 249 268	4 618 133	2 561 860	2 588 178	1 619 379	1 753 705	1 289 858

<i>Verbatim</i>	<i>New York</i>		<i>Geneva</i>		<i>Vienna</i>		<i>Nairobi</i>	
	<i>2023</i>	<i>2024</i>	<i>2023</i>	<i>2024</i>	<i>2023</i>	<i>2024</i>	<i>2023</i>	<i>2024</i>
Arabic	809 536	393 703	n/a	n/a	n/a	n/a	n/a	n/a
Chinese	696 552	399 806	n/a	n/a	n/a	n/a	n/a	n/a
English	862 954	563 208	n/a	n/a	n/a	n/a	n/a	n/a
French	670 677	348 047	n/a	n/a	n/a	n/a	n/a	n/a
Russian	949 833	341 602	n/a	n/a	n/a	n/a	n/a	n/a
Spanish	595 692	248 369	n/a	n/a	n/a	n/a	n/a	n/a
Total	4 585 244	2 294 735	n/a	n/a	n/a	n/a	n/a	n/a

Abbreviation: n/a, not applicable.

B. Workload-sharing

Table 1
Document workload-sharing
(Number of words)

<i>Documentation processed</i>	<i>Requesting office</i>	<i>2020</i>	<i>2021</i>	<i>2022</i>	<i>2023</i>	<i>2024</i>
New York	Geneva, translation	831 751	1 364 920	902 182	949 774	390 612
	Geneva, editing	29 653	16 107	129 612	124 170	154 500
	Geneva, text-processing	398 498	634 875	1 676 888	1 825 933	575 845
	Geneva, proofreading	–	–	–	–	–
	Geneva, précis-writing	–	–	–	–	1 980
Subtotal (Geneva)		1 259 902	2 015 902	2 708 682	2 899 877	1 122 937
	Vienna, translation	478 446	570 556	54 957	125 663	217 068
	Vienna, editing	28 316	31 224	5 957	24 888	8 477
	Vienna, text-processing	247 905	209 691	58 373	209 673	300 783
Subtotal (Vienna)		754 667	811 471	119 287	360 224	526 328
	Nairobi, translation	–	85 391	12 865	81 267	18 475
	Nairobi, editing	18 794	13 978	23 043	25 547	–
	Nairobi, text-processing	–	42 697	–	64 923	21 292
Subtotal (Nairobi)		18 794	142 066	35 908	171 737	39 767
Total		3 098 783	2 033 363	2 863 877	3 431 838	1 689 032
Geneva	New York, translation	776 940	610 620	405 955	592 026	400 751
	New York, editing	446 744	286 474	409 098	244 361	619 122
	New York, text-processing	473 683	811 900	772 076	182 114	199 486
	New York, proofreading	63 096	–	–	–	–
	New York, verbatim	–	266 055	36 330	–	–
	New York, précis-writing	–	–	47 882	–	56 803
Subtotal (New York)		1 760 463	1 975 049	1 671 341	1 018 501	1 276 162

<i>Documentation processed</i>	<i>Requesting office</i>	<i>2020</i>	<i>2021</i>	<i>2022</i>	<i>2023</i>	<i>2024</i>
	Vienna, translation	176 380	64 340	27 020	–	29 055
	Vienna, editing	–	7 381	–	19 446	90 453
	Vienna, text-processing	84 149	31 094	–	–	17 272
	Subtotal (Vienna)	260 529	102 815	27 020	19 446	136 780
	Nairobi, translation	1 170	14 890	–	–	53 262
	Nairobi, editing	23 204	8 098	–	–	9 674
	Nairobi, text-processing	–	14 145	–	–	–
	Subtotal (Nairobi)	24 374	37 133	–	–	62 936
	Total	2 045 366	2 114 997	1 698 361	1 037 947	1 475 878
Vienna	New York, translation	136 624	167 268	71 319	254 586	237 303
	New York, editing	9 234	72 498	37 448	15 123	14 980
	New York, text-processing	81 558	64 537	34 082	130 720	19 656
	New York, précis-writing	–	–	–	–	–
	Subtotal (New York)	227 416	304 303	142 849	400 429	271 939
	Geneva, translation	–	21 083	39 525	50 997	94 837
	Geneva, editing	–	–	11 590	–	–
	Geneva, text-processing	–	21 083	–	–	35 282
	Subtotal (Geneva)	–	42 166	51 115	50 997	130 119
	Nairobi, translation	–	–	–	78 020	–
	Nairobi, editing	5 255	46 453	2 423	16 547	3 035
	Subtotal (Nairobi)	5 255	46 453	2 423	94 567	3 035
	Total	232 671	392 922	196 387	545 993	405 093
Nairobi	New York, translation	284 450	49 156	15 000	37 682	126 323
	New York, editing	33 801	–	–	–	6 533
	New York, text-processing	251 339	84 495	–	31 578	130 083
	Subtotal (New York)	569 590	133 651	15 000	69 260	262 939
	Geneva, translation	64 136	23 241	40 896	–	51 122
	Geneva, editing	10 433	–	–	–	–
	Geneva, text-processing	64 136	51 130	27 215	–	–
	Subtotal (Geneva)	138 705	74 371	68 111	–	51 122
	Vienna, translation	21 317	24 783	–	–	–
	Vienna, editing	–	41 467	118 754	–	–
	Vienna, text-processing	21 317	57 939	58 732	–	–
	Subtotal (Vienna)	42 634	124 189	177 486	–	–
	Total	750 929	332 211	260 597	69 260	314 061

