



UNITED NATIONS OFFICE AT NAIROBI

REQUEST FOR EXPRESSION OF INTEREST (EOI)

This notice is placed by UNON. The accuracy, reliability and completeness of the contents of furnished information is the responsibility of UNITED NATIONS OFFICE AT NAIROBI. You are therefore requested to direct all queries regarding this EOI to UNITED NATIONS OFFICE AT NAIROBI using the fax number or e-mail address provided below.

Title of the EOI:

Construction of Organisational Health Facility at the United Nations Office Nairobi (UNON), Gigiri Complex.

Date of this EOI: 22 July 2025

Closing Date for Receipt of EOI: 19 August 2025

EOI Number: EOIUNON23769

Beneficiary Country/Territory: Kenya

Commodity/Service category: Engineering Design and Construction

Address EOI response by fax or e-mail to the Attention of: James Boardman

Fax Number: N/a

E-mail Address: james.boardman@un.org; unon-procurement-rfx@un.org

UNSPSC Code:

72000000 - Building and Facility Construction and Maintenance Services



DESCRIPTION OF REQUIREMENTS

UNON is seeking a skilled and qualified General Building Contractor to provide construction works to build a single-storey organisational health facility within a 6-month period. This is a part of the implementation of the Replacement of Office Blocks A-J project at the UNON Complex, Gigiri, Nairobi Kenya.

The project involves the construction of a new medical facility of approximately 700 square metres, comprising offices, consultation rooms, diagnostic and treatment rooms all arranged around a central courtyard. The scope also includes infrastructure, site and landscape works.

The Vendor (prime/main contractor) shall have highly qualified resources in terms of managers, engineers and technicians as well as tools and equipment to provide UNON with a high-quality buildings and installations in compliance with best-practice quality standards meeting current local, international regulations and UNON requirements.

Due to the specialist nature of the requirement, a consortium of contractors in a subcontracting arrangement (subcontractors to have a minimum 10 years of relevant experience), Joint Venture (JV) or single general contractors are encouraged to express interest. The subcontracting or JV partnership may be in the following areas: Civil and road works, mechanical and electrical installation works, interior fit-out and finishing works, and voice and data installation works.

The scope of works can be summarised as follows:

- Structural works including earth works, concrete works for sub& superstructure in addition to waterproofing
- Architectural and civil works.
- Finishes
- Firefighting installations
- Security systems and access control points installations – cable tray, trunking and conduiting only
- Electrical installation works
- Mechanical installations: comprising plumbing, drainage and air conditioning works,
- Associated external works
- Infrastructure works

Additional details, specifications and scope of works shall be provided in the tender document to be issued subsequent to this EOI.

SPECIFIC REQUIREMENTS / INFORMATION (IF ANY)

Interested vendors must possess the necessary technical expertise and capacity to provide the required services, as only suitably qualified vendors will be invited to participate in the Request for Proposal that will be issued following the finalization of this REOI exercise. A vendor's suitability shall be assessed using the Preliminary Assessment checklist attached as [Annex A](#) to this REOI.

Vendors must complete [Annex A](#) and return it via e-mail to james.boardman@un.org with a copy to unon-procurement-rfx@un.org, by the REOI closing date of 19 August 2025. Please refer to Annex A for detailed instructions and assessment procedure.

Vendors expressing interest must be registered with UNGM, at minimum at the Basic Level. Vendors not registered in UNGM will not be eligible to participate in the Request for Proposal at a later stage.

Details of the technical evaluation criteria and other particular requirements will be provided under the



Request for Proposal at a later stage.

NOTE

Information on tendering for the UN Procurement System is **available free of charge** at the following address: <https://www.ungm.org/Public/Notice>

Only the United Nations Global Marketplace (UNGM) has been authorised to collect a nominal fee from vendors that wish to receive automatically Procurement Notices or Requests for Expression Of Interest. Vendors interested in this Tender Alert Service are invited to subscribe on <http://www.ungm.org>

Vendors interested in participating in the planned solicitation process should submit the Vendor Response Form of this EOI electronically (through the link available on the next page) before the closing date set forth above.



