



Procurement Division
New York

REQUEST FOR INFORMATION (RFI)

Title of the RFI:

Professional Services in connection to the Independent Study on the UN Supply Chain for Office of Supply Chain Management

Date of this RFI: 1 September 2020

Closing Date for Receipt of RFI at PD: 9 September 2020

RFI Number: RFIMI2327

Address RFI response by fax or e-mail to the Attention of: Muhammed Islam

Fax Number:

E-mail Address: islam17@un.org

UNSPSC Code: 81000000,93000000,80101500,81110000

DESCRIPTION OF REQUIREMENTS

Background:

The Office of Supply Chain Management (OSCM) is responsible for the operationalization and management of the Organization's end-to-end supply chain and is comprised of pillars and functional units, including, the Logistics Division, Procurement Division, Uniformed Capabilities Support Division, the Enabling and Outreach Service, the Aviation Safety Section, the Global Service Centre (GSC) in Brindisi, Italy as well as the Office of the Assistant Secretary-General. OSCM supports the Secretary-General's vision of operational excellence through ensuring an agile and nimble supply chain that delivers what clients need, where they need it, when they need it and at the best possible price.

Objectives:

The Office of Supply Chain Management would like to engage with an academic institution or a professional body on the commission of an external, independent study to understand where the supply chain is going in both the public and private sectors in the next five to ten years as well as understand how well the current structure of the United Nations supply chain fits within the industry practices with the aim of:

- proposing an implementable strategic vision for the United Nations supply chain for the next five to ten years;
- identifying practical steps that the United Nations should be taking to achieve the vision;
- defining strategic objectives for high-performance supply chains;
- establishing a governance structure to accelerate improvement;
- defining and integrating key best practices necessary to achieve objectives;
- engaging senior leadership through collaborative interaction;
- improving the ability to assess and meet diverse client needs through client segmentation and demand profiling, among others;
- identifying opportunities for enhancing collaboration with stakeholders (including other UN system entities) enabling potential partnerships and scaling of successful initiatives;
- defining concrete steps to build competitive advantage over other service providers; and
- generating a constructive dialogue over future visioning of the Secretariat supply chain operations.

Note on registration:

Not for profit entities do not need to register in UNGM thus no UNGM Vendor ID Number is needed to respond to this RFI

SPECIFIC REQUIREMENTS / INFORMATION (IF ANY)

The United Nations is looking for information in the following areas:

- A brief general description of academic institution or professional body, its structure, school or other sub-organizational unit dealing with similar studies;
- Brochures or principles for engaging with non-profit sector;
- A list of up to three most recent studies in the areas of supply chain management;
- A list of up to three most recent studies cooperating with or engaged by government or international organizations or equivalent;
- Available pricing models for the study and as well as range of rates (e.g. daily rate, hourly rate, fix price).

NOTE

Information on tendering for the UN Procurement System is **available free of charge** at the following address: <https://www.ungm.org/Public/Notice>

Only the United Nations Global Marketplace (UNGM) has been authorised to collect a nominal fee from vendors that wish to receive automatically Procurement Notices or Requests for Expression Of Interest.

Vendors interested in this Tender Alert Service are invited to subscribe on <http://www.ungm.org>

VENDOR RESPONSE FORM

TO: Mohammad Islam

RFI Number: RFIMI

Email: islam17@un.org

FAX:

FROM:

SUBJECT: Professional Services in connection to the Independent Study on the UN Supply Chain for Office of Supply Chain Management

To be filled by the Vendor (All fields marked with an '' are mandatory)*

COMPANY INFORMATION

UNGM Vendor ID Number*:

Legal Company Name (Not trade name or DBA name) *:

Company Contact *:

Address *:

City *:

State:

Country *:

Telephone Number *:

Fax Number *:

Email Address:

Company Website:

We declare that our company fully meets the prerequisites A, B, C, D and E, for eligibility to register with the United Nations as outlined in the paragraph 1 of the RFI INSTRUCTIONS page.

Signature: _____

Date: _____

Name and Title: _____

**** If not already registered with UN Procurement Division, please use the following URL to register at United Nations Global Marketplace (UNGM): www.unqm.org.**

RFI INSTRUCTIONS

1) Registering as a Vendor with the United Nations

Vendors interested in fulfilling the requirement described above must be registered at the UN Global Marketplace (www.ungm.org) with the UN Secretariat in order to be eligible to participate in any solicitation. Information on the registration process can be found at <https://www.un.org/Depts/ptd/vendors>.

Prerequisites for Eligibility

In order to be eligible for UN registration, you must declare that:

- A. Your company (as well as any parent, subsidiary or affiliate companies) is not listed in, or associated with a company or individual listed in:
 - I. the Compendium of United Nations Security Council Sanctions Lists (<https://www.un.org/sc/suborg/en/sanctions/un-sc-consolidated-list>), or
 - II. the IIC Oil for Food List website or, if listed on either, this has been disclosed to the United Nations Procurement Division in writing.
- B. Your company (as well as any parent, subsidiary or affiliate companies) is not currently removed or suspended by the United Nations or any other UN organisation (including the World Bank);
- C. Your company (as well as any parent, subsidiary or affiliate companies) is not under formal investigation, nor have been sanctioned within the preceding three (3) years, by any national authority of a United Nations Member State for engaging or having engaged in proscribed practices, including but not limited to: corruption, fraud, coercion, collusion, obstruction, or any other unethical practice;
- D. Your company has not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against your company that could impair your company's operations in the foreseeable future;
- E. Your company does not employ, or anticipate employing, any person(s) who is, or has been a UN staff member within the last year, if said UN staff member has or had prior professional dealings with the Vendor in his/her capacity as UN staff member within the last three years of service with the UN (in accordance with UN post-employment restrictions published in ST/SGB/2006/15).
- F. Your company undertakes not to engage in proscribed practices (including but not limited to: corruption, fraud, coercion, collusion, obstruction, or any other unethical practice), with the UN or any other party, and to conduct business in a manner that averts any financial, operational, reputational or other undue risk to the UN.

For Registered Vendors: Vendors already registered at the UN Global Marketplace with the UN Secretariat must ensure that the information and documentation (e.g. financial statements, address, contact name, etc.) provided in connection with their registration are up to date in UNGM. Please verify and ensure that your company is registered under its full legal name.

For Vendors Interested in Registration: Vendors not yet registered should apply for registration on the United Nations Global Marketplace (<http://www.ungm.org>); information on the registration process can be found at <https://www.un.org/Depts/ptd/vendors>.

IMPORTANT NOTICE: Any false, incomplete or defective vendor registration may result in the rejection of the application or cancellation of an already existing registration.

2) RFI Process

Vendors interested in responding should forward their information (as requested in the RFI) to the United Nations Procurement Division (UNPD) by the closing date set forth in this RFI. *Due to the high volume of communications, UNPD is not in a position to issue confirmation of receipt of RFIs.*

Please note that no further details of the planned solicitation can be made available to the vendors prior to issuance of the solicitation documents.

This RFI is issued subject to the conditions contained in the RFI introductory page available at <https://www.un.org/Depts/ptd/rfi>.