



United Nations Global Service Centre

REQUEST FOR EXPRESSION OF INTEREST (EOI)

This notice is placed by UNGSC. The accuracy, reliability and completeness of the contents of furnished information is the responsibility of United Nations Global Service Centre. You are therefore requested to direct all queries regarding this EOI to United Nations Global Service Centre using the fax number or e-mail address provided below.

Title of the EOI:

Long-term Contract for the Design and Installation of Photovoltaic Panels in two (2) Buildings at UNGSC, Brindisi, Italy

Date of this EOI: 1 March 2024

Closing Date for Receipt of EOI: 22 March 2024

EOI Number: EOIUNGSC22442

Beneficiary Country/Territory: Italy

Commodity/Service category: Energy

Address EOI response by fax or e-mail to the Attention of: Marina D' Aposito

Fax Number: n/a

E-mail Address: unlb-procurement@un.org

UNSPSC Code:

72121103 - Commercial and office building renovation and repair service

72121506 - Power plant construction service

72151502 - Electric power system construction service



DESCRIPTION OF REQUIREMENTS

The United Nations Global Service (UNGSC) seeks an appropriately qualified Contractor to establish a long-term contract for the design and installation of photovoltaic (PV) panels in two (2) buildings at the United Nations Global Service Centre (UNGSC), Brindisi – Italy.

The period that the long-term contract shall be for an initial term of three (3) years, with the option of extension for two (2) additional periods of one (1) year each (3+1+1), subject to the Contractor's satisfactory performance and UNGSC's operational requirements.

The services shall be provided on an "as and when required" basis in accordance with the availability of funds and operational requirements of the United Nations Global Service Centre.

The service activities are summarized below:

- Executive design for the complete photovoltaic plant that shall be developed based on the Conceptual Design, Drawings, and Specifications detailed by the UNGSC.
- Comprehensive maintenance plan.
- Provision, installation, and connection of the building switchboard, modular photovoltaic (PV) systems, and energy dashboards. Regarding the photovoltaic panels, the Contractor is required to provide a quotation for the installation of modules, each consisting of 60 photovoltaic panels, type JAM54S30-415/MR or similar. Regarding the inverters, the Contractor is tasked with installing inverters, specifically type Sunny Tripower X 25 - STP 25-50.
- Final testing and certification of the project.

The Contractor is required to be registered with the pertinent professional qualifications in the Italian Chamber of Commerce Business Registry, in accordance with Article 26 of Italian Legislative Decree No. 81/08. This registration shall cover the following category: Letter A ("impianti di produzione, trasformazione, trasporto, distribuzione, utilizzazione dell'energia elettrica, impianti di protezione contro le scariche atmosferiche, nonché gli impianti per l'automazione di porte, cancelli e barriere") of Article 1 of Italian Law No. 37, dated 22/01/2008.

The full technical requirements and details will be provided with a formal solicitation document to be issued soon after the closing date for this EOI.



SPECIFIC REQUIREMENTS / INFORMATION (IF ANY)

In order for the Expression of Interest to be considered, the company must be registered with the United Nations Global Marketplace (UNGM) by visiting the website www.ungm.org.

In order to be awarded a Contract/Purchase Order, the Vendor must be registered with the UN Secretariat through the United Nations Global Marketplace (UNGM) at Level 2 of Registration by the time of finalization of bid evaluation before the award.

NOTE

Information on tendering for the UN Procurement System is **available free of charge** at the following address: <https://www.ungm.org/Public/Notice>

Only the United Nations Global Marketplace (UNGM) has been authorised to collect a nominal fee from vendors that wish to receive automatically Procurement Notices or Requests for Expression Of Interest. Vendors interested in this Tender Alert Service are invited to subscribe on <http://www.ungm.org>

Vendors interested in participating in the planned solicitation process should submit the Vendor Response Form of this EOI electronically (through the link available on the next page) before the closing date set forth above.