C. Translation, editing and revision workload, by duty station and language, 2019–2024

Table 1
Translation workload, in words (logout/throughput)

New York

	2019	2020	2021	2022	2023	2024	Total
Arabic	25 966 717	22 956 328	20 686 120	24 068 849	23 656 692	20 574 123	137 908 829
Chinese	25 957 771	23 785 573	21 709 978	25 399 706	23 615 764	21 445 038	141 913 830
English	2 523 582	2 643 148	3 306 506	3 112 883	2 209 337	2 400 640	16 196 096
French	27 962 950	25 014 075	28 123 379	29 325 774	27 075 090	23 071 820	160 573 088
Russian	25 066 421	22 388 363	20 067 742	24 393 495	23 265 271	19 926 327	135 107 619
Spanish	26 297 172	22 881 129	22 040 183	25 841 880	25 571 662	20 593 645	143 225 671
Total	133 774 613	119 668 616	115 933 908	132 142 587^a	125 393 816^a	108 011 593	734 925 133

^a Includes editorial corrections generated by parallel processing, which is necessary to ensure timeliness.

Geneva

	2019	2020	2021	2022	2023	2024	Total
Arabic	11 050 610	9 221 788	9 923 301	10 587 642	12 167 559	12 164 594	65 115 494
Chinese	10 892 280	7 584 344	8 853 331	10 646 293	10 817 405	11 347 820	60 141 473
English	4 961 860	4 279 630	3 796 525	3 775 113	4 209 688	3 800 859	24 823 675
French	19 628 501	20 000 738	18 018 654	21 044 764	21 820 925	24 205 790	124 719 372
Russian	17 059 731	15 165 118	15 999 133	17 420 398	20 174 705	18 461 850	104 280 935
Spanish	15 837 292	13 340 201	13 638 991	14 663 443	15 318 782	14 154 538	86 953 247
Total	79 430 274	69 591 819	70 229 935	78 137 653	84 509 064	84 135 451	466 034 196

Vienna

	2019	2020	2021	2022	2023	2024	Total
Arabic	4 207 880	3 551 660	4 782 080	4 523 108	4 280 140	4 019 972	25 364 840
Chinese	3 894 990	3 699 080	4 254 810	4 135 847	3 724 160	4 086 844	23 795 731
English	455 480	503 100	353 250	380 667	245 994	195 643	2 134 134
French	5 197 150	4 658 280	5 482 270	5 431 389	5 095 831	4 692 306	30 557 226
Russian	4 359 790	4 105 910	4 412 830	4 615 442	4 392 138	4 194 348	26 080 458
Spanish	4 570 530	4 626 150	4 894 450	4 898 917	4 478 132	4 731 818	28 199 997
Total	22 685 820	21 144 180	24 179 690	23 985 370	22 216 395	21 920 931	136 132 386

Nairobi

	2019	2020	2021	2022	2023	2024	Total
Arabic	1 830 380	1 021 790	1 471 470	1 726 041	1 939 340	1 468 734	9 457 755
Chinese	1 632 260	789 260	1 382 170	1 552 157	1 931 984	1 352 048	8 639 879
English	115 740	99 580	207 460	84 601	27 361	111 387	646 129
French	2 259 170	1 788 900	2 599 250	2 565 736	2 977 012	2 166 188	14 356 256
Russian	1 636 410	919 810	1 460 840	1 552 889	1 932 954	1 520 055	9 022 958
Spanish	2 095 090	1 157 750	1 792 440	1 700 653	2 039 471	1 545 963	10 331 367
Total	9 569 050	5 777 090	8 913 630	9 182 077	10 848 122	8 164 375	52 454 344

