



United Nations Procurement Division

REQUEST FOR EXPRESSION OF INTEREST (EOI)

This notice is placed by UNPD. The accuracy, reliability and completeness of the contents of furnished information is the responsibility of United Nations Procurement Division. You are therefore requested to direct all queries regarding this EOI to United Nations Procurement Division using the fax number or e-mail address provided below.

Title of the EOI:

Consultancy Services for Transportation and Movement Specialists

Date of this EOI: 21 June 2024**Closing Date for Receipt of EOI:** 12 July 2024**EOI Number:** EOIUNPD22781**Beneficiary Country/Territory:** Global**Commodity/Service category:** Freight Forwarding**Address EOI response by fax or e-mail to the Attention of:** Laura Secher**Fax Number:****E-mail Address:** secher@un.org**UNSPSC Code:**

78101500 - Air cargo transport
78101700 - Marine cargo transport
78101900 - Intermodal cargo transport
78141500 - Transport arranging services
78200000 - Aviation-Related Services And Consultancy
80101500 - Business and corporate management consultation services
80111600 - Temporary personnel services
81141600 - Supply chain management
81141604 - Transport facilitation
81141606 - Transport planning



DESCRIPTION OF REQUIREMENTS

The Department of Operational Support (DOS) of the United Nations (UN) arranges a large number of passenger airlift, cargo airlift and cargo sealift in support of the UN Peacekeeping Missions.

Sea movement of peacekeepers cargo tends to be complicated operations with a large volume of cargo being moved, and usually originating from one or more location inside Troop Contributing Countries (TCC) and/or Police Contributing Countries (PCC) and frequently requiring a multimodal movement. Inland transportation within a UN Peacekeeping Mission is also required to deliver the cargo to the TCC/PCC Contingent's final destination.

A significant expenditure is related to start up of new UN Peacekeeping Missions or drawdown of existing UN Peacekeeping Missions, where a large amount of equipment and supplies must be transported to the Mission area in a relatively short period of time. The equipment and supplies comprises both United Nations Owned Equipment (UNOE) and Contingent Owned Equipment (COE) belonging to TCC/PCCs.

The movement of COE generally falls into two categories: (a) strategic movement and (b) tactical or in-theatre movement. Within a given UN Peacekeeping Mission, the UN has a number of logistics/movement control specialists who look after the in-theatre movement via all applicable modes of transport. The UN also employs a small number of movement control specialists at its headquarters in New York who plan, arrange, execute and monitor all strategic movement. For major deployments of COE from TCC/PCCs, it is often necessary to dispatch a transportation and movements specialist to these countries to oversee operations. There are not always sufficient movement control specialists staffed within the UN to meet surge requirements.

In view of above, the UN Procurement Division plans to issue a solicitation for the provision of consultancy services for transportation and movement specialists. The primary purpose of the resulting contract is to obtain a qualified and certified logistics/movement control specialist(s) who will act as the UN's agent with TCCs/PCCs during major movements. Additional specialists may be required at trans-shipment points en-route to or within a UN Peacekeeping Mission area. A secondary requirement may include assistance to Movement Control Section Staff on an as-required basis to support surge requirements at UNHQ in New York or in UN Peacekeeping Missions. Essentially the Movements/Transport Specialist will be the UNHQ's "eyes and ears" on the ground where the transport originates. The duties and responsibilities include liaising with the military and other governmental authorities within the TCC/PCC, providing guidance and assistance to the TCC/PCC, liaising with the UN contractors, providing feedback and information to the UNHQ and UN Peacekeeping Missions, etc, related to the cargo movement.

The UN expects the contractor to have at least several years of international experience for provision of consultancy services for transportation and movements. The UN also expects the contractor to have no vested interests or long term associations with any UN contractors providing COE movements. In addition, the UN expects the contractor to provide, at any given time, several specialists with relevant qualifications / certifications. Vendors must have the organization and capacity to carry out their duties and responsibilities in a professional manner and must have the capability of fielding two (2) teams of up to four (4) members each, simultaneously.

Vendors interested in participating in the upcoming solicitation must submit a response to this Request for Expression of Interest.

The detailed scope of requirements, including the technical specifications, will be provided in the upcoming Request for Proposal (RFP), which will be sent out to all vendors responding to this REOI. No further details will be made available prior to the issuance of the RFP.

This REOI does not constitute a solicitation. The UN reserves the right to change or cancel the requirement at any time during the REOI and/or solicitation process.



SPECIFIC REQUIREMENTS / INFORMATION (IF ANY)

NOTE

Information on tendering for the UN Procurement System is **available free of charge** at the following address: <https://www.ungm.org/Public/Notice>

Only the United Nations Global Marketplace (UNGM) has been authorised to collect a nominal fee from vendors that wish to receive automatically Procurement Notices or Requests for Expression Of Interest. Vendors interested in this Tender Alert Service are invited to subscribe on <http://www.ungm.org>

Vendors interested in participating in the planned solicitation process should submit the Vendor Response Form of this EOI electronically (through the link available on the next page) before the closing date set forth above.

