



UNPD

**REQUEST FOR INFORMATION (RFI)**

This notice is placed by UNPD. The accuracy, reliability and completeness of the contents of furnished information is the responsibility of UNPD. You are therefore requested to direct all queries regarding this RFI to UNPD using the fax number or e-mail address provided below.

**Title of the RFI:**

Medical Training (certification) in UNGSC, Valencia (Spain)

**Date of this RFI:** 20 July 2023**Closing Date for Receipt of RFI:** 11 August 2023**RFI Number:** RFIUNPD21616**Beneficiary Country/Territory:** Spain**Commodity/Service category:** Recruitment & Training Services**Address RFI response by fax or e-mail to the Attention of:** Yacine Gherbi**Fax Number:** n.a.**E-mail Address:** gherbi@un.org; sze.chan@un.org**UNSPSC Code:**

86101605 - Medical vocational training services

**DESCRIPTION OF REQUIREMENTS**

In this Request for Information (RFI), the United Nations Secretariat's Division of Healthcare Management and Occupational Safety and Health (DHMOSH) seeks to identify potential companies or organizations that provide Prehospital Life Support (PHTLS) 10th and Advance Medical Life Support (AMLS) 3rd certified training.

**Purpose:**

In line with the UN Secretariat's commitment to improving the medical capabilities especially to ensure 10-1-2 coverage in the UN Peacekeeping Missions, DHMOSH is seeking to receive information on the market services availability of PHTLS, AMLS and online-specific training for the annual Department of Peace Operations Nurses meeting 16 to 21 October in Valencia, Spain.

**Objectives:**

Teach, validate and develop a 5 days training program which includes PHTLS 10th Edition and AMLS 3rd NAEMT certified training.



Design, validate and deliver 20 online sessions prior to the face-to-face program to ensure quality of care and adequate renewal of the medical knowledge of the participants in emergency care.

Target:

The training will be offered to 24 Nurses who are deployed in the United Nations Peacekeeping Operations and Special Political missions. The on-site training will take place in the United Nations Global Service Center (UNGSC) in Valencia, Spain from October 14 to 22, 2023.

The online phase will take place during the month of September 2023.

- PHTLS 10th Edition and AMLS 3rd certified by NAEMT.

- 20 Online sessions with the following course outline:

- Module 1: Initial Assessment and Management
- Module 2: Airway and Ventilatory Management
- Module 3a: Shock
- Module 3b: Shock
- Module 4a: Thoracic Trauma
- Module 4b: Thoracic Trauma
- Module 5a: Abdominal and Pelvic Trauma
- Module 5b: Abdominal and Pelvic Trauma
- Module 6: Head Trauma
- Module 7: Spine and Spinal Cord Trauma
- Module 8a: Musculoskeletal Trauma
- Module 8b: Musculoskeletal Trauma
- Module 9: Thermal Injuries
- Module 10a: Pediatric Trauma
- Module 10b: Pediatric Trauma
- Module 11: Geriatric Trauma
- Module 12: Trauma in Pregnancy and Intimate Partner Violence
- Module 13: Transfer to Definitive Care

Specific course requirements:

- Course Medical director: A physician licensed in Spain who practices emergency medicine and board certified. Medical director must be a PHTLS 10th Edition provider and AMLS 3rd Edition provider.

- Course Coordinator: A physician, nurse or paramedic who practices emergency medicine and is board certified. Course coordinator (CC) must be an approved NAEMT instructor for PHTLS 10th Edition and AMLS 3rd Edition with at least 2 years of experience. CC must be an official affiliate faculty for both courses: PHTLS and AMLS.

- Instructors: A physician, nurse or paramedic who practices emergency medicine and is board certified. Instructors must be approved NAEMT instructor for PHTLS 10th and AMLS 3rd Edition.

- All training activities will be delivered in UNGSC Valencia facilities or in a walking distance area.

- All simulation elements and training capacities must be allocated in UNGSC.

- The maximum ratio trainer/trainee for the on-site phase must be 1/4.

- The official language of the course must be in English.



### **SPECIFIC REQUIREMENTS / INFORMATION (IF ANY)**

Please provide as much as information about what your company can offer to address the above requirement and, in addition, please also provide some general information about your company, such as but not limited to:

- a. Brief description of the company, its structure, and years in business;
- b. Past experience in providing similar services to an international organization such as the United Nations;
- c. Pricing model for the required training courses and examples of prices for previously delivered training

Please send all your documentation and response directly by email to Yacine Gherbi (gherbi@un.org) with a copy to Sze Hom Kelly Chan (sze.chan@un.org) before the deadline indicated on top.

