



UNITED NATIONS OFFICE IN VIENNA

REQUEST FOR EXPRESSION OF INTEREST (EOI)

This notice is placed by UNOV. The accuracy, reliability and completeness of the contents of furnished information is the responsibility of UNITED NATIONS OFFICE IN VIENNA. You are therefore requested to direct all queries regarding this EOI to UNITED NATIONS OFFICE IN VIENNA using the fax number or e-mail address provided below.

Title of the EOI:

Pre-qualification for Provision of Personal Protective Equipment (PPE)

Date of this EOI: 14 November 2025**Closing Date for Receipt of EOI:** 4 December 2025**EOI Number:** EOIUNOV23965**Beneficiary Country/Territory:** Global**Commodity/Service category:** Security Services**Address EOI response by fax or e-mail to the Attention of:** Ms. Vanessa Chocano Bedoya**Fax Number:****E-mail Address:** vanessa.chocano-bedoya@un.org**UNSPSC Code:**

46000000 - Defense and Law Enforcement and Security and Safety Equipment and Supplies

46180000 - Personal safety and protection

46181500 - Safety apparel

46181503 - Protective coveralls

46181504 - Protective gloves

46181507 - Safety vests

46181508 - Fire retardant apparel

46181509 - Hazardous material protective apparel

46181555 - Protective cloth mask

46181600 - Safety footwear

46181604 - Safety boots



DESCRIPTION OF REQUIREMENTS

The United Nations Office at Vienna (UNOV) and the United Nations Office on Drugs and Crime (UNODC), under its Global Maritime Crime Programme (GMCP), are conducting a pre-qualification exercise to assess vendors' capabilities for potential invitation to a tender for the supply of Personal Protective Equipment (PPE).

This notice is not a solicitation, and no pricing information is requested at this stage. Technical specifications are not attached to this document and will be shared only with vendors invited to submit an offer through an Invitation to Bid (ITB).

UNODC requires vendors with a minimum of five (5) years of experience supplying PPE or comparable protective or safety equipment to government agencies, law-enforcement bodies, defence institutions, or international organizations. Vendors must also have the capability to ship equipment globally under DAP (Incoterms 2010) delivery terms.

The PPE categories expected under the future ITB include:

- Tactical Automatic Hydrostatic Lifevest
- Hydrostatic Inflator Kit (Lifevest Compatible)
- Tactical Gloves
- Protective Eyewear/Goggles
- Knee and Elbow Pads
- Body Cameras
- Level A Suit
- Level B Suit
- Fireman Coveralls
- Fire-Fighting Structural Gloves
- Fire Protection Helmet
- Firefighter Boots
- Lifevest LED Flashlight
- Tactical Maritime Boots

The future contract is expected to be a non-exclusive Long-Term Agreement (LTA) for the supply of PPE on an "as and when required" basis, with delivery to Vienna and other global locations as specified in purchase orders.

Vendors wishing to be considered shall complete the online Microsoft Form linked in this UNGM posting.

Vendors who are contacted to provide reference letters shall submit them within the deadline indicated. Only submissions received through the online form will be considered.

SPECIFIC REQUIREMENTS / INFORMATION (IF ANY)

I. Requirements

To be considered as adequate, vendors shall meet the following minimum requirements:

1. UNGM Registration

Vendor shall be registered at UNGM Level 1 (or Level 2), or shall have submitted a UNGM Level 1 registration request prior to the deadline.

Note: Should you encounter any issues with the UNGM portal, kindly reach out to UNGM directly via their Help Centre or at registry@ungm.org

2. Relevant Experience

2.1 Vendor shall have at least five (5) years of experience supplying PPE or comparable protective or safety equipment to government agencies, law-enforcement bodies, defence institutions, or international organizations; and

2.2 Vendor shall have experience delivering PPE or comparable protective or safety equipment to international destinations.

3. Delivery Capability

Vendor shall have the capability to deliver PPE or comparable protective or safety equipment internationally,



including the ability to ship worldwide under DAP (Incoterms 2010) delivery terms, at a minimum to the following countries: Austria, Brazil, Egypt, Côte d'Ivoire, Kenya, Panama, Senegal, South Africa, Thailand, Sri Lanka, Fiji, Azerbaijan, and India.

Please note that deliveries to additional locations may also be required; however, the locations listed above represent the minimum for which the vendor must be capable of delivering under DAP (Incoterms 2010) shipping terms.

4. Technical and Warranty Requirements

- 4.1. Vendor shall have the ability to provide user manuals in English; and
- 4.2. Vendor shall provide a minimum 12-month warranty on supplied equipment.

II. Submission Method

Vendors must complete the online MS Form at the following link:

<https://forms.office.com/Pages/ResponsePage.aspx?id=2zWeD09UYE-9zF6kFubccFu5aRPBEkVBqPFiiYJ0YxdUQVRUM0RMWVNFXNFYyNjRKSzFSQ0s4TUNUNS4u>

III. Request for Reference Letters

Based on the evaluation of responses to the MS Form, vendors who confirm compliance with the requirements indicated in this document will be contacted by email and requested to provide, within two (2) working days, evidence in the form of three (3) reference letters.

Each reference letter must include:

1. Description of items supplied (what was bought)
2. Date of supply or contract execution (when it was delivered)
3. Confirmation that the delivery was within the agreed time and that the goods were accepted
4. Delivery location (where it was delivered)
5. Delivery timeline (how long it took from order to delivery)
6. Contact information of the person providing the reference, including name, position, organization/company, official email address, and phone number

IV. Deadline

The completed MS Form must be submitted no later than 4 December 2025 at 14:00 (Vienna time, CET). Late submissions will not be considered.