VENDOR RESPONSE

NOTICE

- Companies can only participate in solicitations of the UN Secretariat after completing their registration (free of charge) at the United Nations Global Marketplace (www.ungm.org).
- As you express interest in the planned solicitation by submitting this response form, please verify that your company is registered under its **full legal** name on the United Nations Global Marketplace (www.ungm.org) and that your application has been submitted to the **UN Secretariat**.
- While companies can participate in solicitations after completion of registration at Basic Level, we strongly recommend all companies to register at least at **Level 1** under the United Nations Secretariat prior to participating in any solicitations.
- Companies are reminded of the restrictions of employment of former UN personnel that were involved in the procurement process during their last three years of service as per ST/SGB/2006/15, including (a) employing those personnel for one year after separation of service and (b) allowing those personnel to communicate with, or appear before, active UN personnel for matters related to the procurement process for two years after separation of service. Violation of the provisions of ST/SGB/2006/15 may lead to suspension of the registration of the company as a UN vendor.

PLEASE NOTE: You should express your interest to this EOI electronically at:

<https://www.ungm.org/Public/Notice/238392>

In case you have difficulties submitting your interest electronically, please contact secher@un.org directly for instructions.



EOI INSTRUCTIONS

1) Registering as a Vendor with the United Nations

Vendors interested in fulfilling the requirement described above must be registered at the UN Global Marketplace (www.ungm.org) with the UN Secretariat in order to be eligible to participate in any solicitation. Information on the registration process can be found at <https://www.un.org/Depts/ptd/vendors>.

Prerequisites for Eligibility

In order to be eligible for UN registration, you must declare that:

- A. Your company (as well as any parent, subsidiary or affiliate companies) is not listed in, or associated with a company or individual listed in:
 - I. the Compendium of United Nations Security Council Sanctions Lists (<https://www.un.org/securitycouncil/content/un-sc-consolidated-list>), or
 - II. the IIC Oil for Food List website or, if listed on either, this has been disclosed to the United Nations Procurement Division in writing.
- B. Your company (as well as any parent, subsidiary or affiliate companies) is not currently removed or suspended by the United Nations or any other UN organisation (including the World Bank);
- C. Your company (as well as any parent, subsidiary or affiliate companies) is not under formal investigation, nor have been sanctioned within the preceding three (3) years, by any national authority of a United Nations Member State for engaging or having engaged in proscribed practices, including but not limited to: corruption, fraud, coercion, collusion, obstruction, or any other unethical practice;
- D. Your company has not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against your company that could impair your company's operations in the foreseeable future;
- E. Your company does not employ, or anticipate employing, any person(s) who is, or has been a UN staff member within the last year, if said UN staff member has or had prior professional dealings with the Vendor in his/her capacity as UN staff member within the last three years of service with the UN (in accordance with UN post-employment restrictions published in ST/SGB/2006/15).
- F. Your company undertakes not to engage in proscribed practices (including but not limited to: corruption, fraud, coercion, collusion, obstruction, or any other unethical practice), with the UN or any other party, and to conduct business in a manner that averts any financial, operational, reputational or other undue risk to the UN.

For Registered Vendors: Vendors already registered at the UN Global Marketplace with the UN Secretariat must ensure that the information and documentation (e.g. financial statements, address, contact name, etc.) provided in connection with their registration are up to date in UNGM. Please verify and ensure that your company is registered under its full legal name.

For Vendors Interested in Registration: Vendors not yet registered should apply for registration on the United Nations Global Marketplace (<http://www.ungm.org>); information on the registration process can be found at <https://www.un.org/Depts/ptd/vendors>. Vendors must complete the registration process prior to the closing date of the REOI. Vendors who have not completed the UNGM registration process with the UN Secretariat before the closing date of the REOI are not considered eligible to participate in solicitations of the UN Secretariat. We strongly recommend all companies to register at least at Level 1 under the UN Secretariat prior to participating in any solicitations.

IMPORTANT NOTICE: Any false, incomplete or defective vendor registration may result in the rejection of the application or cancellation of an already existing registration.

2) EOI Process

Vendors interested in participating in the planned solicitation process should forward their expression of interest (EOI) to United Nations Procurement Division (UNPD) by the closing date set forth in this EOI. *Due to the high volume of communications UNPD is not in a position to issue confirmation of receipt of EOIs.*

Please note that no further details of the planned solicitation can be made available to the vendors prior to issuance of the solicitation documents.

This EOI is issued subject to the conditions contained in the EOI introductory page available at <https://www.un.org/Depts/ptd/eoi>.

