



United Nations Procurement Division

REQUEST FOR INFORMATION (RFI)

This notice is placed by UNPD. The accuracy, reliability and completeness of the contents of furnished information is the responsibility of United Nations Procurement Division. You are therefore requested to direct all queries regarding this RFI to United Nations Procurement Division using the fax number or e-mail address provided below.

Title of the RFI:

Provision of Air Transportation Services for Heavylift Utility Helicopters in support of UN peacekeeping missions

Date of this RFI: 19 May 2023

Closing Date for Receipt of RFI: 22 June 2023

RFI Number: RFIUNPD21286

Beneficiary Country/Territory: Global

Commodity/Service category: Air Transportation Services

Address RFI response by fax or e-mail to the Attention of: Sharon Ross

Fax Number:

E-mail Address: rosss@un.org

UNSPSC Code: 78111500, 78101500, 25131600, 25131604, 25131601, 92101903, 25131902

DESCRIPTION OF REQUIREMENTS

1. The United Nations is seeking information regarding the provision of Long-Term Air Charter Services for heavy lift Utility helicopters in support of United Nations operations and could be activated with bases in one of the countries serviced by United Nations Missions in Africa, more details available at <https://www.unmissions.org/>.
2. The operator shall provide logistical re-supply, cargo passenger (carriage of passengers desirable) flights point to point (in emergency situations only), observation/ monitoring, CASEVAC/MEDEVAC (in emergency situations only) and police/military support tasks.
3. Aircraft Configurations: The United Nations is considering multiple awards for different Missions. The minimum requirements would be :
 - 3.1 Aircraft must be capable of logistic re-supply missions including carriage of general cargo, vehicles, trucks, armored vehicle, cranes and MHE using internal loads, capable to carry or lift a payload of minimum 10,000 kgs, preferably able to carry a 20 feet ISO container weighing up to 10,000 kgs internally/externally.
 - 3.2 aircraft must be fitted with self-contained cargo handling equipment/system capable of internal/external or loading/off-loading.



SPECIFIC REQUIREMENTS / INFORMATION (IF ANY)

Participation Requirement for non-registered vendors: For companies that are not yet fully registered as Air Operators with the UN Secretariat, eligibility criteria for participation in this exercise are as follows:

- i. Registration at Level 1. For more information please visit <https://www.un.org/Depts/ptd/vendors/vendor-registration>
- ii. Submit a copy of a valid Air Operator Certificate (including Operations Specifications) to be provided by email attached to this RFI Response
- iii. If you can provide Medevac services (AMET) submit the relevant approvals/certificates.
- iv. Submit Level 2 registration application and all documents required to register as an Air Operator to the UN Procurement Division as soon as possible, and prior to any contract award.

NOTE

Information on tendering for the UN Procurement System is **available free of charge** at the following address: <https://www.ungm.org/Public/Notice>

Only the United Nations Global Marketplace (UNGM) has been authorised to collect a nominal fee from vendors that wish to receive automatically Procurement Notices or Requests for Expression Of Interest. Vendors interested in this Tender Alert Service are invited to subscribe on <http://www.ungm.org>

Vendors interested in participating in a potential future solicitation process should submit the Vendor Response Form of this RFI electronically (through the link available on the next page) before the closing date set forth above.



VENDOR RESPONSE

NOTICE

- Companies can only participate in solicitations of the UN Secretariat after completing their registration (free of charge) at the United Nations Global Marketplace (www.ungm.org).
- Please verify that your company is registered under its **full legal** name on the United Nations Global Market Place (www.ungm.org) and that your application for registration as vendor has been submitted to the **UN Secretariat** in the same site, to be able to participate in any potential solicitation process as a result of this RFI.
- While companies can participate in solicitations after completion of registration at Basic Level, we strongly recommend all companies to register at least at **Level 1** under the United Nations Secretariat prior to participating in any solicitations.

PLEASE NOTE: You should submit your response to this RFI electronically at:

<https://www.un.org/Depts/ptd/node/add/interest-expressed?EOI=RFIUNPD21286>

In case you have difficulties submitting your response electronically, please contact rosss@un.org directly for instructions.



RFI INSTRUCTIONS

1) Registering as a Vendor with the United Nations

Vendors interested in fulfilling the requirement described above must be registered at the UN Global Marketplace (www.ungm.org) with the UN Secretariat in order to be eligible to participate in any solicitation. Information on the registration process can be found at <https://www.un.org/Depts/ptd/vendors>.

