



UNPD

## REQUEST FOR INFORMATION (RFI)

This notice is placed by UNPD. The accuracy, reliability and completeness of the contents of furnished information is the responsibility of UNPD. You are therefore requested to direct all queries regarding this RFI to UNPD using the fax number or e-mail address provided below.

**Title of the RFI:**

On-Call (Non-Exclusive) Aeromedical Evacuation Services in support of the UN, based in New Zealand

**Date of this RFI:** 11 June 2021

**Closing Date for Receipt of RFI:** 25 June 2021

**RFI Number:** RFIUNPD18596

**Beneficiary Country/Territory:** New Zealand

**Commodity/Service category:** Air Transportation Services

**Address RFI response by fax or e-mail to the Attention of:** Laura Secher

**Fax Number:** N/A

**E-mail Address:** secher@un.org

**UNSPSC Code:** 25131400,78111500,78101500

### DESCRIPTION OF REQUIREMENTS

The UN is seeking information from Air Operators with the capacity to provide on-call (non-exclusive) aeromedical evacuation / air ambulance services for COVID-19 patients, in support of the United Nations, with a Main Operations Base located in New Zealand. The aircraft(s) must be located with a Main Operations Base in New Zealand, with the primary operating area in South, South East Asia and Oceania. Air Operators who have the interest and capacity to provide such services are requested to complete and return the attached questionnaire.

#### SUMMARY OF THE SCOPE OF SERVICES:

The air transportation services required shall be mainly aeromedical / casualty evacuation (MEDEVAC/CASEVAC) for COVID-19 patients. The Air Ambulance Operator must have capabilities to:

- i) perform Covid-19 evacuations; and
- ii) provide the complete solution comprising the aircraft, aircrew, medical equipment and medical personnel to support the operations.

The Air Ambulance Operator must be able to provide the following services:

-Passenger Carriage, Air Ambulance services, Medevac in support of the United Nations. The Aircraft must be appropriately equipped with Air ambulance operations (medical equipment and personnel). The



operator will perform Air ambulance services for the United Nations to medical facilities in near by locations as designated by the UN.

-Pax/VIP or Medevac services, or the combination of both services, supporting the above on behalf of the United Nations.

Technical Specifications:

- Multi Engine Light/Medium Jet Fixed Wing Aircraft
- Trained, Type Rated and licensed Flight Crew including AMET team.
- \* RVSM capable (Aircraft/Crew), if applicable
- Aircraft capable of day/night VFR and IFR (all weather operations).
- All dangerous goods transported by air (medical supplies) must be carried in compliance with ICAO Doc 9284, if applicable.
- The Air Operators are required to be self-sufficient when tasked outside the country. Air Operators are required to have the back office capability to secure and pay for their own over-flight and landing permits, ground handling, Jet-A1 fuel and crew accommodation, meals and transportation and any other operational costs.

\* No Safety concerns from ICAO or EU on the Air Operators or relevant Civil Aviation authorities granting AOC.

Flights may be required at any time, day or night, IFR/VFR on any day, but tasking will be scheduled within crew duty-day rules established by the State of the Air Operator.

IMPORTANT NOTE:

- Only companies that are registered as Air Operators with the UN Secretariat are eligible to be awarded contracts resulting from UN Secretariat solicitations for air charter services. Registration as an Air Operator includes registration in Level 2 in the United Nations Global Marketplace (UNGM).
- For more information on the registration process, please visit our website at <https://www.un.org/Depts/ptd/aviation>, or contact the Vendor Registration and Management Team at [register@un.org](mailto:register@un.org).

**SPECIFIC REQUIREMENTS / INFORMATION (IF ANY)**

In responding to this RFI, please include:

- RFI questionnaire;
- For companies that are not currently registered as Air Operators with the UN Secretariat: A valid Air Operator Certificate (including Operations Specifications), and
- Relevant approvals / certificates for air ambulance and/or aeromedical evacuation services.

