



UNVMC

REQUEST FOR INFORMATION (RFI)

This notice is placed by UNVMC. The accuracy, reliability and completeness of the contents of furnished information is the responsibility of UNVMC. You are therefore requested to direct all queries regarding this RFI to UNVMC using the fax number or e-mail address provided below.

Title of the RFI:

Requirement for the provision of vehicles, 4x4 SUV AWD and possibility to provide lease of the warehouse in Bogota of at least 400 m3 for tires and spares

Date of this RFI: 8 March 2022**Closing Date for Receipt of RFI:** 6 April 2022**RFI Number:** RFIUNVMC19534**Beneficiary Country/Territory:** Colombia**Commodity/Service category:** Vehicle Fleet**Address RFI response by fax or e-mail to the Attention of:** Joaquin Albiach**Fax Number:** N/A**E-mail Address:** joaquin.albiach@un.org**UNSPSC Code:** 25100000**DESCRIPTION OF REQUIREMENTS**

The United Nations Verification Mission in Colombia is seeking information from vendors on

A) the purchase of 4x4 AWD SUV vehicles in support to its operations in Colombia. Please find detailed information in Annex A attached.

The current/projected required fleet consist of approximately of one hundred (100) diesel engine vehicles as follows:

- Sport Utility Vehicles - SUV (with all wheel drive)

B) Lease of the warehouse in Bogota of at least 400 m3 for tires and spares



SPECIFIC REQUIREMENTS / INFORMATION (IF ANY)

NOTE

Information on tendering for the UN Procurement System is **available free of charge** at the following address: <https://www.ungm.org/Public/Notice>

Only the United Nations Global Marketplace (UNGM) has been authorised to collect a nominal fee from vendors that wish to receive automatically Procurement Notices or Requests for Expression Of Interest. Vendors interested in this Tender Alert Service are invited to subscribe on <http://www.ungm.org>

Vendors interested in participating in a potential future solicitation process should submit the Vendor Response Form of this RFI electronically (through the link available on the next page) before the closing date set forth above.



VENDOR RESPONSE

NOTICE

- Companies can only participate in solicitations of the UN Secretariat after completing their registration (free of charge) at the United Nations Global Marketplace (www.ungm.org).
- Please verify that your company is registered under its **full legal** name on the United Nations Global Market Place (www.ungm.org) and that your application for registration as vendor has been submitted to the **UN Secretariat** in the same site, to be able to participate in any potential solicitation process as a result of this RFI.
- While companies can participate in solicitations after completion of registration at Basic Level, we strongly recommend all companies to register at least at **Level 1** under the United Nations Secretariat prior to participating in any solicitations.

PLEASE NOTE: You should submit your response to this RFI electronically at:
<https://www.un.org/Depts/ptd/node/add/interest-expressed?EOI=RFIUNVMC19534>

In case you have difficulties submitting your response electronically, please contact joaquin.albiach@un.org directly for instructions.



RFI INSTRUCTIONS

1) Registering as a Vendor with the United Nations

Vendors interested in fulfilling the requirement described above must be registered at the UN Global Marketplace (www.ungm.org) with the UN Secretariat in order to be eligible to participate in any solicitation. Information on the registration process can be found at <https://www.un.org/Depts/ptd/vendors>.

Prerequisites for Eligibility

In order to be eligible for UN registration, you must declare that:

- A. Your company (as well as any parent, subsidiary or affiliate companies) is not listed in, or associated with a company or individual listed in:
 - I. the Compendium of United Nations Security Council Sanctions Lists (<https://www.un.org/sc/suborg/en/sanctions/un-sc-consolidated-list>), or
 - II. the IIC Oil for Food List website or, if listed on either, this has been disclosed to the United Nations Procurement Division in writing.
- B. Your company (as well as any parent, subsidiary or affiliate companies) is not currently removed or suspended by the United Nations or any other UN organisation (including the World Bank);
- C. Your company (as well as any parent, subsidiary or affiliate companies) is not under formal investigation, nor have been sanctioned within the preceding three (3) years, by any national authority of a United Nations Member State for engaging or having engaged in proscribed practices, including but not limited to: corruption, fraud, coercion, collusion, obstruction, or any other unethical practice;
- D. Your company has not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against your company that could impair your company's operations in the foreseeable future;
- E. Your company does not employ, or anticipate employing, any person(s) who is, or has been a UN staff member within the last year, if said UN staff member has or had prior professional dealings with the Vendor in his/her capacity as UN staff member within the last three years of service with the UN (in accordance with UN post-employment restrictions published in ST/SGB/2006/15).
- F. Your company undertakes not to engage in proscribed practices (including but not limited to: corruption, fraud, coercion, collusion, obstruction, or any other unethical practice), with the UN or any other party, and to conduct business in a manner that averts any financial, operational, reputational or other undue risk to the UN.

