

**REQUEST FOR INFORMATION (RFI)**

This notice is placed on behalf of UNSOS. United Nations Procurement Division (UNPD) cannot provide any warranty, expressed or implied, as to the accuracy, reliability or completeness of contents of furnished information; and is unable to answer any enquiries regarding this RFI. You are therefore requested to direct all your queries to UNSOS using the fax number provided below.

Title of the RFI:

Market Survey Request - UNSOS Kenya Rotation-Dhobley (PM)

Date of this RFI: 27 January 2020**Closing Date for Receipt of RFI at PD:** 02 February 2020**RFI Number:** RFIUNSOS259**Address RFI response by fax or e-mail to the Attention of:****Fax Number:****E-mail Address:** mwangobole@un.org, unsoa-procurement@un.org**UNSPSC Code:** 24112800,78101900,78111800,78121600,78141501,78141502**DESCRIPTION OF REQUIREMENTS**

Please provide your quotations for the surface transportation for the Rotation of 2,572 Kenyan Military Contingent Personnel by commercial coaches AND their personal luggage by trucks, with sufficient security escort, (all-inclusive rates between Nairobi, Kenya and Dhobley, Somalia for the troops and their personal luggage, including transit custom clearances at all borders).

This is not an Invitation to Bid nor a Request for Proposal, however the information you will provide is very useful for budgeting purposes and to assess if the use of commercial charter is a cost-effective way to conduct the below movements.

Please use the "Quotation" Form provided as an attachment to respond to this market survey, and kindly return it by email: mwangobole@un.org; and copy unsoa-procurement@un.org no later than 31 January 2020 (17:00 HRS, Nairobi time).

SPECIFIC REQUIREMENTS / INFORMATION (IF ANY)

URGENT REQUIREMENT: Surface Transportation for the Rotation of 2,572 Kenyan Military Contingent Personnel between Nairobi, Kenya and Dhobley, Somalia in support of UNSOS.

ROUNDTrip CHALKS

FOR PASSENGER MOVEMENT ONLY VIA COMMERCIAL COACH BUSES:

Main mode of Transport: _____

Frequency of Transport: _____

1. From Nairobi, Kenya to Dhobley Somalia with 2,572 pax.

a. Kindly provide the number of trips to be undertaken

b. Kindly provide the unit cost per Trip in US\$

c. Kindly provide the number of passengers per Trip

Cost in US\$ for this Kenya- Somalia movement=US\$

2. From Dhobley Somalia to Nairobi, Kenya with 2,572 pax.

a. Kindly provide the number of trips to be undertaken

b. Kindly provide the unit cost per Trip in US\$

c. Kindly provide the number of passengers per Trip

Cost in US\$ for this Somalia-Kenya movement=US\$

Total cost of movement of pax in US\$.....

FOR CARGO TRANSPORT ONLY VIA COMMERCIAL TRUCKS:

Main mode of Transport: _____

Frequency of Transport: _____

3. From Nairobi, Kenya to Dhobley, Somalia with 257,200 kg / 1,543 m3 cargo

a. Kindly provide the number of trips to be undertaken

b. Kindly provide the unit cost per Trip in US\$

c. Kindly provide the cargo weight & volume per Trip

Cost of cargo movement Kenya to Somalia = US\$

4. From Dhobley, Somalia to Nairobi, Kenya with 257,200 kg / 1,543 m3 cargo.

a. Kindly provide the number of trips to be undertaken

b. Kindly provide the unit cost per Trip in US\$

c. Kindly provide the cargo weight & volume per Trip

Cost of cargo movement from Somalia to Kenya = US\$

Total cost for cargo movement in US\$

Grand Total for all two (2) Serials (Passenger + Cargo): USD _____

Notes to Requirement:

1. The transporter is responsible for the sufficient security escort from Kenya to the Unit Location in Somalia, food and water supply (3 meals per day) for all the passengers.

2. Military personnel are entitled to 100 kg/person of personal baggage. Please note that this charter will include the carriage of unloaded military weapons and small arms ammunition (Class 1.4s), as part of the baggage entitlement, which must be properly documented and declared.

3. Reverse rotation is NOT acceptable.

4. Insurance: At a minimum, the transporter would provide the following coverage:
 - a. Comprehensive third-party liability insurance, including passenger's legal liability, sufficient to cover all persons and all cargo authorized by the UN to be transported on the vehicle, and protecting the UN and the Transporter against claims for bodily injury or death and property damage up to a combined minimum of \$ 50 million per occurrence.
 - b. Basic war risk liability insurance, including third party liability, for a minimum amount of fifty million dollars (US currency) (USD \$50,000,000.00), including hijacking and confiscation for the area of operations. The passengers must be insured for a minimum of one hundred and thirty-five thousand dollars (US currency) (USD \$135,000.00).
 - c. Worker's compensation insurance.
5. The transporter is responsible for obtaining any authorization required for this requirement from Governmental and other responsible authorities.

