



United Nations Economic and Social Commission for Asia and the Pacific

REQUEST FOR EXPRESSION OF INTEREST (EOI)

This notice is placed by UNESCAP. The accuracy, reliability and completeness of the contents of furnished information is the responsibility of United Nations Economic and Social Commission for Asia and the Pacific. You are therefore requested to direct all queries regarding this EOI to United Nations Economic and Social Commission for Asia and the Pacific using the fax number or e-mail address provided below.

Title of the EOI:

Provision of Supply of Building Maintenance Items and Materials for UNESCAP Bangkok, Thailand

Date of this EOI: 2 October 2025**Closing Date for Receipt of EOI:** 21 October 2025**EOI Number:** EOIUNESCAP23889**Beneficiary Country/Territory:** Thailand**Commodity/Service category:** Facility Management**Address EOI response by fax or e-mail to the Attention of:** Ms. Verawan Phatrathamrongchai**Fax Number:****E-mail Address:** verawan.phatrathamrongchai@un.org**UNSPSC Code:**

73152103 - Engineering equipment maintenance services



DESCRIPTION OF REQUIREMENTS

The United Nations Economic and Social Commission for Asia and the Pacific (ESCAP), Bangkok, Thailand, requests Expression of Interest (REOI) from a qualified contractors, partnerships or joint ventures to provide the Supply of Building Maintenance Items and Materials at the United Nations Building, located at Rajadamnern Nok Avenue, Bangkok, 10200, for an initial period of three (3) years with possibility of two (2) extension options of one (1) year each. The total contract duration is five (5) years.

Bidders may submit proposals for one, all or any number of the below seven (7) Lots under the scope of requirements. Bidders are encouraged to submit proposals for all lots.

1.1 Within the scope of the supply of building maintenance items and materials contract, the contractor shall propose the qualified items to be supplied according to the required items as per the following categories:

- a) LOT 1: Materials
e.g. Flexible aluminium air duct, Water tap, VCT cable, LED tube, PVC round floor duct, etc.
- b) LOT 2: Tools
e.g. Soldering station, Welding machine, Cordless drilling machine, Safety helmet, Wrench, etc.
- c) LOT 3: Pipe, Fittings
e.g. PVC pipe/valve/socket union, Black steel pipe, Galvanized steel fitting, Cast iron gibault, etc.
- d) LOT 4: Sanitary products
e.g. 3/4" faucet, Toilet seat, Flush valve, Urinal, Sloan handle repair kit, Hand dryer, Bidet spray, etc.
- e) LOT 5: Air conditioning and accessories
e.g. Refrigerant R-410A/R-134A, Liquid line filter drier, Air filtration unit, and Copper tube for HVAC.
- f) LOT 6: Lubricants
e.g. Oil cutting fluid, Oil for industrial gears 80W-90, and Hydraulic oil.
- g) LOT 7: Controls equipment
e.g. Field equipment controller, Input/Output module 8UI, and Room temperature & Humidity sensor.

1.2. The list of items of each category contains technical specifications required for the products. The actual amount to be ordered may vary depending on the actual requirements.

1.3. The contractor shall propose those items with inclusion of product's description or technical data sheet.

1.4. The contractor shall submit to UNESCAP a copy of contractor catalogue to demonstrate the comprehensive portfolio of items (aside from the items listed in each category) that contractor can supply.

1.5 The contractor shall provide focal points, who shall be responsible for all contractual deliverables as well as any issues pertaining to the contract.

1.6. The delivery cost of each required item shall be included in the material cost. No additional cost for freight, shipping and delivery shall be charged.

1.7. The contractor shall provide the 45-day delivery timeline of the items after receiving the purchase orders from UNESCAP. Partial delivery of the goods may be accepted upon clearance from designated UNESCAP focal points.



1.8. The contractor shall ensure that all items delivered by the contractor are governed by a replacement policy not exceeding the proposed lead-time of defective items after receiving request of replacement from UNESCAP.

1.9. The contractor shall observe all environmental, occupational safety and health regulations, practices, standards and any other applicable rules and regulations. The contractor shall take full responsibility for the adequacy, stability and safety of all its methods of operations.

SPECIFIC REQUIREMENTS / INFORMATION (IF ANY)

Interested vendors who would like to participate in this upcoming solicitation should meet the following mandatory requirements:

- a. The company must have a physical presence and technical support service in Thailand.
- b. The proposed product information and specification are compliant with required submission/technical requirements of required materials of each category. The proposed product information and specification are compliant with required submission/technical requirements of required materials of each category.
- c. Submission includes focal point and contact details.
- d. Submission include delivery timeline of the proposed items after receipt of purchase order from ESCAP.
- e. Replacement policy of defective items after receiving request of replacement or confirmation of warranty of the delivered items with replacement of defective items.

