



UNITED NATIONS OFFICE IN VIENNA

REQUEST FOR EXPRESSION OF INTEREST (EOI)

This notice is placed by UNOV. The accuracy, reliability and completeness of the contents of furnished information is the responsibility of UNITED NATIONS OFFICE IN VIENNA. You are therefore requested to direct all queries regarding this EOI to UNITED NATIONS OFFICE IN VIENNA using the fax number or e-mail address provided below.

Title of the EOI:

Provision of Document Examination Devices and Training

Date of this EOI: 22 May 2025**Closing Date for Receipt of EOI:** 12 June 2025**EOI Number:** EOIUNOV23664**Beneficiary Country/Territory:** Global**Commodity/Service category:** Security Services**Address EOI response by fax or e-mail to the Attention of:** Ms. Vanessa Chocano Bedoya**Fax Number:****E-mail Address:** vanessa.chocano-bedoya@un.org**UNSPSC Code:**

46171619 - Security or access control systems

46000000 - Defense and Law Enforcement and Security and Safety Equipment and Supplies

43211734 - Travel Document Reading Equipment

81112005 - Document scanning service



DESCRIPTION OF REQUIREMENTS

Please note that this document is solely an Expression of Interest (EOI) and not a tender invitation. Therefore, specifications and tender documents are not attached here. Interested parties are encouraged to submit their interest via the UNGM platform only.

Reference: Provision of Document Examination Devices and Training

The United Nations Office on Drugs and Crime (UNODC), located in Vienna, Austria, is committed to enhancing the forensic capabilities and standards of Member States by providing support through forensic and scientific services globally.

As part of its initiatives, UNODC is interested in establishing a long-term, non-exclusive contract for the provision of Document Examination Devices (DocExam devices). These devices will be used by border control officers worldwide to assist in the verification and authentication of security documents such as travel documents and ID cards. The DocExam devices will be distributed to border control officers in Member States under specific UNODC programs. The LTA will be non-exclusive, and devices will be procured on an "as and when required" basis.

This EOI is issued in regards to the supply and delivery of DocExam devices, along with a one-time on-site training session for UNODC staff in Vienna.

I. Scope of Work

Supply, delivery, and initial training on the use of the document examination devices, in accordance with the following minimum requirements:

EQUIPMENT COMPONENT

1. Technology: Multi-light source document examination system with high-precision magnification capability.
2. Light Sources:
 - White light (incident, oblique, coaxial, transmitted);
 - UV light (365 nm minimum);
 - IR (870 nm and 950 nm);
 - Cyan ~505 nm;
 - Optional: UV sources at 254 nm and 313 nm shall be quoted separately if available.
3. Portability: Desktop model, compact, for stationary use.
4. Examination Capabilities: Support for verification of first- and second-line security features, including printing techniques, microprinting, UV/IR fluorescence, and embedded features.
5. Camera: High-resolution (minimum 5 MP), 25× optical magnification and minimum 30× on-screen magnification.
6. Software: Built-in examination, archiving, and reporting software supporting export in CSV, SPC, PDF formats; time/date stamping required.
7. User Interface: English required; Spanish optional.
8. System Integration:
 - Built-in processor (minimum 4 cores), 8 GB RAM, integrated graphics, 250 GB SSD;
 - Integrated touch display, minimum 11", 1920×1080 resolution;
 - USB-A, USB-C ports, HDMI, LAN; Wi-Fi optional.
9. Power Supply: External 100–240V AC.
10. Document Size Support: Devices shall accommodate documents up to 190 × 280 mm.
11. Databases: Integrated security features reference system; pricing for annual updates shall be indicated.
12. Operating System: Compatible with Windows or Linux.
13. Standards: Devices shall comply with:
 - ISO 9001:2015 (Quality Management)
 - ISO/IEC 27001:2013 (Information Security)



- ISO 14001:2015 (Environmental Management)
- ICAO Doc 9303 for Machine Readable Travel Documents

TRAINING COMPONENT

One-day on-site training for up to 10 staff at UNODC HQ (Vienna International Centre), covering:

- Introduction to the device, features, and components;
- Document authentication and verification principles;
- Hands-on use of light sources (UV, IR);
- Scanning (MRZ, RFID, barcodes);
- Software operation, report generation, data export;
- Provision of training manuals and sample documents.

II. Qualification requirements

- Be licensed manufacturers, authorized dealers, or distributors of document examination devices;
- Possess a minimum of 5 years of relevant experience in providing such devices to governments or international clients.

III. Delivery and Support

Capability to provide the following services:

- Delivery shall occur within 8 weeks of order placement.
- Devices shall be delivered DAP (Incoterms 2010) to Vienna and other specified global locations.
- Provide user manuals (English required, Spanish optional), and a certificate of quality assurance.
- Warranty: Minimum 24-month warranty covering repair/replacement.
- Vendors shall ensure timely responses to UNODC communications and provide progress updates as required.

IV. Submission Instructions

Expressions of Interest shall be submitted exclusively through the United Nations Global Marketplace (UNGM). Submissions sent via email or any method other than UNGM will not be considered.

Vendors who are not yet registered with UNGM may register at: <https://www.ungm.org/>

If you encounter technical issues while registering or submitting on UNGM, please consult the UNGM Help Center, including the FAQ section. If further assistance is needed, contact: registry@ungm.org

SPECIFIC REQUIREMENTS / INFORMATION (IF ANY)

Please refer to the 'Description of Requirements' section above.