Table 2
Editing workload, in words

Year	New York	Geneva	Vienna	Nairobi	Total
2019	16 479 308	10 922 938	2 641 742	2 507 890	32 551 878
2020	16 594 554	12 189 339	2 783 685	1 393 026	32 960 604
2021	17 328 922	12 359 445	2 901 938	1 891 298	34 481 603
2022	16 780 989	11 793 136	2 804 074	1 563 543	32 941 742
2023	16 484 259	12 998 580	2 304 063	1 638 828	33 425 730
2024	15 249 469	14 062 862	2 138 364	1 145 185	32 595 880
Total	98 917 501	74 326 300	15 573 866	10 139 770	198 957 437

Table 3
Revision workload, in words (revision work performed on in-house translated text)

New York

	2019	2020	2021	2022	2023	2024	Total
Arabic	6 101 680	4 965 692	5 014 680	4 375 275	3 378 388	3 632 051	27 467 766
Chinese	5 493 451	6 417 018	5 240 886	2 001 104	1 216 930	1 209 168	21 578 557
English	538 016	368 570	480 338	295 108	324 049	207 955	2 214 036
French	9 148 709	1 648 532	1 940 828	890 644	1 777 733	1 619 288	17 025 734
Russian	1 919 273	649 582	1 011 212	2 172 112	1 988 007	916 501	8 656 687
Spanish	5 373 779	2 924 909	2 718 722	1 763 360	2 740 754	2 045 950	17 567 474
Total	28 574 908	16 974 303	16 406 666	11 497 603	11 425 861	9 630 913	94 510 254

Geneva

	2019	2020	2021	2022	2023	2024	Total
Arabic	1 380 415	1 701 350	1 179 471	1 197 422	1 519 213	1 113 865	8 091 736
Chinese	3 004 536	2 046 473	1 648 585	1 903 096	3 191 889	1 506 681	13 301 260
English	2 119 782	2 032 122	1 491 119	1 878 302	1 961 454	1 389 736	10 872 515
French	6 203 633	4 266 096	3 461 351	4 159 044	5 466 129	4 319 968	27 876 221

	2019	2020	2021	2022	2023	2024	Total
Russian	3 850 016	3 103 956	3 332 680	2 125 876	1 396 216	832 033	14 640 777
Spanish	3 296 412	1 952 372	2 049 536	2 976 003	3 267 237	2 184 623	15 726 183
Total	19 854 794	15 102 369	13 162 742	14 239 743	16 802 138	11 346 906	90 508 692

Vienna

	2019	2020	2021	2022	2023	2024	Total
Arabic	1 181 745	459 851	407 313	412 596	319 114	137 737	2 918 356
Chinese	596 176	916 240	425 904	455 606	469 669	148 089	3 011 684
English	119 814	142 693	108 783	10 610	–	1 985	383 885
French	1 661 369	614 048	647 824	1 006 965	1 140 428	322 563	5 393 197
Russian	1 241 209	1 019 056	1 222 325	1 138 224	161 552	112 495	4 894 861
Spanish	1 507 718	1 063 199	867 035	825 769	780 895	568 840	5 613 456
Total	6 308 031	4 215 087	3 679 184	3 849 770	2 871 658	1 291 709	22 215 439

Nairobi

	2019	2020	2021	2022	2023	2024	Total
Arabic	976 513	784 749	380 247	73 820	52 010	75 935	2 343 274
Chinese	781 904	693 997	578 697	620 953	685 026	849 767	4 210 344
English	101 526	89 760	62 244	58 030	12 957	73 341	397 858
French	1 044 136	951 534	1 066 106	352 251	829 821	631 909	4 875 757
Russian	885 965	718 791	718 953	632 017	463 212	302 451	3 721 389
Spanish	863 363	495 389	901 444	651 844	358 996	293 947	3 564 983
Total	4 653 407	3 734 220	707 691	388 915	2 402 022	2 227 350	19 113 605

D. Productivity measures

- Translation productivity: translation throughput in words per staff member per workday:

New York: 2,253 (2,683 including editorial corrections)

Geneva: 2,527

Vienna: 2,702

Nairobi: 2,339

- Editing productivity: number of words edited per staff member per workday:

New York: 4,159* (English Translation and Editorial Service productivity including departmental corrections)

Geneva: 4,562

Vienna: 4,014

Nairobi: 2,800

- Text-processing productivity: number of words processed per staff member per workday:

New York: 13,733

Geneva: 14,869

Vienna: 10,816

Nairobi: 3,126

* This figure is now presented as a combined figure for editing and English translation, to properly reflect the structure of the service and its workload.