For Registered Vendors: Vendors already registered at the UN Global Marketplace with the UN Secretariat must ensure that the information and documentation (e.g. financial statements, address, contact name, etc.) provided in connection with their registration are up to date in UNGM. Please verify and ensure that your company is registered under its full legal name.

For Vendors Interested in Registration: Vendors not yet registered should apply for registration on the United Nations Global Marketplace (<http://www.ungm.org>); information on the registration process can be found at <https://www.un.org/Depts/ptd/vendors>. Vendors must complete the registration process prior to the closing date of the RFI. Vendors who have not completed the UNGM registration process with the UN Secretariat before the closing date of the RFI are not considered eligible to participate in the potential solicitation process related to the RFI. We strongly recommend all companies to register at least at Level 1 under the UN Secretariat prior to participating in any solicitations.

IMPORTANT NOTICE: Any false, incomplete or defective vendor registration may result in the rejection of the application or cancellation of an already existing registration.

2) RFI Process

Vendors interested in participating in the potential solicitation process should forward their information (as requested in the RFI) to UNVMC (UNVMC) by the closing date set forth in this RFI. *Due to the high volume of communications UNVMC is not in a position to issue confirmation of receipt of RFIs.*

Please note that no further details of the potential solicitation can be made available to the vendors prior to issuance of the solicitation documents.

This RFI is issued subject to the conditions contained in the RFI introductory page available at <https://www.un.org/Depts/ptd/rfi>.



REQUEST FOR INFORMATION (RFI)
Requirement for provision of vehicles (4x4 AWD SUV's including GPS tracking system)

ANNEX A

INTRODUCTION

The purpose of this Request for Information (RFI) is to understand the market situation relevant to the provision of estimated one hundred (100) vehicles, which includes satellite tracking – an Electronic Authentication System (EAS) through the use of the “dallas” keys, for the United Nations Verification Mission in Colombia (hereinafter referred to as “UNVMC”).

Prior to undertaking a solicitation exercise, the Mission wish to identify Vendors that can provide these vehicles and required EAS installation. -

Please note that the RFI process is separate and independent from the solicitation and shall not be considered as a solicitation.

All costs for preparing a response for the RFI shall be covered by the Vendor.

1. USE OF INFORMATION

This RFI is not intended to solicit proposals from prospective vendors, but to gather information that would help the UN understand the market situation.

This RFI seeks to collect information/data that will be used to understand capabilities in the Market and get indicative prices on the brands and models offered including volume discounts.

Submitted information will be used by the UN for internal planning purposes and shall be kept strictly confidential.

Provided information will not be:

- a. Used to pre-qualify vendors but may be a basis to invite [RFI] respondents to participate in the solicitation, once issued.
- b. Contractually binding to the Vendor or to the UN.

2. RFI RESPONSE DELIVERY

It is preferred that responses are received **by 6 April 2022.**

Please email your response to unvmccompras@un.org with copy to joaquin.albiach@un.org

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3. RFI RESPONSE FORMAT AND FOLLOW UP METHOD

The UN requests that suppliers provide as much information as they can to the questions in Section 6 below. It is not mandatory to answer all the questions in Section 6, but it is preferred.

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Subsequent to this RFI and the submissions received, the UN may seek clarifications to the information provided by your organization. In your response, kindly advise an appropriate contact i.e., name, email address and telephone number, to whom the UN may request such clarification.

4. CURRENT SITUATION AND GOALS

4.1 The UNVMC has a requirement for the purchase of One hundred (100) Sport Utility Vehicles – SUV with All-Wheel Driving (AWD), current numbers could be increased depending on mandate renewal or expansion of the mission. **For detailed technical information please refer to annex B.**

This requirement includes satellite tracking system and the dallas keys, 2 per vehicle. The information on the capacity of the vendors to offer after sales services and warranty should be included.

4.2. There is a requirement for the Lease of the warehouse in Bogota of at least 400 m3 for tires and spares.

The warehouse should be available by the time the purchased vehicles are ready to be transferred to the ownership of UNVMC. Warehouse security should be provided to secure the premises and entrance. The vehicles will be included in the CASCO insurance.

Storage conditions should be suitable to store the tires and the spare parts, i.e. the humidity level should be controlled.

5. TECHNICAL ASPECTS DESCRIPTION

Support and Logistics Aspects

5.1 The vehicles must be white color or white automotive vinyl wrap (RAL9016) marked with a bold proportionally sized "UN" sign. Vehicles must be configured with diesel engine and shall be in compliance with national regulations and national emission standards on delivery date or equivalent.

5.2 The vehicles must be equipped with Global Positioning System (GPS) - Locator GPS tracker / multiple functions, Network: satellite GSM/GPRS, Geo-fence and the dallas keys (2 sets per vehicle)

Technical documentation

5.3 All publications and related material are to be available in both English and Spanish. The Vendor(s) will provide the following manuals as a minimum: operator's manual, tools and equipment manual, spare parts manual, and workshop manual.

