

Procurement Division
New York**REQUEST FOR INFORMATION (RFI)****Title of the RFI:**

Professional Services in connection to the development , transfer and application of CLEWS models in Nicaragua, Costa Rica, Senegal and Sri Lanka

Date of this RFI: 7 October 2020**Closing Date for Receipt of RFI at PD:** 21 October 2020**RFI Number:** RFIK337**Address RFI response by fax or e-mail to the Attention of:** Alice Kabia**Fax Number:****E-mail Address:** kabia@un.org**UNSPSC Code:** 81000000,93000000,80101500,81110000**DESCRIPTION OF REQUIREMENTS**

Background and objectives:

The 2030 Agenda for Sustainable Development represents an historical international commitment to responsible growth, shared prosperity and reduced poverty. It aims to improve the conditions of life for people, protect the environment and defend peace and inclusive societies. This ambitious vision calls for strong governance and well-crafted public policies to effectively balance the economic, social and environmental priorities of each country. Analytical tools can be an invaluable tool for policy makers to help shape and inform coherent policy design and formulation.

Towards this end, the EAPD/DESA and partners are developing and disseminating a suite of modelling tools specifically designed to help assess the interlinked and intertwined issues that decision-makers grapple with when trying to chart a sustainable development pathway for their country.

Climate, land-use, energy and water systems (CLEWS) models are tools for simultaneous consideration of food, energy and water security. They are designed to assess how production and use of these resources may contribute to climate change, and how climate change may affect resource systems.

By comparing different technologies and value chains, the model can identify pressure points, and indicate synergies and trade-offs to reach development goals. CLEWS can analyse policy decisions on issues such as the promotion of clean energy, competition for water and agricultural modernization.

The UN is looking into the possibility of engaging a contractor to assist with the development, transfer and application of CLEWs models in Nicaragua, Costa Rica, Senegal and Sri Lanka.

A Gather data from national and international sources to support Climate, Land, Energy and Water Systems (CLEWs) model development in Costa Rica and upload data and documentation to a shared online repository for ease of access to relevant stakeholders.

- B Support the development of a CLEWs model in Costa Rica using the data collected under A and tailoring model structure and scenarios to the conditions and objectives agreed with national counterparts
- C Participate as trainer in 2-3 national workshops on CLEWs in Costa Rica, by developing training materials (Supporting documents, exercises, excel workbooks and other materials), delivering lectures and providing support and guidance during hands-on exercises. Workshops will be delivered remotely if in-country delivery is not possible due to COVID-19 related travel restrictions or other reasons
- D Participate as trainer and resource person in a policy notes workshops and conference in Costa Rica, supporting national teams in fine-tuning model scenarios and polishing policy notes to effectively convey key messages to policy and decision makers; and engaging in disseminating results. Workshop will be delivered remotely if in-country delivery is not possible due to COVID-19 related travel restrictions or other reasons
- E Participate in the preparation and delivery of a methodological report for Costa Rica, summarizing data processing, data sources, and main assumptions use in model development and base scenario modelling.
- F Gather data from national and international sources to support Climate, Land, Energy and Water Systems (CLEWs) development in Senegal; and develop a CLEWs model and scenarios as agreed with national counterparts
- G Support the delivery of 2 remote learning sessions in French on CLEWs in Senegal through development of training materials (Supporting documents, exercises, excel workbooks and other materials) and providing lectures, instructions and guidance during teleconferences.
- H Participate as trainer in 2-3 national workshops on CLEWs in Senegal, by developing training materials (Supporting documents, exercises, excel workbooks and other materials), delivering lectures and providing support and guidance during hands-on exercises in French. Workshops will be delivered remotely if in-country delivery is not possible due to COVID-19 related travel restrictions or other reasons
- I Participate as trainer and resource person in a policy notes workshops and conference in Senegal, supporting national teams in refining model scenarios and polishing policy notes to effectively convey key messages to policy and decision makers; and engaging in disseminating results. Workshop will be delivered remotely if in-country delivery is not possible due to COVID-19 related travel restrictions or other reasons
- J Participate in the preparation and delivery of a methodological report in French for Senegal, summarizing data processing, data sources, and main assumptions use in model development and base scenario modelling.
- K Gather data from national and international sources to support Climate, Land, Energy and Water Systems (CLEWs) development in Sri Lanka; and develop a CLEWs model and scenarios as agreed with national counterparts
- L Support the delivery of 2 remote learning sessions in English on CLEWs in Sri Lanka through development of training materials (Supporting documents, exercises, excel workbooks and other materials) and providing lectures, instructions and guidance during teleconferences.
- M Participate as trainer in 2-3 national workshops on CLEWs Sri Lanka, by developing training materials (Supporting documents, exercises, excel workbooks and other materials), delivering lectures and providing support and guidance during hands-on exercises in English. Workshops will be delivered remotely if in-country delivery is not possible due to COVID-19 related travel restrictions or other reasons
- N Participate as trainer and resource person in a policy notes workshops and conference in Sri Lanka, supporting national teams in refining model scenarios and polishing policy notes to effectively convey key messages to policy and decision makers; and engaging in disseminating results. Workshop will be delivered remotely if in-country delivery is not possible due to COVID-19 related travel restrictions or other reasons
- O Participate in the preparation and delivery of a methodological report in English for Sri Lanka, summarizing data processing, data sources, and main assumptions use in model development and base scenario modelling.
- P Support finalization of CLEWs scenarios and delivery of national workshop in Nicaragua delivered in Spanish. Workshop will be delivered remotely if in-country delivery is not possible due to COVID-19 related travel restrictions or other reasons
- Q Support development of content for an online course on CLEWs including lectures, background information, additional readings, data, models and exercises. The course should be equivalent to the 36 hour introductory course normally delivered during the first of the three workshops that usually make up the in-country CLEWs training program delivered by UNDESA/UNDP.