Five-year productivity trends

(Words per staff member per day)

Translation, throughput (English Translation Service excluded from 2024)

<i>Duty station</i>	<i>2020</i>	<i>2021</i>	<i>2022</i>	<i>2023</i>	<i>2024</i>
New York	2 182	2 003	2 082	2 125 ^a	2 253 ^b
Geneva	1 914	2 120	2 176	2 166	2 527
Vienna	2 211	2 475	2 368	2 108	2 702
Nairobi	1 814	2 217	2 279	2 215	2 339

^a 2,346 words per staff member per day including editorial corrections in 2023.

^b 2,683 words per staff member per day including editorial corrections in 2024.

Editing

<i>Duty station</i>	<i>2020</i>	<i>2021</i>	<i>2022</i>	<i>2023</i>	<i>2024</i>
New York	4 162	4 534	4 704 ^a	3 895 ^b	4 159 ^b
Geneva	3 785	4 132	4 096	4 306	4 562
Vienna	3 696	3 848	3 661	3 913 ^b	4 014 ^b
Nairobi	4 022	3 303	3 335	4 733	2 800

^a Based on the staff of the English Translation and Editorial Service who only edit.

^b This figure is now presented as a combined figure for editing and English translation, to properly reflect the structure of the service and its workload. The figure for New York for 2024 includes departmental corrections.

Text-processing

<i>Duty station</i>	<i>2020</i>	<i>2021</i>	<i>2022</i>	<i>2023</i>	<i>2024</i>
New York	8 083	11 075	9 932	12 893 ^a	13 733
Geneva	7 236	10 022	10 991	13 977 ^a	14 869
Vienna	8 184	9 075	11 142	10 670	10 816
Nairobi	4 828	5 762	3 026	3 503	3 126

^a The 2023 text-processing productivity increased in New York and Geneva due to the formatting work that is done by in-house text-processing for contractually translated documents.

IV. Quality measures

The Department for General Assembly and Conference Management conducts an annual multilingual global e-survey on conference services. In 2024, 87 per cent of all respondents to the global survey rated the conference services provided as either “good” or “very good”. In New York, all five respondents to a survey of bureau members of the Main Committees in New York stated that the quality of assistance provided by the secretariats was “very good” or “good”. A feedback database independent of the e-survey is also maintained. In 2024, 23 feedback records were registered, of which 20 were compliments and 3 were complaints, which were addressed. In Geneva, 88 per cent of the respondents to a 2024 local survey gave an overall rating of “good” or “very good” for conference services. The Division of Conference Management received 9 compliments and 2 complaints (both regarding the quality of interpretation from Arabic into English) from its clients for meetings held in 2024. In Vienna, 65 letters of appreciation from clients were received in 2024, while a total of 315 responses were submitted in the multilingual local survey. Of the respondents, 96 per cent rated the quality of conference services as “good” or “very good”. To facilitate the dissemination of the global survey to delegates attending major intergovernmental meetings of the United Nations Environment Programme and the United Nations Human Settlements Programme (UN-Habitat), both in Nairobi and outside of their established headquarters, the Division of Conference Services developed a QR code for delegates to scan, which is projected on screen in the meeting room. The QR code has become a quick and convenient way for meeting participants to provide feedback, resulting in a higher response rate. A total of 98 per cent of survey respondents expressed satisfaction with conference services: 49 per cent rated the services as “very good”, 36 per cent as “good” and 13 per cent as “satisfactory”.

