



## United Nations Procurement Division

**REQUEST FOR INFORMATION (RFI)**

This notice is placed by UNPD. The accuracy, reliability and completeness of the contents of furnished information is the responsibility of United Nations Procurement Division. You are therefore requested to direct all queries regarding this RFI to United Nations Procurement Division using the fax number or e-mail address provided below.

**Title of the RFI:**

Professional service to support technical deliveries of the United Nations Global Counter-Terrorism Unmanned Aircraft Systems (UAS) Programme ("UAS Programme") through the development of a report on UAS and terrorism ("UAS Report")

**Date of this RFI:** 4 October 2021**Closing Date for Receipt of RFI:** 22 October 2021**RFI Number:** RFIUNPD18966**Beneficiary Country/Territory:** Global**Commodity/Service category:** Professional Services**Address RFI response by fax or e-mail to the Attention of:** Ms. Alice Kabia**Fax Number:** Please respond by email as necessary.**E-mail Address:** kabia@un.org**UNSPSC Code:** 80100000,80101500**DESCRIPTION OF REQUIREMENTS**

The UAS Programme is expected to carry out several activities which will directly contribute to the following outcomes, including the development of a compendium:

Outcome 1: Increased global coordination and mobilization to raise awareness on UAS and their potential use for terrorism-related purposes.

Outcome 2: Enhanced level of preparedness on behalf of the national stakeholders to mitigate UAS-related risks.

Following several months of engagement with the United Nations Global Counter-Terrorism Coordination Compact, Member States, Private Sector and Civil Society entities, the UAS Programme has concluded that providing a concise overview of recent trends pertaining to terrorism-related UAS threats would contribute to raising awareness and enhancing preparedness at the international level, while directly contributing to Outcome 1 and Outcome 2.



As such, the purpose of this Request for Information (RFI) is to identify potential service providers to assist in the development of said compendium.

The responsibilities and requirements expected of a potential service provider include the performance of the following duties:

- Conduct desk research.
- Undertake consultations and/or interviews with key Member States, specialized organizations, and industry actors.
- Assign a lead researcher.
- Provide analytics and technical support.
- Conduct quality assurance of the UAS report.
- Use its existing data-sets from existing field investigation operations.
- Consult and coordinate with UNOCT's UAS Programme throughout the development process to ensure that the final product will meet UNOCT's expectations and objectives.
- Ensure that the UAS report covers at least the following elements:
  1. Terrorism-related UAS threats and trends.
  2. Case studies of acquisition, development and/or use of UAS for terrorism-related purposes.
  3. Analysis of the current and potential terrorism-related UAS challenges, needs and priorities.
  4. Key suggestions and/or policy recommendations to help prevent, mitigate or counter the use of UAS for terrorism-related purposes.
- Provide a final document for review and potentially editorial review (to ensure adherence to UN guidelines) by late Q2 or early Q3 2022.

### **SPECIFIC REQUIREMENTS / INFORMATION (IF ANY)**

To respond to this RFI, please submit vendor information through the EOI link below AND reply to the following questionnaire in a separate file to Ms. Alice Kabia (kabia@un.org).

- a. Please provide a brief description of your company, its structure, and years in business.
- b. Please indicate past experience in providing strategic advice and recommendations to an international organization such as the United Nations;
- c. Please indicate past experience working with UAS, especially in regards to terrorist use of UAS;
- d. Please describe how your company can access the latest knowledge of UAS, technologies and trends, and;
- e. Please indicate a fee range for the project as well as daily rates range for different level of personnel.

### **NOTE**

Information on tendering for the UN Procurement System is **available free of charge** at the following address: <https://www.ungm.org/Public/Notice>

Only the United Nations Global Marketplace (UNGM) has been authorised to collect a nominal fee from vendors that wish to receive automatically Procurement Notices or Requests for Expression Of Interest.