Prerequisites for Eligibility

In order to be eligible for UN registration, you must declare that:

- A. Your company (as well as any parent, subsidiary or affiliate companies) is not listed in, or associated with a company or individual listed in:
 - I. the Compendium of United Nations Security Council Sanctions Lists (<https://www.un.org/sc/suborg/en/sanctions/un-sc-consolidated-list>), or
 - II. the IIC Oil for Food List website or, if listed on either, this has been disclosed to the United Nations Procurement Division in writing.
- B. Your company (as well as any parent, subsidiary or affiliate companies) is not currently removed or suspended by the United Nations or any other UN organisation (including the World Bank);
- C. Your company (as well as any parent, subsidiary or affiliate companies) is not under formal investigation, nor have been sanctioned within the preceding three (3) years, by any national authority of a United Nations Member State for engaging or having engaged in proscribed practices, including but not limited to: corruption, fraud, coercion, collusion, obstruction, or any other unethical practice;
- D. Your company has not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against your company that could impair your company's operations in the foreseeable future;
- E. Your company does not employ, or anticipate employing, any person(s) who is, or has been a UN staff member within the last year, if said UN staff member has or had prior professional dealings with the Vendor in his/her capacity as UN staff member within the last three years of service with the UN (in accordance with UN post-employment restrictions published in ST/SGB/2006/15).
- F. Your company undertakes not to engage in proscribed practices (including but not limited to: corruption, fraud, coercion, collusion, obstruction, or any other unethical practice), with the UN or any other party, and to conduct business in a manner that averts any financial, operational, reputational or other undue risk to the UN.

For Registered Vendors: Vendors already registered at the UN Global Marketplace with the UN Secretariat must ensure that the information and documentation (e.g. financial statements, address, contact name, etc.) provided in connection with their registration are up to date in UNGM. Please verify and ensure that your company is registered under its full legal name.

For Vendors Interested in Registration: Vendors not yet registered should apply for registration on the United Nations Global Marketplace (<http://www.ungm.org>); information on the registration process can be found at <https://www.un.org/Depts/ptd/vendors>. Vendors must complete the registration process prior to the closing date of the RFI. Vendors who have not completed the UNGM registration process with the UN Secretariat before the closing date of the RFI are not considered eligible to participate in the potential solicitation process related to the RFI. We strongly recommend all companies to register at least at Level 1 under the UN Secretariat prior to participating in any solicitations.

IMPORTANT NOTICE: Any false, incomplete or defective vendor registration may result in the rejection of the application or cancellation of an already existing registration.

2) RFI Process

Vendors interested in participating in the potential solicitation process should forward their information (as requested in the RFI) to United Nations Procurement Division (UNPD) by the closing date set forth in this RFI. *Due to the high volume of communications UNPD is not in a position to issue confirmation of receipt of RFIs.*

Please note that no further details of the potential solicitation can be made available to the vendors prior to issuance of the solicitation documents.

This RFI is issued subject to the conditions contained in the RFI introductory page available at <https://www.un.org/Depts/ptd/rfi>.



QUESTIONNAIRE:

In addition to submitting the Vendor Response Form (page 4 of the RFI document), kindly provide answers to the following questions:

1. Please indicate the proposed aircraft types/models:

2. If you have an aircraft available or the capacity to acquire or lease an aircraft, please specify the usual number of calendar days required between Contract signature and deployment of the aircraft for operation (mobilization timeline).

3. Please indicate how many suitable aircraft you have currently available or becoming available in the next 3, 6, 9 and 12 months and their locations.

4. Does your company hold valid AOC and has received relevant CAA authorization (on international flights)

Yes

No

If you replied "Yes", please provide a copy of valid AOC and CAA authorization

Comments: _____

5. Do you have any restrictions to operate in any country or location?

Yes

No

If you replied "Yes": Please clarify restricted countries or location for operation:

6. Will your company be able to obtain all required flight/landing clearances through its own efforts?

Yes

No

Comments: _____

7. In case proposed primary Aircraft has technical issues, will Company be able to provide a back-up aircraft? if so, how soon?

Answer: _____

8. Please provide indicative flight hour pricing in the table below for the service(s) indicated in Question 1 above, with the Main Operations Base not confirmed but proposed. Please note that pricing should be all-inclusive of all fees, expenses, and costs associated with performing the services (including crew, equipment, landing/overhead clearances and fees, permits, ground handling, etc) except for fuel and premiums associated with additional war risk insurance, which are reimbursable at actual cost.

Aircraft Type	Price Point	Quote (US Dollars)
	Fixed Monthly Fee for Operational Cost	
	Fixed Monthly Fee Crew Costs <i>Including rotation, local travel, accommodation and meals</i>	
	Flight Hour Cost (\$/Hour)	

* please duplicate for multiple aircraft type