2024 global survey results

<i>Quality of services provided by meeting services</i>	<i>Very good</i>		<i>Good</i>		<i>Satisfactory</i>		<i>Poor</i>		<i>Very poor</i>		<i>Total responses</i>
	<i>Responses</i>	<i>Percentage</i>	<i>Responses</i>	<i>Percentage</i>	<i>Responses</i>	<i>Percentage</i>	<i>Responses</i>	<i>Percentage</i>	<i>Responses</i>	<i>Percentage</i>	
New York	51	54.26	30	31.91	11	11.70	2	2.13	–	–	94
Geneva	61	53.04	36	31.30	14	12.17	2	1.74	2	1.74	115
Vienna	27	46.55	25	43.10	5	8.62	1	1.72	–	–	58
Nairobi	67	49.63	45	33.33	18	13.33	3	2.22	2	1.48	135
<i>Quality of translated documents</i>	<i>Very good</i>		<i>Good</i>		<i>Satisfactory</i>		<i>Poor</i>		<i>Very poor</i>		<i>Total responses</i>
	<i>Responses</i>	<i>Percentage</i>	<i>Responses</i>	<i>Percentage</i>	<i>Responses</i>	<i>Percentage</i>	<i>Responses</i>	<i>Percentage</i>	<i>Responses</i>	<i>Percentage</i>	
New York	71	61.21	34	29.31	8	6.90	1	0.86	2	1.72	116
Geneva	75	56.39	47	35.34	10	7.52	1	0.75	–	–	133
Vienna	31	50.00	26	41.94	5	8.06	–	–	–	–	62
Nairobi	74	52.86	45	32.14	18	12.86	2	1.43	1	0.71	140
<i>Overall linguistic quality of interpretation</i>	<i>Very good</i>		<i>Good</i>		<i>Satisfactory</i>		<i>Poor</i>		<i>Very poor</i>		<i>Total responses</i>
	<i>Responses</i>	<i>Percentage</i>	<i>Responses</i>	<i>Percentage</i>	<i>Responses</i>	<i>Percentage</i>	<i>Responses</i>	<i>Percentage</i>	<i>Responses</i>	<i>Percentage</i>	
New York	62	52.99	38	32.48	10	8.55	4	3.42	3	2.56	117
Geneva	62	46.62	54	40.60	15	11.28	1	0.75	1	0.75	133
Vienna	31	50.00	19	30.65	9	14.52	1	1.61	2	3.23	62
Nairobi	70	50.00	45	32.14	20	14.29	4	2.86	1	0.71	140
<i>Overall quality of services provided by the Department for General Assembly and Conference Management</i>	<i>Very good</i>		<i>Good</i>		<i>Satisfactory</i>		<i>Poor</i>		<i>Very poor</i>		<i>Total responses</i>
	<i>Responses</i>	<i>Percentage</i>	<i>Responses</i>	<i>Percentage</i>	<i>Responses</i>	<i>Percentage</i>	<i>Responses</i>	<i>Percentage</i>	<i>Responses</i>	<i>Percentage</i>	
New York	68	58.12	38	32.48	8	6.84	2	1.71	1	0.87	117
Geneva	60	45.11	55	41.35	14	10.53	2	1.50	2	1.50	133
Vienna	26	42.62	27	44.26	7	11.48	1	1.63	–	–	61
Nairobi	68	48.57	51	36.43	18	12.86	1	0.71	2	1.43	140