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Special tools and equipment supply

5.4 All vehicles shall be equipped with all standard fittings and accessories as provided by the vehicle manufacturer and the additional accessories and spares, e.g. One (1) fire extinguisher (approved for use in motor vehicles of 0.6 kg or higher capacity) appropriate to the size of the vehicle. One (1) first-aid kit (kit must be approved by the UN Mission's Medical Officer for content and quality). The service providers are to provide details of the component parts of each equipment in the technical proposal.

5.5 The United Nations security regulations require the installation of UHF/VHF own radios and antennas in the vehicles. Those regulations also require the installation of a GPS monitoring system that is used for driver authentication (dallas key used in the EAS device before ignition), speed limits monitoring with speeding alerts (beeping), motor in mobilization (engine on/off) and fuel optimization.

6. RFI QUESTIONS

Please provide the following information:

- 6.1 Can you provide a brief general description of your company, years in business, the brand and model names of the vehicles that you can offer to meet the RFI intent?
- 6.2 Can you please provide indicative prices on the brands and models offered (including volume discounts) for one hundred (100) Sport Utility Vehicles – SUV with 4x4 All-Wheel Driving (AWD)?
- 6.3 Can you please elaborate on your capacity and ability to provide maintenance, after sales services, spare parts, warranty, and training in all regions of Colombia?
- 6.4 Can you please provide indicative prices on complete after sales services package (maintenance, spare parts, and warranty) and training?
- 6.5 What are the makes and models of the vehicles you will be proposing and their full technical details/descriptions including available options?
- 6.6 How quickly (in days) can the vehicles proposed will be delivered from your facility to the rented/owned UNVMC facilities? What is the mobilization time required from award of contract?
- 6.7 Do you have experience (previous or current contracts) in providing such a large number of vehicles at once in Colombia? Please provide references.
- 6.8 Are you capable of providing both automatic and manual gear for the proposed vehicles (fleet)?
- 6.9 Will your company be willing to provide bid bond and/or performance bond?

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- 6.10 Is there any guarantee or assurance that could be required from the UN to ensure commitment and availability of your company, if contracted?
- 6.11 Please clarify which equipment will your company be providing to equip the vehicles with the following capacities:
- i. Global Positioning System (GPS) - Locator GPS tracker / multiple functions
 - ii. Network: satellite gsm/ gprs, Geo-fence
- And if it has the capacity to assist with this installation? Estimated cost of installation to be provided
- 6.12 Please provide information of personnel to contact in case UNVMC requires further clarifications.
- 6.13 Please provide ability to provide the lease of the warehouse in Bogota of at least 400m³

7. OTHER INFORMATION

Please feel free to share any other information that you think is relevant in demonstrating your company's ability to provide a minimum of 100 vehicles.

Annex B

All-Wheel 4x4 SUV:

Sport Utility Vehicle (SUV) AWD,

white color or white automotive vinyl wrap (RAL9016),

minimum four passengers in two rows of seats,

diesel engine with a displacement of minimum of 2.5 liter.

Min. 164 horsepower.

Steel belt radial, tubeless and A/T (All -Terrain) and one (1) full size spare tire, same as vehicle specs.

4-cyl transmission, ground clearance minimum of 215 mm,

Standards air-condition. Fabric seats. Inertia reel safety belts (one set per each passenger seat).

One (1) tool kit. One (1) jack. One (1) wheel brace. Tow cable or winch system. One (1) set of jumper cables. Two (2) externally mounted side mirrors. Two (2) warning triangles. Two (2) Reflective vests.

One (1) fire extinguisher (approved for use in motor vehicles of 0.6 kg or higher capacity) appropriate to the size of the vehicle.

One (1) first-aid kit (kit must be approved by the UN Mission's Medical Officer for content and quality).

Fitted with Global Positioning System (GPS) and provision of GPs platform to monitor location, vehicle speed, speed notification, time, direction, tracking of real time and historic navigation plus security features.

Safety features, such as:

- Tire Pressure Monitoring Systems (TPMS)
- Anti-Lock Braking Systems (ABS)
- Electronic stability program (ESP)
- Lane Departure Warning System (LDWS)
- Adaptive Cruise Control (ACC)
- Blind Spot Monitor (BSM)
- Hill-start assist control (HAC)

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Clarifications to vendors

Date: 22/03/2022

Question 1: SUV vehicles, can be Pick Up?

Response: Pick up is not acceptable.

Question 2: What mileage of use will they have monthly?

Response: the mileage of use is not relevant for the current scope of work.

Question 3: How long is the contract?

Response: 5 years approx.

Question 4: Is it delivered in the city of Bogota?

Response: it is expected to deliver the vehicles in the city of Bogota.

Question 5: How much do you estimate monthly budget per vehicle?

Response: the UN does not normally share budget figures for procurement actions.