VENDOR RESPONSE

NOTICE

- Companies can only participate in solicitations of the UN Secretariat after completing their registration (free of charge) at the United Nations Global Marketplace (www.ungm.org).
- As you express interest in the planned solicitation by submitting this response form, please verify that your company is registered under its **full legal** name on the United Nations Global Marketplace (www.ungm.org) and that your application has been submitted to the **UN Secretariat**.
- While companies can participate in solicitations after completion of registration at Basic Level, we strongly recommend all companies to register at least at **Level 1** under the United Nations Secretariat prior to participating in any solicitations.
- Companies are reminded of the restrictions of employment of former UN personnel that were involved in the procurement process during their last three years of service as per ST/SGB/2006/15, including (a) employing those personnel for one year after separation of service and (b) allowing those personnel to communicate with, or appear before, active UN personnel for matters related to the procurement process for two years after separation of service. Violation of the provisions of ST/SGB/2006/15 may lead to suspension of the registration of the company as a UN vendor.

PLEASE NOTE: You should express your interest to this EOI electronically at:

<https://www.ungm.org/Public/Notice/273146>

In case you have difficulties submitting your interest electronically, please contact james.boardman@un.org; unon-procurement-rfx@un.org directly for instructions.



EOI INSTRUCTIONS

1) Registering as a Vendor with the United Nations

Vendors interested in fulfilling the requirement described above must be registered at the UN Global Marketplace (www.ungm.org) with the UN Secretariat in order to be eligible to participate in any solicitation. Information on the registration process can be found at <https://www.un.org/Depts/ptd/vendors>.

Prerequisites for Eligibility

In order to be eligible for UN registration, you must declare that:

- A. Your company (as well as any parent, subsidiary or affiliate companies) is not listed in, or associated with a company or individual listed in:
 - I. the Compendium of United Nations Security Council Sanctions Lists (<https://www.un.org/securitycouncil/content/un-sc-consolidated-list>), or
 - II. the IIC Oil for Food List website or, if listed on either, this has been disclosed to the United Nations Procurement Division in writing.
- B. Your company (as well as any parent, subsidiary or affiliate companies) is not currently removed or suspended by the United Nations or any other UN organisation (including the World Bank);
- C. Your company (as well as any parent, subsidiary or affiliate companies) is not under formal investigation, nor have been sanctioned within the preceding three (3) years, by any national authority of a United Nations Member State for engaging or having engaged in proscribed practices, including but not limited to: corruption, fraud, coercion, collusion, obstruction, or any other unethical practice;
- D. Your company has not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against your company that could impair your company's operations in the foreseeable future;
- E. Your company does not employ, or anticipate employing, any person(s) who is, or has been a UN staff member within the last year, if said UN staff member has or had prior professional dealings with the Vendor in his/her capacity as UN staff member within the last three years of service with the UN (in accordance with UN post-employment restrictions published in ST/SGB/2006/15).
- F. Your company undertakes not to engage in proscribed practices (including but not limited to: corruption, fraud, coercion, collusion, obstruction, or any other unethical practice), with the UN or any other party, and to conduct business in a manner that averts any financial, operational, reputational or other undue risk to the UN.

For Registered Vendors: Vendors already registered at the UN Global Marketplace with the UN Secretariat must ensure that the information and documentation (e.g. financial statements, address, contact name, etc.) provided in connection with their registration are up to date in UNGM. Please verify and ensure that your company is registered under its full legal name.

For Vendors Interested in Registration: Vendors not yet registered should apply for registration on the United Nations Global Marketplace (<http://www.ungm.org>); information on the registration process can be found at <https://www.un.org/Depts/ptd/vendors>. Vendors must complete the registration process prior to the closing date of the REOI. Vendors who have not completed the UNGM registration process with the UN Secretariat before the closing date of the REOI are not considered eligible to participate in solicitations of the UN Secretariat. We strongly recommend all companies to register at least at Level 1 under the UN Secretariat prior to participating in any solicitations.

IMPORTANT NOTICE: Any false, incomplete or defective vendor registration may result in the rejection of the application or cancellation of an already existing registration.

2) EOI Process

Vendors interested in participating in the planned solicitation process should forward their expression of interest (EOI) to UNITED NATIONS OFFICE AT NAIROBI (UNON) by the closing date set forth in this EOI. *Due to the high volume of communications UNON is not in a position to issue confirmation of receipt of EOIs.*

Please note that no further details of the planned solicitation can be made available to the vendors prior to issuance of the solicitation documents.

This EOI is issued subject to the conditions contained in the EOI introductory page available at <https://www.un.org/Depts/ptd/eoi>.