NOTE



Information on tendering for the UN Procurement System is **available free of charge** at the following address: <https://www.ungm.org/Public/Notice>

Only the United Nations Global Marketplace (UNGM) has been authorised to collect a nominal fee from vendors that wish to receive automatically Procurement Notices or Requests for Expression Of Interest. Vendors interested in this Tender Alert Service are invited to subscribe on <http://www.ungm.org>

Vendors interested in participating in the planned solicitation process should submit the Vendor Response Form of this EOI electronically (through the link available on the next page) before the closing date set forth above.



VENDOR RESPONSE

NOTICE

- Companies can only participate in solicitations of the UN Secretariat after completing their registration (free of charge) at the United Nations Global Marketplace (www.ungm.org).
- As you express interest in the planned solicitation by submitting this response form, please verify that your company is registered under its **full legal** name on the United Nations Global Marketplace (www.ungm.org) and that your application has been submitted to the **UN Secretariat**.
- While companies can participate in solicitations after completion of registration at Basic Level, we strongly recommend all companies to register at least at **Level 1** under the United Nations Secretariat prior to participating in any solicitations.
- Companies are reminded of the restrictions of employment of former UN personnel that were involved in the procurement process during their last three years of service as per ST/SGB/2006/15, including (a) employing those personnel for one year after separation of service and (b) allowing those personnel to communicate with, or appear before, active UN personnel for matters related to the procurement process for two years after separation of service. Violation of the provisions of ST/SGB/2006/15 may lead to suspension of the registration of the company as a UN vendor.

PLEASE NOTE: You should express your interest to this EOI electronically at:

<https://www.ungm.org/Public/Notice/267609>

In case you have difficulties submitting your interest electronically, please contact vanessa.chocano-bedoya@un.org directly for instructions.



EOI INSTRUCTIONS

1) Registering as a Vendor with the United Nations

Vendors interested in fulfilling the requirement described above must be registered at the UN Global Marketplace (www.ungm.org) with the UN Secretariat in order to be eligible to participate in any solicitation. Information on the registration process can be found at <https://www.un.org/Depts/ptd/vendors>.

Prerequisites for Eligibility

In order to be eligible for UN registration, you must declare that:

- A. Your company (as well as any parent, subsidiary or affiliate companies) is not listed in, or associated with a company or individual listed in:
 - I. the Compendium of United Nations Security Council Sanctions Lists (<https://www.un.org/securitycouncil/content/un-sc-consolidated-list>), or
 - II. the IIC Oil for Food List website or, if listed on either, this has been disclosed to the United Nations Procurement Division in writing.
- B. Your company (as well as any parent, subsidiary or affiliate companies) is not currently removed or suspended by the United Nations or any other UN organisation (including the World Bank);
- C. Your company (as well as any parent, subsidiary or affiliate companies) is not under formal investigation, nor have been sanctioned within the preceding three (3) years, by any national authority of a United Nations Member State for engaging or having engaged in proscribed practices, including but not limited to: corruption, fraud, coercion, collusion, obstruction, or any other unethical practice;
- D. Your company has not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against your company that could impair your company's operations in the foreseeable future;
- E. Your company does not employ, or anticipate employing, any person(s) who is, or has been a UN staff member within the last year, if said UN staff member has or had prior professional dealings with the Vendor in his/her capacity as UN staff member within the last three years of service with the UN (in accordance with UN post-employment restrictions published in ST/SGB/2006/15).
- F. Your company undertakes not to engage in proscribed practices (including but not limited to: corruption, fraud, coercion, collusion, obstruction, or any other unethical practice), with the UN or any other party, and to conduct business in a manner that averts any financial, operational, reputational or other undue risk to the UN.

For Registered Vendors: Vendors already registered at the UN Global Marketplace with the UN Secretariat must ensure that the information and documentation (e.g. financial statements, address, contact name, etc.) provided in connection with their registration are up to date in UNGM. Please verify and ensure that your company is registered under its full legal name.

For Vendors Interested in Registration: Vendors not yet registered should apply for registration on the United Nations Global Marketplace (<http://www.ungm.org>); information on the registration process can be found at <https://www.un.org/Depts/ptd/vendors>. Vendors must complete the registration process prior to the closing date of the REOI. Vendors who have not completed the UNGM registration process with the UN Secretariat before the closing date of the REOI are not considered eligible to participate in solicitations of the UN Secretariat. We strongly recommend all companies to register at least at Level 1 under the UN Secretariat prior to participating in any solicitations.

IMPORTANT NOTICE: Any false, incomplete or defective vendor registration may result in the rejection of the application or cancellation of an already existing registration.

2) EOI Process

Vendors interested in participating in the planned solicitation process should forward their expression of interest (EOI) to UNITED NATIONS OFFICE IN VIENNA (UNOV) by the closing date set forth in this EOI. *Due to the high volume of communications UNOV is not in a position to issue confirmation of receipt of EOIs.*

Please note that no further details of the planned solicitation can be made available to the vendors prior to issuance of the solicitation documents.

This EOI is issued subject to the conditions contained in the EOI introductory page available at <https://www.un.org/Depts/ptd/eoi>.