SPECIFIC REQUIREMENTS / INFORMATION (IF ANY)

The United Nations is looking for information in the following areas:

Company profile and services:

- Location of headquarters and main regional offices
- A brief general description of your company, its structure, years in business and the line of business dealing with similar services
- Brochures and/or methodologies of the related services
- A list of recent engagements for providing similar services including:
 - Training, teaching or capacity development activities
 - Projects and activities in developing countries
 - Projects and activities with the OSeMOSYS tool
 - Projects and activities with the CLEWs approach or other energy-food-water-climate nexus initiatives

Price options:

- Please indicate available pricing models and as well as range of rates (e.g. daily rate, hourly rate, fix price)

NOTE

Information on tendering for the UN Procurement System is **available free of charge** at the following address: <https://www.ungm.org/Public/Notice>

Only the United Nations Global Marketplace (UNGM) has been authorised to collect a nominal fee from vendors that wish to receive automatically Procurement Notices or Requests for Expression Of Interest. Vendors interested in this Tender Alert Service are invited to subscribe on <http://www.ungm.org>

VENDOR RESPONSE FORM

TO: Alice Kabia
Email: kabia@un.org
FAX:

RFI Number:

FROM:

SUBJECT: Professional Services in connection to the development , transfer and application of CLEWS models in Nicaragua, Costa Rica, Senegal and Sri Lanka

To be filled by the Vendor (All fields marked with an '' are mandatory)*

COMPANY INFORMATION

UNGM Vendor ID Number*:

Legal Company Name (Not trade name or DBA name) *:

Company Contact *:

Address *:

City *:

State:

Country *:

Telephone Number *:

Fax Number *:

Email Address:

Company Website:

We declare that our company fully meets the prerequisites A, B, C, D and E, for eligibility to register with the United Nations as outlined in the paragraph 1 of the RFI INSTRUCTIONS page.

Signature: _____

Date: _____

Name and Title: _____

**** If not already registered with UN Procurement Division, please use the following URL to register at United Nations Global Marketplace (UNGM): www.unqm.org.**

RFI INSTRUCTIONS

1) Registering as a Vendor with the United Nations

Vendors interested in fulfilling the requirement described above must be registered at the UN Global Marketplace (www.ungm.org) with the UN Secretariat in order to be eligible to participate in any solicitation. Information on the registration process can be found at <https://www.un.org/Depts/ptd/vendors>.

Prerequisites for Eligibility

In order to be eligible for UN registration, you must declare that:

- A. Your company (as well as any parent, subsidiary or affiliate companies) is not listed in, or associated with a company or individual listed in:
 - I. the Compendium of United Nations Security Council Sanctions Lists (<https://www.un.org/sc/suborg/en/sanctions/un-sc-consolidated-list>), or
 - II. the IIC Oil for Food List website or, if listed on either, this has been disclosed to the United Nations Procurement Division in writing.
- B. Your company (as well as any parent, subsidiary or affiliate companies) is not currently removed or suspended by the United Nations or any other UN organisation (including the World Bank);
- C. Your company (as well as any parent, subsidiary or affiliate companies) is not under formal investigation, nor have been sanctioned within the preceding three (3) years, by any national authority of a United Nations Member State for engaging or having engaged in proscribed practices, including but not limited to: corruption, fraud, coercion, collusion, obstruction, or any other unethical practice;
- D. Your company has not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against your company that could impair your company's operations in the foreseeable future;
- E. Your company does not employ, or anticipate employing, any person(s) who is, or has been a UN staff member within the last year, if said UN staff member has or had prior professional dealings with the Vendor in his/her capacity as UN staff member within the last three years of service with the UN (in accordance with UN post-employment restrictions published in ST/SGB/2006/15).
- F. Your company undertakes not to engage in proscribed practices (including but not limited to: corruption, fraud, coercion, collusion, obstruction, or any other unethical practice), with the UN or any other party, and to conduct business in a manner that averts any financial, operational, reputational or other undue risk to the UN.

For Registered Vendors: Vendors already registered at the UN Global Marketplace with the UN Secretariat must ensure that the information and documentation (e.g. financial statements, address, contact name, etc.) provided in connection with their registration are up to date in UNGM. Please verify and ensure that your company is registered under its full legal name.

For Vendors Interested in Registration: Vendors not yet registered should apply for registration on the United Nations Global Marketplace (<http://www.ungm.org>); information on the registration process can be found at <https://www.un.org/Depts/ptd/vendors>.

IMPORTANT NOTICE: Any false, incomplete or defective vendor registration may result in the rejection of the application or cancellation of an already existing registration.

2) RFI Process

Vendors interested in responding should forward their information (as requested in the RFI) to the United Nations Procurement Division (UNPD) by the closing date set forth in this RFI. *Due to the high volume of communications, UNPD is not in a position to issue confirmation of receipt of RFIs.*

Please note that no further details of the planned solicitation can be made available to the vendors prior to issuance of the solicitation documents.

This RFI is issued subject to the conditions contained in the RFI introductory page available at <https://www.un.org/Depts/ptd/rfi>.