

Intergovernmental Conference on an international legally binding instrument under the United Nations Convention on the Law of the Sea on the conservation and sustainable use of marine biological diversity of areas beyond national jurisdiction (General Assembly resolution 72/249)

Registration information

States Members of the United Nations, members of the specialized agencies and parties to UNCLOS

Fourth session of the Conference

New York, 23 March – 3 April 2020

I. Participation

1. In accordance with resolution 72/249, the Conference shall be open to all States Members of the United Nations, members of the specialized agencies and parties to the United Nations Convention on the Law of the Sea.

II. Credentials

2. States wishing to participate in the fourth session and which have not previously submitted credentials covering the fourth session of the Conference are reminded that in accordance with rule 27 of the rules of procedure of the General Assembly, which applies *mutatis mutandis* to the Conference, credentials of representatives to the fourth session of the Conference must be addressed to the Secretary-General and signed by the Head of the State or Government or the Minister for Foreign Affairs. The original hard copy of the credentials should be delivered to the Office of Legal Affairs on the 36th floor of the Secretariat Building (Room S-3604, S-3639 or S-3608) if possible **by 16 March 2020**.

3. In addition, a scanned copy of the credentials, as well as other communications containing the names of representatives to the fourth session of the Conference (such as letters and notes verbales from the Permanent Missions), should be submitted through the online platform “e-Credentials” which can be accessed at the e-deleGATE portal (<https://delegate.un.int>).

III. Registration

4. Registration of official delegations of States Members of the United Nations, members of the specialized agencies and parties to UNCLOS will be carried out by the United Nations Protocol and Liaison Service.

5. To obtain UN grounds passes, permanent missions in New York may submit their requests via the online registration system “eAccreditation” at <http://delegate.un.int>. Information regarding the eAccreditation system can be

found at <http://protocol.un.org>. Online requests for registration to the fourth session of the Conference must be received by **13 March 2020**.

6. Those which do not have a permanent mission or office in New York or have not enrolled in the eAccreditation system should follow the registration procedure below to obtain a UN grounds pass.

- i. Submit a letter to the Protocol and Liaison Service (see details below), stamped and signed by the head of chancery or an authorized official, with the names and functional titles of the delegation attending the meeting. In addition, the letter must include a name and an email address of the focal point handling the request(s).

Ms. Beatrix Kania
Chief of Protocol
Protocol and Liaison Service
Att. Ms. Wai Tak Chua
Email: unprotocol@un.org

- ii. Complete an SG.6 form for each member of the delegation; (the SG.6 form can be found at <http://protocol.un.org>, under “Registration Process → Forms”)
- iii. Send both the letter and the SG.6 form to the Protocol and Liaison Service by email to unprotocol@un.org.
- iv. Send a copy of the letter to the Division for Ocean Affairs and Law of the Sea (Att. Mr. Bart Smit Duijzentkunst, email: smitduijzentkunst@un.org, copied to doalos@un.org).

Requests for registration following this procedure must be received by **2 March 2020**. The Secretariat will not be in a position to process late registrations.

7. The focal point will be notified of the registration approval(s) via email. A hard copy of that email must be presented by the participant together with a valid passport or government photo ID to the United Nations Pass and Identification Unit (located on the ground floor of the FF Building, at 320 E. 45th Street) for the issuance of a UN grounds pass.

IV. List of participants

8. The Conference Secretariat will compile a list of participants and make it available on the Conference website.