	<i>Very good</i>		<i>Good</i>		<i>Satisfactory</i>		<i>Poor</i>		<i>Very poor</i>		<i>Total responses</i>
	<i>Responses</i>	<i>Percentage</i>	<i>Responses</i>	<i>Percentage</i>	<i>Responses</i>	<i>Percentage</i>	<i>Responses</i>	<i>Percentage</i>	<i>Responses</i>	<i>Percentage</i>	
<i>New York only</i>											
<i>Overall support provided by committee secretaries</i>											
First Committee	58	60.42	28	29.17	7	7.29	1	1.04	2	2.08	96
Second Committee	57	57.58	28	28.28	12	12.12	1	1.01	1	1.01	99
Third Committee	59	62.11	26	27.37	7	7.37	1	1.05	2	2.11	95
Fourth Committee	61	62.89	22	22.68	10	10.31	–	–	4	4.12	97
General Assembly	66	61.68	24	22.43	13	12.15	4	3.74	–	–	107
<i>Level of satisfaction with the process of submission and processing of draft resolutions</i>											
First Committee	57	61.29	27	29.03	5	5.38	1	1.08	3	3.23	93
Second Committee	57	57.58	29	29.29	11	11.11	1	1.01	1	1.01	99
Third Committee	58	61.70	24	25.53	9	9.57	1	1.06	2	2.13	94
Fourth Committee	53	54.64	30	30.93	10	10.31	–	–	4	4.12	97
General Assembly	65	61.32	29	27.36	8	7.55	4	3.77	–	–	106
<i>Satisfaction with e-deleGATE</i>	59	55.14	34	31.78	11	10.28	2	1.87	1	0.93	107
<i>Satisfaction with the quality of the Journal</i>	60	54.55	32	29.09	16	14.55	2	1.82	–	–	110
<i>Satisfaction with the quality of One-Stop Shop</i>	55	50.00	39	35.45	14	12.73	2	1.82	–	–	110
	<i>Very good</i>		<i>Good</i>		<i>Satisfactory</i>		<i>Poor</i>		<i>Very poor</i>		<i>Total responses</i>
	<i>Responses</i>	<i>Percentage</i>	<i>Responses</i>	<i>Percentage</i>	<i>Responses</i>	<i>Percentage</i>	<i>Responses</i>	<i>Percentage</i>	<i>Responses</i>	<i>Percentage</i>	
<i>Geneva only</i>											
<i>Satisfaction with seating arrangements</i>	69	59.48	29	25.00	13	11.21	3	2.59	2	1.72	116
<i>Statement submission</i>	56	51.38	38	34.86	13	11.93	1	0.92	1	0.92	109
<i>Responsiveness to enquiries</i>	69	57.02	33	27.27	15	12.40	1	0.83	3	2.48	121
<i>Digital recordings</i>	62	54.39	37	32.46	12	10.53	2	1.75	1	0.88	114
<i>Meeting transcripts</i>	60	51.28	38	32.48	15	12.82	2	1.71	2	1.71	117
<i>Quality of Indico.UN platform</i>	71	53.79	44	33.33	13	9.85	2	1.52	2	1.52	132

2024 results – local survey administered by the United Nations Office at Geneva

<i>Quality of services provided by meeting services assistants</i>	<i>Very good</i>		<i>Good</i>		<i>Average</i>		<i>Poor</i>		<i>Very poor</i>		<i>Total responses</i>
	<i>Responses</i>	<i>Percentage</i>	<i>Responses</i>	<i>Percentage</i>	<i>Responses</i>	<i>Percentage</i>	<i>Responses</i>	<i>Percentage</i>	<i>Responses</i>	<i>Percentage</i>	
Courtesy and professionalism	95	62.5	50	32.9	6	3.9	1	0.7	–	–	152
<i>Linguistic quality of translated documents</i>	<i>Very good</i>		<i>Good</i>		<i>Average</i>		<i>Poor</i>		<i>Very poor</i>		<i>Total responses</i>
	<i>Responses</i>	<i>Percentage</i>	<i>Responses</i>	<i>Percentage</i>	<i>Responses</i>	<i>Percentage</i>	<i>Responses</i>	<i>Percentage</i>	<i>Responses</i>	<i>Percentage</i>	
Overall linguistic quality of translated documents	33	55.0	21	35.0	3	5.0	2	3.3	1	1.7	60
<i>Linguistic quality of interpretation</i>	<i>Very good</i>		<i>Good</i>		<i>Average</i>		<i>Poor</i>		<i>Very poor</i>		<i>Total responses</i>
	<i>Responses</i>	<i>Percentage</i>	<i>Responses</i>	<i>Percentage</i>	<i>Responses</i>	<i>Percentage</i>	<i>Responses</i>	<i>Percentage</i>	<i>Responses</i>	<i>Percentage</i>	
Overall quality of interpretation	58	64.4	22	24.4	7	7.8	2	2.2	1	1.1	90
	<i>Yes</i>		<i>No</i>								
“Easy to follow”	79	91.9	7	8.1							86
“Accurate”	72	93.5	5	6.5							77
“More or less kept up with fast speakers”	73	91.3	7	8.8							80
“Useful”	85	97.7	2	2.3							87
<i>Overall quality</i>	<i>Very good</i>		<i>Good</i>		<i>Average</i>		<i>Poor</i>		<i>Very poor</i>		<i>Total responses</i>
	<i>Responses</i>	<i>Percentage</i>	<i>Responses</i>	<i>Percentage</i>	<i>Responses</i>	<i>Percentage</i>	<i>Responses</i>	<i>Percentage</i>	<i>Responses</i>	<i>Percentage</i>	
Overall quality of conference services	78	46.4	70	41.7	12	7.1	3	1.8	5	3.0	168