**NOTE**

Information on tendering for the UN Procurement System is **available free of charge** at the following address: <https://www.ungm.org/Public/Notice>

Only the United Nations Global Marketplace (UNGM) has been authorised to collect a nominal fee from vendors that wish to receive automatically Procurement Notices or Requests for Expression Of Interest.



Vendors interested in this Tender Alert Service are invited to subscribe on <http://www.ungm.org>

***Vendors interested in participating in a potential future solicitation process should submit the Vendor Response Form of this RFI electronically (through the link available on the next page) before the closing date set forth above.***



# VENDOR RESPONSE

## NOTICE

- Companies can only participate in solicitations of the UN Secretariat after completing their registration (free of charge) at the United Nations Global Marketplace ([www.ungm.org](http://www.ungm.org)).
- Please verify that your company is registered under its **full legal** name on the United Nations Global Market Place ([www.ungm.org](http://www.ungm.org)) and that your application for registration as vendor has been submitted to the **UN Secretariat** in the same site, to be able to participate in any potential solicitation process as a result of this RFI.
- While companies can participate in solicitations after completion of registration at Basic Level, we strongly recommend all companies to register at least at **Level 1** under the United Nations Secretariat prior to participating in any solicitations.

**PLEASE NOTE: You should submit your response to this RFI electronically at:**

<https://www.un.org/Depts/ptd/node/add/interest-expressed?EOI=RFIUNPD18596>

**In case you have difficulties submitting your response electronically, please contact [secher@un.org](mailto:secher@un.org) directly for instructions.**



## RFI INSTRUCTIONS

### 1) Registering as a Vendor with the United Nations

Vendors interested in fulfilling the requirement described above must be registered at the UN Global Marketplace ([www.ungm.org](http://www.ungm.org)) with the UN Secretariat in order to be eligible to participate in any solicitation. Information on the registration process can be found at <https://www.un.org/Depts/ptd/vendors>.

#### **Prerequisites for Eligibility**

In order to be eligible for UN registration, you must declare that:

- A. Your company (as well as any parent, subsidiary or affiliate companies) is not listed in, or associated with a company or individual listed in:
  - I. the Compendium of United Nations Security Council Sanctions Lists (<https://www.un.org/sc/suborg/en/sanctions/un-sc-consolidated-list>), or
  - II. the IIC Oil for Food List website or, if listed on either, this has been disclosed to the United Nations Procurement Division in writing.
- B. Your company (as well as any parent, subsidiary or affiliate companies) is not currently removed or suspended by the United Nations or any other UN organisation (including the World Bank);
- C. Your company (as well as any parent, subsidiary or affiliate companies) is not under formal investigation, nor have been sanctioned within the preceding three (3) years, by any national authority of a United Nations Member State for engaging or having engaged in proscribed practices, including but not limited to: corruption, fraud, coercion, collusion, obstruction, or any other unethical practice;
- D. Your company has not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against your company that could impair your company's operations in the foreseeable future;
- E. Your company does not employ, or anticipate employing, any person(s) who is, or has been a UN staff member within the last year, if said UN staff member has or had prior professional dealings with the Vendor in his/her capacity as UN staff member within the last three years of service with the UN (in accordance with UN post-employment restrictions published in ST/SGB/2006/15).
- F. Your company undertakes not to engage in proscribed practices (including but not limited to: corruption, fraud, coercion, collusion, obstruction, or any other unethical practice), with the UN or any other party, and to conduct business in a manner that averts any financial, operational, reputational or other undue risk to the UN.

**For Registered Vendors:** Vendors already registered at the UN Global Marketplace with the UN Secretariat must ensure that the information and documentation (e.g. financial statements, address, contact name, etc.) provided in connection with their registration are up to date in UNGM. Please verify and ensure that your company is registered under its full legal name.

**For Vendors Interested in Registration:** Vendors not yet registered should apply for registration on the United Nations Global Marketplace (<http://www.ungm.org>); information on the registration process can be found at <https://www.un.org/Depts/ptd/vendors>. Vendors must complete the registration process prior to the closing date of the RFI. Vendors who have not completed the UNGM registration process with the UN Secretariat before the closing date of the RFI are not considered eligible to participate in the potential solicitation process related to the RFI. We strongly recommend all companies to register at least at Level 1 under the UN Secretariat prior to participating in any solicitations.

