



## UNESCAP

**REQUEST FOR EXPRESSION OF INTEREST (EOI)**

This notice is placed by UNESCAP. The accuracy, reliability and completeness of the contents of furnished information is the responsibility of UNESCAP. You are therefore requested to direct all queries regarding this EOI to UNESCAP using the fax number or e-mail address provided below.

**Title of the EOI:**

Provision of Medical Evaluation Services for the United Nations Assistance to the Khmer Rouge Trials (UNAKRT) in Cambodia.

**Date of this EOI:** 22 September 2025

**Closing Date for Receipt of EOI:** 30 September 2025

**EOI Number:** EOIUNESCAP23867

**Beneficiary Country/Territory:** Thailand

**Commodity/Service category:** Health Services

**Address EOI response by fax or e-mail to the Attention of:** Ms. Rapeepan Sumana, Procurement Assistant

**Fax Number:** N/A, Telephone Number: +66 2 288 1881

**E-mail Address:** sumana@un.org

**UNSPSC Code:**

85000000 - Healthcare Services

92101900 - Rescue services



## DESCRIPTION OF REQUIREMENTS

The United Nations Assistance to the Khmer Rouge Trials (UNAKRT) has been established as a technical assistance project that supports the Extraordinary Chambers in the Courts of Cambodia (ECCC) in line with the Agreement between the United Nations and the Royal Government of Cambodia on the ECCC.

Cambodia is recognized within the UN system as a country with inadequate medical facilities. Hence, UNAKRT is seeking a vendor to provide medical evaluation services to its staff members and their dependents residing in Cambodia to designated place of medical evaluation. UNAKRT has limited capacity to deal with medical evacuations other than through a MEDEVAC contractor. Once in place, the contractor shall undertake all necessary planning and coordination of all emergency and non-emergency medical evacuations and provide regular updates to a UNAKRT focal point at each phase of the operation.

### Scope of Required Services:

1. The contractor shall provide emergency medical evacuation which requires immediately action and non-emergency medical evacuation services which allow time for advance planning to its staff members and their dependents residing in Cambodia, to the Primary Authorized Place of Medical Evacuation or Alternate Authorized Place of Medical Evacuation, authorized by the Coordinator of UNAKRT. The medical evaluation services shall be available 24 hours a day, 7 days a week (24/7). Places of evaluation are categorized into two (2) options:

#### A. Authorized Place of Medical Evacuation:

A.1 Primary Authorized Place of Medical Evacuation: Bangkok, Thailand, is the primary authorized place of medical evacuation outside Cambodia.

A.2 Alternate Authorized Place of Medical Evacuation: Singapore may be alternative place of evacuation (Ref. United Nations Information Circular ST/IC/2000/70).

B. Alternate Place of Medical Evacuation: Alternate place of evacuation chosen by staff members which is under UN Medical Insurance Plan (UN MIP).

2. The contractor shall arrange for and cover the cost of medical evacuation within the relevant area i.e. transportation within Cambodia and to nearest suitable medical facility in Bangkok (Primary Authorized Place of Medical Evacuation) or to alternate place of evacuation in Singapore (Alternate Authorized Place of Medical Evacuation) and return to Phnom Penh once the medical treatment is completed. Such transportation may include, but not limited to, commercial or charter aircraft, air ambulance, helicopter, and ground vehicles. The evacuation shall be made to a medical facility that can provide the needed services within the medically recommended timeframe.

3. The staff member may choose, as an alternative to the authorized place of evacuation, to be evacuated to any other country of his/her choice (Alternate Place of Medical Evacuation). In such a case, the staff member shall be responsible for travel costs in excess of those required for evacuation to the authorized place and the vendor shall bear the rest.

4. A physician or a nurse may be authorized to escort the evacuee (Person approved for medical evacuation) when medical attention is required during travel. A family member may be authorized to travel with the evacuee under the following circumstances:

A. In psychiatric cases;

B. For children, up to eighteen (18) years old; and,

C. For evacuees who cannot look after themselves (for example, stretcher or paralytic cases). In transplant cases, a donor may be authorized to accompany the evacuee.

5. To effectively provide the evacuation, the contractor shall provide directly, or have a standing agreement in place with a third party for the provision of access to a fully equipped medical facility in Phnom Penh, Cambodia, which includes:

A. 24/7 emergency response, including ambulance and emergency room;



- B. 24/7 hours of operation with doctor available or on-call 24/7;
- C. Observation ward with fully qualified nursing staff;
- D. Modern monitoring facilities with resuscitation equipment; and,
- E. 24/7 in-house laboratory, radiology and diagnostic services.

#### **SPECIFIC REQUIREMENTS / INFORMATION (IF ANY)**

Interested vendors who would like to participate in the solicitation must be able to provide evidence to address the following requirements during the bidding exercise:

1. Bidder has a minimum of 3 years experience in medical evacuation services.
2. Submission of at least 2 cases of out of country medical evacuation to medical facility in Thailand/Singapore (UN MIP) from Cambodia or other countries in Southeast Asia region.
3. Capacity to arrange charter aircraft/ air ambulance for medical evacuation from Cambodia to suitable regional medical facility. Ex: Exacuate from Phnom Penh to Bangkor/Signapore.
4. Submission of 3 references from clients who had received the services (List with clients' contact detail).