Vendors interested in this Tender Alert Service are invited to subscribe on <http://www.ungm.org>

***Vendors interested in participating in a potential future solicitation process should submit the Vendor Response Form of this RFI electronically (through the link available on the next page) before the closing date set forth above.***



# VENDOR RESPONSE

## NOTICE

- Companies can only participate in solicitations of the UN Secretariat after completing their registration (free of charge) at the United Nations Global Marketplace ([www.ungm.org](http://www.ungm.org)).
- Please verify that your company is registered under its **full legal** name on the United Nations Global Market Place ([www.ungm.org](http://www.ungm.org)) and that your application for registration as vendor has been submitted to the **UN Secretariat** in the same site, to be able to participate in any potential solicitation process as a result of this RFI.
- While companies can participate in solicitations after completion of registration at Basic Level, we strongly recommend all companies to register at least at **Level 1** under the United Nations Secretariat prior to participating in any solicitations.

**PLEASE NOTE: You should submit your response to this RFI electronically at:**

<https://www.un.org/Depts/ptd/node/add/interest-expressed?EOI=RFIUNPD18966>

**In case you have difficulties submitting your response electronically, please contact [kabia@un.org](mailto:kabia@un.org) directly for instructions.**



## RFI INSTRUCTIONS

### 1) Registering as a Vendor with the United Nations

Vendors interested in fulfilling the requirement described above must be registered at the UN Global Marketplace ([www.ungm.org](http://www.ungm.org)) with the UN Secretariat in order to be eligible to participate in any solicitation. Information on the registration process can be found at <https://www.un.org/Depts/ptd/vendors>.

#### **Prerequisites for Eligibility**

In order to be eligible for UN registration, you must declare that:

- A. Your company (as well as any parent, subsidiary or affiliate companies) is not listed in, or associated with a company or individual listed in:
  - I. the Compendium of United Nations Security Council Sanctions Lists (<https://www.un.org/sc/suborg/en/sanctions/un-sc-consolidated-list>), or
  - II. the IIC Oil for Food List website or, if listed on either, this has been disclosed to the United Nations Procurement Division in writing.
- B. Your company (as well as any parent, subsidiary or affiliate companies) is not currently removed or suspended by the United Nations or any other UN organisation (including the World Bank);
- C. Your company (as well as any parent, subsidiary or affiliate companies) is not under formal investigation, nor have been sanctioned within the preceding three (3) years, by any national authority of a United Nations Member State for engaging or having engaged in proscribed practices, including but not limited to: corruption, fraud, coercion, collusion, obstruction, or any other unethical practice;
- D. Your company has not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against your company that could impair your company's operations in the foreseeable future;
- E. Your company does not employ, or anticipate employing, any person(s) who is, or has been a UN staff member within the last year, if said UN staff member has or had prior professional dealings with the Vendor in his/her capacity as UN staff member within the last three years of service with the UN (in accordance with UN post-employment restrictions published in ST/SGB/2006/15).
- F. Your company undertakes not to engage in proscribed practices (including but not limited to: corruption, fraud, coercion, collusion, obstruction, or any other unethical practice), with the UN or any other party, and to conduct business in a manner that averts any financial, operational, reputational or other undue risk to the UN.

**For Registered Vendors:** Vendors already registered at the UN Global Marketplace with the UN Secretariat must ensure that the information and documentation (e.g. financial statements, address, contact name, etc.) provided in connection with their registration are up to date in UNGM. Please verify and ensure that your company is registered under its full legal name.

**For Vendors Interested in Registration:** Vendors not yet registered should apply for registration on the United Nations Global Marketplace (<http://www.ungm.org>); information on the registration process can be found at <https://www.un.org/Depts/ptd/vendors>. Vendors must complete the registration process prior to the closing date of the RFI. Vendors who have not completed the UNGM registration process with the UN Secretariat before the closing date of the RFI are not considered eligible to participate in the potential solicitation process related to the RFI. We strongly recommend all companies to register at least at Level 1 under the UN Secretariat prior to participating in any solicitations.

**IMPORTANT NOTICE: Any false, incomplete or defective vendor registration may result in the rejection of the application or cancellation of an already existing registration.**

### 2) RFI Process

Vendors interested in participating in the potential solicitation process should forward their information (as requested in the RFI) to United Nations Procurement Division (UNPD) by the closing date set forth in this RFI. *Due to the high volume of communications UNPD is not in a position to issue confirmation of receipt of RFIs.*

Please note that no further details of the potential solicitation can be made available to the vendors prior to issuance of the solicitation documents.

This RFI is issued subject to the conditions contained in the RFI introductory page available at <https://www.un.org/Depts/ptd/rfi>.

