



United Nations Verification Mission in Colombia

REQUEST FOR INFORMATION (RFI)

This notice is placed by UNVMC. The accuracy, reliability and completeness of the contents of furnished information is the responsibility of United Nations Verification Mission in Colombia. You are therefore requested to direct all queries regarding this RFI to United Nations Verification Mission in Colombia using the fax number or e-mail address provided below.

Title of the RFI:

Provision of Domestic Freight by Road and Related Services within Colombia, in Support of UNVMC.

Date of this RFI: 5 May 2022**Closing Date for Receipt of RFI:** 26 May 2022**RFI Number:** RFIUNVMC19780**Beneficiary Country/Territory:** Colombia**Commodity/Service category:** Freight Forwarding ("FF") & Third-Party Logistics ("3PL")**Address RFI response by fax or e-mail to the Attention of:** Shawn Chavez**Fax Number:** N/A**E-mail Address:** chavez@un.org**UNSPSC Code:** 78100000, 78120000**DESCRIPTION OF REQUIREMENTS**

The United Nations Verification Mission in Colombia (UNVMC) is seeking to identify qualified and capable vendors for the provision of transportation services of inland/domestic freight by road, storage, and transit facilities within Colombia. The expected duration of the contract is for an initial term of one (1) year with the option, at the sole discretion of the United Nations, to extend the term for four (4) additional one-year periods each.

Please see the 'Specific Requirements/Information' section below which includes a description of the services required, and questions for your responses.

La Misión de Verificación de las Naciones Unidas en Colombia (UNVMC) busca identificar proveedores calificados y capaces para la prestación de servicios de transporte de carga terrestre/nacional por carretera, almacenamiento e instalaciones de tránsito dentro de Colombia. La duración prevista del contrato es por un término inicial de un (1) año con la opción, a discreción exclusiva de las Naciones Unidas (ONU), de extender el término por cuatro (4) períodos adicionales de un año cada uno.

Consulte la sección 'Specific Requirements/Information' a continuación que incluye una descripción de los servicios requeridos y preguntas para sus respuestas.



SPECIFIC REQUIREMENTS / INFORMATION (IF ANY)

SERVICES REQUIRED

1. Collection service, transportation, and delivery of cargo, goods, and packages (door-to-door) with nationwide coverage (in Colombia).
2. Service of online tracking for all shipments in real-time that guarantees the follow-up and delivery of the load.
3. Temporary storage/transit facilities services at origin, destination, and in-transit.
4. Human resources dedicated to the management and administration of all aspects of the contract (primary and alternate person).
5. Personnel to guarantee the service of loading at origin and unloading at destination.
6. Coverage policy in case of accidents, theft, or loss of goods covering 100% of the declared value of the goods.
7. Provide contingency plans for eventualities that prevent the provision of the service.
8. Provide reports on road conditions and possible delays in the delivery of goods.
9. Packing, weighing, and general cargo readiness service.
10. Ability to provide pick-up service within 48hrs following a request, and delivery of goods within 7 working days after pick up.

QUESTIONS

1. Please provide a list of your coverage area for the provision of services in the Colombian territory?
2. Would you be able to provide transportation services considering only the weight and not the volume of the cargo?
3. Is there any restriction regarding the type of cargo you transport? E.g. Dangerous goods, oversized cargo, perishable goods, etc.
4. Does the provision of the service involve subcontracting services? E.g. Third parties or strategic allies.

SERVICIOS REQUERIDOS

1. Servicio de recolección, transporte y entrega de carga, mercancía, paquetes (Puerta-Puerta) con gran cobertura a nivel nacional (en Colombia).
2. Servicio de rastreo de mercancía en tiempo real que garantice el seguimiento y entrega de la carga.
3. Servicio de almacenamiento temporal en origen, destino y tránsito.
4. Recurso humano dedicado a la gestión y administración de todos los aspectos del contrato. (Principal y alternativo)
5. Personal que garantice el servicio de cargue en origen y descargue en destino.
6. Póliza de cobertura en caso de accidentes, hurtos, pérdida de mercancía que cubra el 100% del valor declarado.
7. Proveer planes de contingencia ante eventualidades que impidan la prestación del servicio.
8. Suministrar informe sobre el estado de vías, posibles retrasos en las entregas de mercancía.
9. Servicio de embalaje, pesaje y alistamiento de carga en general.
10. Capacidad de suministrar servicio de recolección dentro de 48hr siguientes a la solicitud y entrega de mercancía máximo en 7 días hábiles después de la recolección.

PREGUNTAS

1. Podría proporcionar un listado con las zonas de cobertura para la prestación de servicio en el territorio Colombiano?
2. Estaría en la capacidad de proveer el servicio de transporte considerando únicamente el peso y no el volumen de la carga?
3. Existe alguna restricción referente al tipo de carga que transportan? Ej. Mercancías peligrosas, Carga sobredimensionada, perecederos etc.
4. La prestación del servicio involucra subcontratación de servicios? Ej. Terceros o aliados estratégicos.