The contract shall have an initial duration of two (2) years, from 01 January 2026 to 31 December 2027 (Initial Term). UNAKRT may, at its' sole discretion, extend the contract duration with two (2) optional extensions for one year plus one year (1+1), from 01 January 2028 to 31 December 2029 (Extended Term), subject to budgetary appropriations and contractor's performance.

#### **NOTE**

Information on tendering for the UN Procurement System is **available free of charge** at the following address: <https://www.ungm.org/Public/Notice>

Only the United Nations Global Marketplace (UNGM) has been authorised to collect a nominal fee from vendors that wish to receive automatically Procurement Notices or Requests for Expression Of Interest. Vendors interested in this Tender Alert Service are invited to subscribe on <http://www.ungm.org>

***Vendors interested in participating in the planned solicitation process should submit the Vendor Response Form of this EOI electronically (through the link available on the next page) before the closing date set forth above.***



# VENDOR RESPONSE

## NOTICE

- Companies can only participate in solicitations of the UN Secretariat after completing their registration (free of charge) at the United Nations Global Marketplace ([www.ungm.org](http://www.ungm.org)).
- As you express interest in the planned solicitation by submitting this response form, please verify that your company is registered under its **full legal** name on the United Nations Global Marketplace ([www.ungm.org](http://www.ungm.org)) and that your application has been submitted to the **UN Secretariat**.
- While companies can participate in solicitations after completion of registration at Basic Level, we strongly recommend all companies to register at least at **Level 1** under the United Nations Secretariat prior to participating in any solicitations.
- Companies are reminded of the restrictions of employment of former UN personnel that were involved in the procurement process during their last three years of service as per [ST/SGB/2006/15](#), including (a) employing those personnel for one year after separation of service and (b) allowing those personnel to communicate with, or appear before, active UN personnel for matters related to the procurement process for two years after separation of service. Violation of the provisions of ST/SGB/2006/15 may lead to suspension of the registration of the company as a UN vendor.

**PLEASE NOTE:** You should express your interest to this EOI electronically at:

<https://www.ungm.org/Public/Notice/279204>

**In case you have difficulties submitting your interest electronically, please contact [sumana@un.org](mailto:sumana@un.org) directly for instructions.**



## EOI INSTRUCTIONS

### 1) Registering as a Vendor with the United Nations

Vendors interested in fulfilling the requirement described above must be registered at the UN Global Marketplace ([www.ungm.org](http://www.ungm.org)) with the UN Secretariat in order to be eligible to participate in any solicitation. Information on the registration process can be found at <https://www.un.org/Depts/ptd/vendors>.

#### **Prerequisites for Eligibility**

In order to be eligible for UN registration, you must declare that:

- A. Your company (as well as any parent, subsidiary or affiliate companies) is not listed in, or associated with a company or individual listed in:
  - I. the Compendium of United Nations Security Council Sanctions Lists (<https://www.un.org/securitycouncil/content/un-sc-consolidated-list>), or
  - II. the IIC Oil for Food List website or, if listed on either, this has been disclosed to the United Nations Procurement Division in writing.
- B. Your company (as well as any parent, subsidiary or affiliate companies) is not currently removed or suspended by the United Nations or any other UN organisation (including the World Bank);
- C. Your company (as well as any parent, subsidiary or affiliate companies) is not under formal investigation, nor have been sanctioned within the preceding three (3) years, by any national authority of a United Nations Member State for engaging or having engaged in proscribed practices, including but not limited to: corruption, fraud, coercion, collusion, obstruction, or any other unethical practice;
- D. Your company has not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against your company that could impair your company's operations in the foreseeable future;
- E. Your company does not employ, or anticipate employing, any person(s) who is, or has been a UN staff member within the last year, if said UN staff member has or had prior professional dealings with the Vendor in his/her capacity as UN staff member within the last three years of service with the UN (in accordance with UN post-employment restrictions published in ST/SGB/2006/15).
- F. Your company undertakes not to engage in proscribed practices (including but not limited to: corruption, fraud, coercion, collusion, obstruction, or any other unethical practice), with the UN or any other party, and to conduct business in a manner that averts any financial, operational, reputational or other undue risk to the UN.

**For Registered Vendors:** Vendors already registered at the UN Global Marketplace with the UN Secretariat must ensure that the information and documentation (e.g. financial statements, address, contact name, etc.) provided in connection with their registration are up to date in UNGM. Please verify and ensure that your company is registered under its full legal name.

**For Vendors Interested in Registration:** Vendors not yet registered should apply for registration on the United Nations Global Marketplace (<http://www.ungm.org>); information on the registration process can be found at <https://www.un.org/Depts/ptd/vendors>. Vendors must complete the registration process prior to the closing date of the REOI. Vendors who have not completed the UNGM registration process with the UN Secretariat before the closing date of the REOI are not considered eligible to participate in solicitations of the UN Secretariat. We strongly recommend all companies to register at least at Level 1 under the UN Secretariat prior to participating in any solicitations.

**IMPORTANT NOTICE:** Any false, incomplete or defective vendor registration may result in the rejection of the application or cancellation of an already existing registration.

### 2) EOI Process

Vendors interested in participating in the planned solicitation process should forward their expression of interest (EOI) to UNESCAP (UNESCAP) by the closing date set forth in this EOI. *Due to the high volume of communications UNESCAP is not in a position to issue confirmation of receipt of EOIs.*

Please note that no further details of the planned solicitation can be made available to the vendors prior to issuance of the solicitation documents.

This EOI is issued subject to the conditions contained in the EOI introductory page available at <https://www.un.org/Depts/ptd/eoi>.