**IMPORTANT NOTICE: Any false, incomplete or defective vendor registration may result in the rejection of the application or cancellation of an already existing registration.**

### 2) RFI Process

Vendors interested in participating in the potential solicitation process should forward their information (as requested in the RFI) to UNPD (UNPD) by the closing date set forth in this RFI. *Due to the high volume of communications UNPD is not in a position to issue confirmation of receipt of RFIs.*

Please note that no further details of the potential solicitation can be made available to the vendors prior to issuance of the solicitation documents.

This RFI is issued subject to the conditions contained in the RFI introductory page available at <https://www.un.org/Depts/ptd/rfi>.



**RFI – Provision of Aeromedical Evacuation (MEDEVAC) / Air Ambulance Services on an On-Call (non-exclusive) basis in support of United Nations Offices located in New Zealand**

**QUESTIONNAIRE:**

In addition to submitting the Vendor Response Form (page 3 of the RFI document), kindly provide answers to the following questions:

1. Please indicate which service/s your company can provide from the options below:

Option 1: Aircraft can provide Passenger, Air Ambulance and MEDEVAC Service

Option 2: Aircraft can provide Air Ambulance and MEDEVAC Service

Comments: \_\_\_\_\_

2. Please indicate the aircraft type/model that your company would be able to offer:

\_\_\_\_\_

3. Is your company the Air Operations Certificate (AOC) holder of the aircraft(s)?

\_\_\_\_\_

4. Please indicate the lead time your company would require to make the aircraft(s) available under a contractual arrangement for tasking by the UN, on a stand-by, non-exclusive and non-guaranteed availability basis:

\_\_\_\_\_

5. Please indicate where you could locate the Main Operations Base for an aircraft(s) and indicate the number of hours in advance (response time) you require before the aircraft can be operationally available for tasking following notification from the UN for the required transportation:

a. Aircraft Type: \_\_\_\_\_

b. Main Operations Base(s): \_\_\_\_\_

c. Notification time for tasking (hours): \_\_\_\_\_

6. Are there any limitations for your company to operate in any specific (neighboring) countries?

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\_\_\_\_\_

7. Please complete the following table with indicative pricing based on the Aircraft configuration as per your response to Question #1 above. Please provide **all-inclusive** hourly rates, which shall

include all costs, fees, and expenses associated with performing the service such as, but not limited to, aircrew & medical personnel, equipment, clearances, permits, ground handling, etc. **except for fuel.** *(It is envisaged that fuel will be reimbursed to a contractor at actual cost.)*

Aircraft Options	Aircraft Type / Model	Flight Hour Cost (US \$)
Option 1: Aircraft can provide Passenger, Air Ambulance and Medevac services		
Option 2: Aircraft can provide Air Ambulance and Medevac Services		

8. Please specify any guarantees or assurances required from the UN to ensure your commitment and availability, if contracted.

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9. What is the minimum and maximum period of time (months/years) that you require for a potential contract duration?

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10. What additional information do you require in order to commit to the services required?

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11. Will you encounter challenges in obtaining overflight clearances for service? If yes, how long will it take you to obtain required clearances?

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12. Are you able to provide MEDEVAC / Air Ambulance Services specifically for COVID-19 patients? If so, please specify the arrangements and equipment in place.

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13. Please provide brief information regarding your experience with medical evacuations (years/numbers of evacuations)

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14. Please provide information regarding standard staff onboard for medical evacuations.

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15. Provide a list of standard medical equipment carried onboard during evacuations.

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16. What is the aircraft's capacity for stretchers?

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17. Please describe/provide your special equipment and SOP (if any and available) for transport of contagious patients/COVID-19 patients.

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18. Please provide a photo of the interior of aircraft in medical configuration.

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19. Please indicate if your company carries any international accreditation for aeromedical evacuations (EURAMI, CAMTS, NAAMTA or equivalent).

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