### **NOTE**

Information on tendering for the UN Procurement System is **available free of charge** at the following address: <https://www.ungm.org/Public/Notice>

Only the United Nations Global Marketplace (UNGM) has been authorised to collect a nominal fee from vendors that wish to receive automatically Procurement Notices or Requests for Expression Of Interest. Vendors interested in this Tender Alert Service are invited to subscribe on <http://www.ungm.org>

***Vendors interested in participating in a potential future solicitation process should submit the Vendor Response Form of this RFI electronically (through the link available on the next page) before the closing date set forth above.***



# VENDOR RESPONSE

## NOTICE

- Companies can only participate in solicitations of the UN Secretariat after completing their registration (free of charge) at the United Nations Global Marketplace ([www.ungm.org](http://www.ungm.org)).
- Please verify that your company is registered under its **full legal** name on the United Nations Global Market Place ([www.ungm.org](http://www.ungm.org)) and that your application for registration as vendor has been submitted to the **UN Secretariat** in the same site, to be able to participate in any potential solicitation process as a result of this RFI.
- While companies can participate in solicitations after completion of registration at Basic Level, we strongly recommend all companies to register at least at **Level 1** under the United Nations Secretariat prior to participating in any solicitations.
- Companies are reminded of the restrictions of employment of former UN personnel that were involved in the procurement process during their last three years of service as per [ST/SGB/2006/15](#), including (a) employing those personnel for one year after separation of service and (b) allowing those personnel to communicate with, or appear before, active UN personnel for matters related to the procurement process for two years after separation of service. Violation of the provisions of ST/SGB/2006/15 may lead to suspension of the registration of the company as a UN vendor.

**PLEASE NOTE: You should submit your response to this RFI electronically at:**

<https://www.un.org/Depts/ptd/node/add/interest-expressed?EOI=RFIUNPD21616>

**In case you have difficulties submitting your response electronically, please contact [gherbi@un.org](mailto:gherbi@un.org); [sze.chan@un.org](mailto:sze.chan@un.org) directly for instructions.**



## RFI INSTRUCTIONS

### 1) Registering as a Vendor with the United Nations

Vendors interested in fulfilling the requirement described above must be registered at the UN Global Marketplace ([www.ungm.org](http://www.ungm.org)) with the UN Secretariat in order to be eligible to participate in any solicitation. Information on the registration process can be found at <https://www.un.org/Depts/ptd/vendors>.

#### **Prerequisites for Eligibility**

In order to be eligible for UN registration, you must declare that:

- A. Your company (as well as any parent, subsidiary or affiliate companies) is not listed in, or associated with a company or individual listed in:
  - I. the Compendium of United Nations Security Council Sanctions Lists (<https://www.un.org/securitycouncil/content/un-sc-consolidated-list>), or
  - II. the IIC Oil for Food List website or, if listed on either, this has been disclosed to the United Nations Procurement Division in writing.
- B. Your company (as well as any parent, subsidiary or affiliate companies) is not currently removed or suspended by the United Nations or any other UN organisation (including the World Bank);
- C. Your company (as well as any parent, subsidiary or affiliate companies) is not under formal investigation, nor have been sanctioned within the preceding three (3) years, by any national authority of a United Nations Member State for engaging or having engaged in proscribed practices, including but not limited to: corruption, fraud, coercion, collusion, obstruction, or any other unethical practice;
- D. Your company has not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against your company that could impair your company's operations in the foreseeable future;
- E. Your company does not employ, or anticipate employing, any person(s) who is, or has been a UN staff member within the last year, if said UN staff member has or had prior professional dealings with the Vendor in his/her capacity as UN staff member within the last three years of service with the UN (in accordance with UN post-employment restrictions published in ST/SGB/2006/15).
- F. Your company undertakes not to engage in proscribed practices (including but not limited to: corruption, fraud, coercion, collusion, obstruction, or any other unethical practice), with the UN or any other party, and to conduct business in a manner that averts any financial, operational, reputational or other undue risk to the UN.

**For Registered Vendors:** Vendors already registered at the UN Global Marketplace with the UN Secretariat must ensure that the information and documentation (e.g. financial statements, address, contact name, etc.) provided in connection with their registration are up to date in UNGM. Please verify and ensure that your company is registered under its full legal name.

**For Vendors Interested in Registration:** Vendors not yet registered should apply for registration on the United Nations Global Marketplace (<http://www.ungm.org>); information on the registration process can be found at <https://www.un.org/Depts/ptd/vendors>. Vendors must complete the registration process prior to the closing date of the RFI. Vendors who have not completed the UNGM registration process with the UN Secretariat before the closing date of the RFI are not considered eligible to participate in the potential solicitation process related to the RFI. We strongly recommend all companies to register at least at Level 1 under the UN Secretariat prior to participating in any solicitations.

**IMPORTANT NOTICE: Any false, incomplete or defective vendor registration may result in the rejection of the application or cancellation of an already existing registration.**

### 2) RFI Process

Vendors interested in participating in the potential solicitation process should forward their information (as requested in the RFI) to UNPD (UNPD) by the closing date set forth in this RFI. *Due to the high volume of communications UNPD is not in a position to issue confirmation of receipt of RFIs.*

Please note that no further details of the potential solicitation can be made available to the vendors prior to issuance of the solicitation documents.

This RFI is issued subject to the conditions contained in the RFI introductory page available at <https://www.un.org/Depts/ptd/rfi>.