NOTE

Information on tendering for the UN Procurement System is **available free of charge** at the following address: <https://www.ungm.org/Public/Notice>

Only the United Nations Global Marketplace (UNGM) has been authorised to collect a nominal fee from vendors that wish to receive automatically Procurement Notices or Requests for Expression Of Interest. Vendors interested in this Tender Alert Service are invited to subscribe on <http://www.ungm.org>

Vendors interested in participating in the planned solicitation process should submit the Vendor Response Form of this EOI electronically (through the link available on the next page) before the closing date set forth above.



VENDOR RESPONSE

NOTICE

- Companies can only participate in solicitations of the UN Secretariat after completing their registration (free of charge) at the United Nations Global Marketplace (www.ungm.org).
- As you express interest in the planned solicitation by submitting this response form, please verify that your company is registered under its **full legal** name on the United Nations Global Marketplace (www.ungm.org) and that your application has been submitted to the **UN Secretariat**.
- While companies can participate in solicitations after completion of registration at Basic Level, we strongly recommend all companies to register at least at **Level 1** under the United Nations Secretariat prior to participating in any solicitations.
- Companies are reminded of the restrictions of employment of former UN personnel that were involved in the procurement process during their last three years of service as per [ST/SGB/2006/15](#), including (a) employing those personnel for one year after separation of service and (b) allowing those personnel to communicate with, or appear before, active UN personnel for matters related to the procurement process for two years after separation of service. Violation of the provisions of ST/SGB/2006/15 may lead to suspension of the registration of the company as a UN vendor.

PLEASE NOTE: You should express your interest to this EOI electronically at:

<https://www.ungm.org/Public/Notice/280325>

In case you have difficulties submitting your interest electronically, please contact verawan.phatrathamrongchai@un.org directly for instructions.



EOI INSTRUCTIONS

1) Registering as a Vendor with the United Nations

Vendors interested in fulfilling the requirement described above must be registered at the UN Global Marketplace (www.ungm.org) with the UN Secretariat in order to be eligible to participate in any solicitation. Information on the registration process can be found at <https://www.un.org/Depts/ptd/vendors>.

Prerequisites for Eligibility

In order to be eligible for UN registration, you must declare that:

- A. Your company (as well as any parent, subsidiary or affiliate companies) is not listed in, or associated with a company or individual listed in:
 - I. the Compendium of United Nations Security Council Sanctions Lists (<https://www.un.org/securitycouncil/content/un-sc-consolidated-list>), or
 - II. the IIC Oil for Food List website or, if listed on either, this has been disclosed to the United Nations Procurement Division in writing.
- B. Your company (as well as any parent, subsidiary or affiliate companies) is not currently removed or suspended by the United Nations or any other UN organisation (including the World Bank);
- C. Your company (as well as any parent, subsidiary or affiliate companies) is not under formal investigation, nor have been sanctioned within the preceding three (3) years, by any national authority of a United Nations Member State for engaging or having engaged in proscribed practices, including but not limited to: corruption, fraud, coercion, collusion, obstruction, or any other unethical practice;
- D. Your company has not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against your company that could impair your company's operations in the foreseeable future;
- E. Your company does not employ, or anticipate employing, any person(s) who is, or has been a UN staff member within the last year, if said UN staff member has or had prior professional dealings with the Vendor in his/her capacity as UN staff member within the last three years of service with the UN (in accordance with UN post-employment restrictions published in ST/SGB/2006/15).
- F. Your company undertakes not to engage in proscribed practices (including but not limited to: corruption, fraud, coercion, collusion, obstruction, or any other unethical practice), with the UN or any other party, and to conduct business in a manner that averts any financial, operational, reputational or other undue risk to the UN.

For Registered Vendors: Vendors already registered at the UN Global Marketplace with the UN Secretariat must ensure that the information and documentation (e.g. financial statements, address, contact name, etc.) provided in connection with their registration are up to date in UNGM. Please verify and ensure that your company is registered under its full legal name.

For Vendors Interested in Registration: Vendors not yet registered should apply for registration on the United Nations Global Marketplace (<http://www.ungm.org>); information on the registration process can be found at <https://www.un.org/Depts/ptd/vendors>. Vendors must complete the registration process prior to the closing date of the REOI. Vendors who have not completed the UNGM registration process with the UN Secretariat before the closing date of the REOI are not considered eligible to participate in solicitations of the UN Secretariat. We strongly recommend all companies to register at least at Level 1 under the UN Secretariat prior to participating in any solicitations.

IMPORTANT NOTICE: Any false, incomplete or defective vendor registration may result in the rejection of the application or cancellation of an already existing registration.

2) EOI Process

Vendors interested in participating in the planned solicitation process should forward their expression of interest (EOI) to United Nations Economic and Social Commission for Asia and the Pacific (UNESCAP) by the closing date set forth in this EOI. *Due to the high volume of communications UNESCAP is not in a position to issue confirmation of receipt of EOIs.*

Please note that no further details of the planned solicitation can be made available to the vendors prior to issuance of the solicitation documents.

This EOI is issued subject to the conditions contained in the EOI introductory page available at <https://www.un.org/Depts/ptd/eoi>.