NOTE

Information on tendering for the UN Procurement System is **available free of charge** at the following address: <https://www.ungm.org/Public/Notice>

Only the United Nations Global Marketplace (UNGM) has been authorised to collect a nominal fee from vendors that wish to receive automatically Procurement Notices or Requests for Expression Of Interest. Vendors interested in this Tender Alert Service are invited to subscribe on <http://www.ungm.org>

Vendors interested in participating in a potential future solicitation process should submit the Vendor Response Form of this RFI electronically (through the link available on the next page) before the closing date set forth above.



VENDOR RESPONSE

NOTICE

- Companies can only participate in solicitations of the UN Secretariat after completing their registration (free of charge) at the United Nations Global Marketplace (www.ungm.org).
- Please verify that your company is registered under its **full legal** name on the United Nations Global Market Place (www.ungm.org) and that your application for registration as vendor has been submitted to the **UN Secretariat** in the same site, to be able to participate in any potential solicitation process as a result of this RFI.
- While companies can participate in solicitations after completion of registration at Basic Level, we strongly recommend all companies to register at least at **Level 1** under the United Nations Secretariat prior to participating in any solicitations.

PLEASE NOTE: You should submit your response to this RFI electronically at:

<https://www.un.org/Depts/ptd/node/add/interest-expressed?EOI=RFIUNVMC19780>

In case you have difficulties submitting your response electronically, please contact chavez@un.org directly for instructions.



RFI INSTRUCTIONS

1) Registering as a Vendor with the United Nations

Vendors interested in fulfilling the requirement described above must be registered at the UN Global Marketplace (www.ungm.org) with the UN Secretariat in order to be eligible to participate in any solicitation. Information on the registration process can be found at <https://www.un.org/Depts/ptd/vendors>.

Prerequisites for Eligibility

In order to be eligible for UN registration, you must declare that:

- A. Your company (as well as any parent, subsidiary or affiliate companies) is not listed in, or associated with a company or individual listed in:
 - I. the Compendium of United Nations Security Council Sanctions Lists (<https://www.un.org/sc/suborg/en/sanctions/un-sc-consolidated-list>), or
 - II. the IIC Oil for Food List website or, if listed on either, this has been disclosed to the United Nations Procurement Division in writing.
- B. Your company (as well as any parent, subsidiary or affiliate companies) is not currently removed or suspended by the United Nations or any other UN organisation (including the World Bank);
- C. Your company (as well as any parent, subsidiary or affiliate companies) is not under formal investigation, nor have been sanctioned within the preceding three (3) years, by any national authority of a United Nations Member State for engaging or having engaged in proscribed practices, including but not limited to: corruption, fraud, coercion, collusion, obstruction, or any other unethical practice;
- D. Your company has not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against your company that could impair your company's operations in the foreseeable future;
- E. Your company does not employ, or anticipate employing, any person(s) who is, or has been a UN staff member within the last year, if said UN staff member has or had prior professional dealings with the Vendor in his/her capacity as UN staff member within the last three years of service with the UN (in accordance with UN post-employment restrictions published in ST/SGB/2006/15).
- F. Your company undertakes not to engage in proscribed practices (including but not limited to: corruption, fraud, coercion, collusion, obstruction, or any other unethical practice), with the UN or any other party, and to conduct business in a manner that averts any financial, operational, reputational or other undue risk to the UN.

For Registered Vendors: Vendors already registered at the UN Global Marketplace with the UN Secretariat must ensure that the information and documentation (e.g. financial statements, address, contact name, etc.) provided in connection with their registration are up to date in UNGM. Please verify and ensure that your company is registered under its full legal name.

For Vendors Interested in Registration: Vendors not yet registered should apply for registration on the United Nations Global Marketplace (<http://www.ungm.org>); information on the registration process can be found at <https://www.un.org/Depts/ptd/vendors>. Vendors must complete the registration process prior to the closing date of the RFI. Vendors who have not completed the UNGM registration process with the UN Secretariat before the closing date of the RFI are not considered eligible to participate in the potential solicitation process related to the RFI. We strongly recommend all companies to register at least at Level 1 under the UN Secretariat prior to participating in any solicitations.

IMPORTANT NOTICE: Any false, incomplete or defective vendor registration may result in the rejection of the application or cancellation of an already existing registration.

2) RFI Process

Vendors interested in participating in the potential solicitation process should forward their information (as requested in the RFI) to United Nations Verification Mission in Colombia (UNVMC) by the closing date set forth in this RFI. *Due to the high volume of communications UNVMC is not in a position to issue confirmation of receipt of RFIs.*

Please note that no further details of the potential solicitation can be made available to the vendors prior to issuance of the solicitation documents.

This RFI is issued subject to the conditions contained in the RFI introductory page available at <https://www.un.org/Depts/ptd/rfi>.

