



Procurement Division (PD)

REQUEST FOR INFORMATION (RFI)

This notice is placed by UNPD. The accuracy, reliability and completeness of the contents of furnished information is the responsibility of Procurement Division (PD). You are therefore requested to direct all queries regarding this RFI to Procurement Division (PD) using the fax number or e-mail address provided below.

Title of the RFI:

Acquisition of Turnkey Renewable Energy Solutions

Date of this RFI: 8 December 2021**Closing Date for Receipt of RFI:** 07 January 2022**RFI Number:** RFIUNPD19210**Beneficiary Country/Territory:** Global**Commodity/Service category:** Energy**Address RFI response by fax or e-mail to the Attention of:** Atul Kaushal**Fax Number:** Not Applicable**E-mail Address:** atul.kaushal@un.org**UNSPSC Code:** 26000000,26130000,83101900**DESCRIPTION OF REQUIREMENTS**

1. In this Request for Information (RFI), the UN intends to identify potential Suppliers for the provision of Turnkey Renewable Energy Solutions to its field offices worldwide. The Turnkey solutions will include various renewable energy systems through which the Supplier will deliver end-to end projects consisting in design, supply, installation, commissioning, training, and possibly operation and maintenance. The solutions will consist in the integration of the following equipment:

- a) Solar PV panels
- b) Metallic mounting structures
- c) Solar PV inverters
- d) Battery inverters and charge controllers
- e) Energy storage systems (ESS)
- f) Wind Turbines
- g) Energy equipment containerization
- h) AC, DC power cables and protection
- i) Grounding systems
- j) Energy Meters and monitoring systems



k) DC/AC microgrid controllers

2. The desired Turnkey solutions will be delivered through a project lifecycle in six (6) phases, including:

Phase 1: Design

Phase 2: Manufacturing and/or Assembling

Phase 3: Supply (Shipping) to various UN field locations

Phase 4: Supervision, Installation and Commissioning

Phase 5: Training and Capacity Building

Phase 6: Warranty and Technical Support

Optional:

Phase 7: Operation and Maintenance

3. Companies are invited to respond to this RFI for the UN to assess their ability in supplying the requested goods and services under the above-mentioned project structure.

SPECIFIC REQUIREMENTS / INFORMATION (IF ANY)

1. The Request for Information is intended to identify Companies with verified technical experience and financial capacity to supply the requested solutions.

2. To respond to the RFI, Companies are required to complete:

a). [Table 1: RFI Questionnaire](#)

b). [Annex A – List of Projects](#)

c) Provide supporting documentation such as technical data sheets and brochures, technical drawings, diagrams, certificates etc.

3. The RFI response and all supporting documentation listed above shall be prepared in accordance with the instructions provided in this RFI and sent to Atul Kaushal via email at: atul.kaushal@un.org

4. Incomplete and unsigned submissions will not be considered.

5. All responses and supporting documentation received will be treated as strictly confidential and will not be made available to Parties outside the United Nations.

6. This RFI does not constitute a solicitation, and the UN reserves the right to change or cancel the process or any of its requirements at any time during the process; any such action will be communicated to all participants.

7. All queries and need for clarifications will be sent to Atul Kaushal via email at: atul.kaushal@un.org

NOTE

Information on tendering for the UN Procurement System is **available free of charge** at the following address: <https://www.ungm.org/Public/Notice>

Only the United Nations Global Marketplace (UNGM) has been authorised to collect a nominal fee from vendors that wish to receive automatically Procurement Notices or Requests for Expression Of Interest. Vendors interested in this Tender Alert Service are invited to subscribe on <http://www.ungm.org>

Vendors interested in participating in a potential future solicitation process should submit the Vendor Response Form of this RFI electronically (through the link available on the next page) before the closing date set forth above.