Name of Authorized Representative _____

Signature: _____ Date: _____

NOTE

Information on tendering for the UN Procurement System is **available free of charge** at the following address: <https://www.ungm.org/Public/Notice>

Only the United Nations Global Marketplace (UNGM) has been authorised to collect a nominal fee from vendors that wish to receive automatically Procurement Notices or Requests for Expression Of Interest. Vendors interested in this Tender Alert Service are invited to subscribe on <http://www.ungm.org>

VENDOR RESPONSE FORM

TO:

RFI Number:

Email: mwangobole@un.org;unsoa-procurement@un.org

FAX:

FROM:

SUBJECT: Market Survey Request - UNSOS Kenya Rotation-Dhobley (PM)

To be filled by the Vendor (All fields marked with an '' are mandatory)*

COMPANY INFORMATION

UNGM Vendor ID Number*:

Legal Company Name (Not trade name or DBA name) *:

Company Contact *:

Address *:

City *:

State:

Postal Code*:

Country *:

Telephone Number *:

Fax Number *:

Email Address:

Company Website:

We declare that our company fully meets the prerequisites A, B, C, D and E, for eligibility to register with the United Nations as outlined in the paragraph 1 of the RFI INSTRUCTIONS page.

Signature: _____

Date: _____

Name and Title: _____

**** If not already registered with UN Procurement Division, please use the following URL to register at United Nations Global Marketplace (UNGM): www.ungm.org.**

1) Registering as a Vendor with the United Nations

Vendors interested in fulfilling the requirement described above must be registered at the UN Global Marketplace (www.ungm.org) with the UN Secretariat in order to be eligible to participate in any solicitation. Information on the registration process can be found at <https://www.un.org/Depts/ptd/vendors>.

Prerequisites for Eligibility

In order to be eligible for UN registration, you must declare that:

- A. Your company (as well as any parent, subsidiary or affiliate companies) is not listed in, or associated with a company or individual listed in:
 - I. the Compendium of United Nations Security Council Sanctions Lists (<https://www.un.org/sc/suborg/en/sanctions/un-sc-consolidated-list>), or
 - II. the IIC Oil for Food List website or, if listed on either, this has been disclosed to the United Nations Procurement Division in writing.
- B. Your company (as well as any parent, subsidiary or affiliate companies) is not currently removed or suspended by the United Nations or any other UN organisation (including the World Bank);
- C. Your company (as well as any parent, subsidiary or affiliate companies) is not under formal investigation, nor have been sanctioned within the preceding three (3) years, by any national authority of a United Nations Member State for engaging or having engaged in proscribed practices, including but not limited to: corruption, fraud, coercion, collusion, obstruction, or any other unethical practice;
- D. Your company has not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against your company that could impair your company's operations in the foreseeable future;
- E. Your company does not employ, or anticipate employing, any person(s) who is, or has been a UN staff member within the last year, if said UN staff member has or had prior professional dealings with the Vendor in his/her capacity as UN staff member within the last three years of service with the UN (in accordance with UN post-employment restrictions published in ST/SGB/2006/15).
- F. Your company undertakes not to engage in proscribed practices (including but not limited to: corruption, fraud, coercion, collusion, obstruction, or any other unethical practice), with the UN or any other party, and to conduct business in a manner that averts any financial, operational, reputational or other undue risk to the UN.

For Registered Vendors: Vendors already registered at the UN Global Marketplace with the UN Secretariat must ensure that the information and documentation (e.g. financial statements, address, contact name, etc.) provided in connection with their registration are up to date in UNGM. Please verify and ensure that your company is registered under its full legal name.

For Vendors Interested in Registration: Vendors not yet registered should apply for registration on the United Nations Global Marketplace (<http://www.ungm.org>); information on the registration process can be found at <https://www.un.org/Depts/ptd/vendors>.

IMPORTANT NOTICE: Any false, incomplete or defective vendor registration may result in the rejection of the application or cancellation of an already existing registration.

2) RFI Process

Vendors interested in responding should forward their information (as requested in the RFI) to UNSOS (UNSOS) by the closing date set forth in this RFI. *Due to the high volume of communications, UNSOS is not in a position to issue confirmation of receipt of RFIs.*

Please note that no further details of the planned solicitation can be made available to the vendors prior to issuance of the solicitation documents.

This RFI is issued subject to the conditions contained in the RFI introductory page available at <https://www.un.org/Depts/ptd/rfi>.