NOTE

Information on tendering for the UN Procurement System is **available free of charge** at the following address: <https://www.ungm.org/Public/Notice>

Only the United Nations Global Marketplace (UNGM) has been authorised to collect a nominal fee from vendors that wish to receive automatically Procurement Notices or Requests for Expression Of Interest. Vendors interested in this Tender Alert Service are invited to subscribe on <http://www.ungm.org>

Vendors interested in participating in the planned solicitation process should submit the Vendor Response Form of this EOI electronically (through the link available on the next page) before the closing date set forth above.



VENDOR RESPONSE

NOTICE

- Companies can only participate in solicitations of the UN Secretariat after completing their registration (free of charge) at the United Nations Global Marketplace (www.ungm.org).
- As you express interest in the planned solicitation by submitting this response form, please verify that your company is registered under its **full legal** name on the United Nations Global Marketplace (www.ungm.org) and that your application has been submitted to the **UN Secretariat**.
- While companies can participate in solicitations after completion of registration at Basic Level, we strongly recommend all companies to register at least at **Level 1** under the United Nations Secretariat prior to participating in any solicitations.
- Companies are reminded of the restrictions of employment of former UN personnel that were involved in the procurement process during their last three years of service as per [ST/SGB/2006/15](http://www.un.org/News/Press/docs/2006/ST/SGB/2006/15), including (a) employing those personnel for one year after separation of service and (b) allowing those personnel to communicate with, or appear before, active UN personnel for matters related to the procurement process for two years after separation of service. Violation of the provisions of ST/SGB/2006/15 may lead to suspension of the registration of the company as a UN vendor.

PLEASE NOTE: You should express your interest to this EOI electronically at:

<https://www.ungm.org/Public/Notice/284623>

In case you have difficulties submitting your interest electronically, please contact vanessa.chocano-bedoya@un.org directly for instructions.



EOI INSTRUCTIONS

1) Registering as a Vendor with the United Nations

Vendors interested in fulfilling the requirement described above must be registered at the UN Global Marketplace (www.ungm.org) with the UN Secretariat in order to be eligible to participate in any solicitation. Information on the registration process can be found at <https://www.un.org/Depts/ptd/vendors>.

Prerequisites for Eligibility

In order to be eligible for UN registration, you must declare that:

- A. Your company (as well as any parent, subsidiary or affiliate companies) is not listed in, or associated with a company or individual listed in:
 - I. the Compendium of United Nations Security Council Sanctions Lists (<https://www.un.org/securitycouncil/content/un-sc-consolidated-list>), or
 - II. the IIC Oil for Food List website or, if listed on either, this has been disclosed to the United Nations Procurement Division in writing.
- B. Your company (as well as any parent, subsidiary or affiliate companies) is not currently removed or suspended by the United Nations or any other UN organisation (including the World Bank);
- C. Your company (as well as any parent, subsidiary or affiliate companies) is not under formal investigation, nor have been sanctioned within the preceding three (3) years, by any national authority of a United Nations Member State for engaging or having engaged in proscribed practices, including but not limited to: corruption, fraud, coercion, collusion, obstruction, or any other unethical practice;
- D. Your company has not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against your company that could impair your company's operations in the foreseeable future;
- E. Your company does not employ, or anticipate employing, any person(s) who is, or has been a UN staff member within the last year, if said UN staff member has or had prior professional dealings with the Vendor in his/her capacity as UN staff member within the last three years of service with the UN (in accordance with UN post-employment restrictions published in ST/SGB/2006/15).
- F. Your company undertakes not to engage in proscribed practices (including but not limited to: corruption, fraud, coercion, collusion, obstruction, or any other unethical practice), with the UN or any other party, and to conduct business in a manner that averts any financial, operational, reputational or other undue risk to the UN.

For Registered Vendors: Vendors already registered at the UN Global Marketplace with the UN Secretariat must ensure that the information and documentation (e.g. financial statements, address, contact name, etc.) provided in connection with their registration are up to date in UNGM. Please verify and ensure that your company is registered under its full legal name.

For Vendors Interested in Registration: Vendors not yet registered should apply for registration on the United Nations Global Marketplace (<http://www.ungm.org>); information on the registration process can be found at <https://www.un.org/Depts/ptd/vendors>. Vendors must complete the registration process prior to the closing date of the REOI. Vendors who have not completed the UNGM registration process with the UN Secretariat before the closing date of the REOI are not considered eligible to participate in solicitations of the UN Secretariat. We strongly recommend all companies to register at least at Level 1 under the UN Secretariat prior to participating in any solicitations.

IMPORTANT NOTICE: Any false, incomplete or defective vendor registration may result in the rejection of the application or cancellation of an already existing registration.

2) EOI Process

Vendors interested in participating in the planned solicitation process should forward their expression of interest (EOI) to UNITED NATIONS OFFICE IN VIENNA (UNOV) by the closing date set forth in this EOI. *Due to the high volume of communications UNOV is not in a position to issue confirmation of receipt of EOIs.*

Please note that no further details of the planned solicitation can be made available to the vendors prior to issuance of the solicitation documents.

This EOI is issued subject to the conditions contained in the EOI introductory page available at <https://www.un.org/Depts/ptd/eoi>.