VENDOR RESPONSE

NOTICE

- Companies can only participate in solicitations of the UN Secretariat after completing their registration (free of charge) at the United Nations Global Marketplace (www.ungm.org).
- Please verify that your company is registered under its **full legal** name on the United Nations Global Market Place (www.ungm.org) and that your application for registration as vendor has been submitted to the **UN Secretariat** in the same site, to be able to participate in any potential solicitation process as a result of this RFI.
- While companies can participate in solicitations after completion of registration at Basic Level, we strongly recommend all companies to register at least at **Level 1** under the United Nations Secretariat prior to participating in any solicitations.

PLEASE NOTE: You should submit your response to this RFI electronically at:

<https://www.un.org/Depts/ptd/node/add/interest-expressed?EOI=RFIUNPD19210>

In case you have difficulties submitting your response electronically, please contact atul.kaushal@un.org directly for instructions.



RFI INSTRUCTIONS

1) Registering as a Vendor with the United Nations

Vendors interested in fulfilling the requirement described above must be registered at the UN Global Marketplace (www.ungm.org) with the UN Secretariat in order to be eligible to participate in any solicitation. Information on the registration process can be found at <https://www.un.org/Depts/ptd/vendors>.

Prerequisites for Eligibility

In order to be eligible for UN registration, you must declare that:

- A. Your company (as well as any parent, subsidiary or affiliate companies) is not listed in, or associated with a company or individual listed in:
 - I. the Compendium of United Nations Security Council Sanctions Lists (<https://www.un.org/sc/suborg/en/sanctions/un-sc-consolidated-list>), or
 - II. the IIC Oil for Food List website or, if listed on either, this has been disclosed to the United Nations Procurement Division in writing.
- B. Your company (as well as any parent, subsidiary or affiliate companies) is not currently removed or suspended by the United Nations or any other UN organisation (including the World Bank);
- C. Your company (as well as any parent, subsidiary or affiliate companies) is not under formal investigation, nor have been sanctioned within the preceding three (3) years, by any national authority of a United Nations Member State for engaging or having engaged in proscribed practices, including but not limited to: corruption, fraud, coercion, collusion, obstruction, or any other unethical practice;
- D. Your company has not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against your company that could impair your company's operations in the foreseeable future;
- E. Your company does not employ, or anticipate employing, any person(s) who is, or has been a UN staff member within the last year, if said UN staff member has or had prior professional dealings with the Vendor in his/her capacity as UN staff member within the last three years of service with the UN (in accordance with UN post-employment restrictions published in ST/SGB/2006/15).
- F. Your company undertakes not to engage in proscribed practices (including but not limited to: corruption, fraud, coercion, collusion, obstruction, or any other unethical practice), with the UN or any other party, and to conduct business in a manner that averts any financial, operational, reputational or other undue risk to the UN.

For Registered Vendors: Vendors already registered at the UN Global Marketplace with the UN Secretariat must ensure that the information and documentation (e.g. financial statements, address, contact name, etc.) provided in connection with their registration are up to date in UNGM. Please verify and ensure that your company is registered under its full legal name.

For Vendors Interested in Registration: Vendors not yet registered should apply for registration on the United Nations Global Marketplace (<http://www.ungm.org>); information on the registration process can be found at <https://www.un.org/Depts/ptd/vendors>. Vendors must complete the registration process prior to the closing date of the RFI. Vendors who have not completed the UNGM registration process with the UN Secretariat before the closing date of the RFI are not considered eligible to participate in the potential solicitation process related to the RFI. We strongly recommend all companies to register at least at Level 1 under the UN Secretariat prior to participating in any solicitations.

IMPORTANT NOTICE: Any false, incomplete or defective vendor registration may result in the rejection of the application or cancellation of an already existing registration.

2) RFI Process

Vendors interested in participating in the potential solicitation process should forward their information (as requested in the RFI) to Procurement Division (PD) (UNPD) by the closing date set forth in this RFI. *Due to the high volume of communications UNPD is not in a position to issue confirmation of receipt of RFIs.*

Please note that no further details of the potential solicitation can be made available to the vendors prior to issuance of the solicitation documents.

This RFI is issued subject to the conditions contained in the RFI introductory page available at <https://www.un.org/Depts/ptd/rfi>.

