## **UNITED NATIONS**



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## PROTOCOL AND LIAISON SERVICE DEPARTMENT FOR GENERAL ASSEMBLY AND CONFERENCE MANAGEMENT

PRO/NV/eGov Registration /11/2022

The Protocol and Liaison Service of the Department for General Assembly and Conference Management (DGACM) of the United Nations presents its compliments to the Permanent Missions and Observer Offices accredited to the United Nations and would like to draw attention to the note verbale HC-2022-141 from the United States Mission to the United Missions regarding the submission of personnel-related notifications to the host country through eGov.

In this context, the Protocol and Liaison Service would like to remind Permanent Missions and Observer Offices that registration, termination and change processes with the Protocol and Liaison Service will still need to be completed.

The United States Mission requires that Permanent Missions and Observer Offices complete all transactions in eGov prior to submitting those transactions to the Protocol and Liaison Service. Permanent Missions and Observer Offices should refer to the transaction number obtained in eGov in any communication to the Protocol and Liaison Service for all registrations, terminations and changes of staff members. This number will subsequently be required for the Permanent Missions and Observer Offices to obtain any services (such as State Department ID cards or tax exemptions cards) from the United States Mission or the Office of Foreign Missions. In the interim, the timely issuance of UN grounds passes will not be affected by the lack of submitting an eGov transaction number.

The Protocol and Liaison Service is in regular communication with the host country and has received assurances that the United States Mission's Host Country Affairs Office will assist Permanent Missions and Observer Offices with any eGov-related questions. These inquiries should be directed to the host country via the following email: <u>USUNAccreditation@state.gov</u>.

The Protocol and Liaison Service of the United Nations of the Department for General Assembly and Conference Management (DGACM) of the United Nations avails itself of this opportunity to renew to the Permanent Missions and Observer Offices accredited to the United Nations the assurances of its highest consideration



16 November 2022