VENDOR RESPONSE

NOTICE

- Companies can only participate in solicitations of the UN Secretariat after completing their registration (free of charge) at the United Nations Global Marketplace (www.ungm.org).
- As you express interest in the planned solicitation by submitting this response form, please verify that your company is registered under its **full legal** name on the United Nations Global Marketplace (www.ungm.org) and that your application has been submitted to the **UN Secretariat**.
- While companies can participate in solicitations after completion of registration at Basic Level, we strongly recommend all companies to register at least at **Level 1** under the United Nations Secretariat prior to participating in any solicitations.
- Companies are reminded of the restrictions of employment of former UN personnel that were involved in the procurement process during their last three years of service as per ST/SGB/2006/15, including (a) employing those personnel for one year after separation of service and (b) allowing those personnel to communicate with, or appear before, active UN personnel for matters related to the procurement process for two years after separation of service. Violation of the provisions of ST/SGB/2006/15 may lead to suspension of the registration of the company as a UN vendor.

PLEASE NOTE: You should express your interest to this EOI electronically at:

<https://www.ungm.org/Public/Notice/227836>

In case you have difficulties submitting your interest electronically, please contact unlb-procurement@un.org directly for instructions.



EOI INSTRUCTIONS

1) Registering as a Vendor with the United Nations

Vendors interested in fulfilling the requirement described above must be registered at the UN Global Marketplace (www.ungm.org) with the UN Secretariat in order to be eligible to participate in any solicitation. Information on the registration process can be found at <https://www.un.org/Depts/ptd/vendors>.

Prerequisites for Eligibility

In order to be eligible for UN registration, you must declare that:

- A. Your company (as well as any parent, subsidiary or affiliate companies) is not listed in, or associated with a company or individual listed in:
 - I. the Compendium of United Nations Security Council Sanctions Lists (<https://www.un.org/securitycouncil/content/un-sc-consolidated-list>), or
 - II. the IIC Oil for Food List website or, if listed on either, this has been disclosed to the United Nations Procurement Division in writing.
- B. Your company (as well as any parent, subsidiary or affiliate companies) is not currently removed or suspended by the United Nations or any other UN organisation (including the World Bank);
- C. Your company (as well as any parent, subsidiary or affiliate companies) is not under formal investigation, nor have been sanctioned within the preceding three (3) years, by any national authority of a United Nations Member State for engaging or having engaged in proscribed practices, including but not limited to: corruption, fraud, coercion, collusion, obstruction, or any other unethical practice;
- D. Your company has not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against your company that could impair your company's operations in the foreseeable future;
- E. Your company does not employ, or anticipate employing, any person(s) who is, or has been a UN staff member within the last year, if said UN staff member has or had prior professional dealings with the Vendor in his/her capacity as UN staff member within the last three years of service with the UN (in accordance with UN post-employment restrictions published in ST/SGB/2006/15).
- F. Your company undertakes not to engage in proscribed practices (including but not limited to: corruption, fraud, coercion, collusion, obstruction, or any other unethical practice), with the UN or any other party, and to conduct business in a manner that averts any financial, operational, reputational or other undue risk to the UN.

For Registered Vendors: Vendors already registered at the UN Global Marketplace with the UN Secretariat must ensure that the information and documentation (e.g. financial statements, address, contact name, etc.) provided in connection with their registration are up to date in UNGM. Please verify and ensure that your company is registered under its full legal name.

For Vendors Interested in Registration: Vendors not yet registered should apply for registration on the United Nations Global Marketplace (<http://www.ungm.org>); information on the registration process can be found at <https://www.un.org/Depts/ptd/vendors>. Vendors must complete the registration process prior to the closing date of the REOI. Vendors who have not completed the UNGM registration process with the UN Secretariat before the closing date of the REOI are not considered eligible to participate in solicitations of the UN Secretariat. We strongly recommend all companies to register at least at Level 1 under the UN Secretariat prior to participating in any solicitations.

IMPORTANT NOTICE: Any false, incomplete or defective vendor registration may result in the rejection of the application or cancellation of an already existing registration.

2) EOI Process

Vendors interested in participating in the planned solicitation process should forward their expression of interest (EOI) to United Nations Global Service Centre (UNGSC) by the closing date set forth in this EOI. *Due to the high volume of communications UNGSC is not in a position to issue confirmation of receipt of EOIs.*

Please note that no further details of the planned solicitation can be made available to the vendors prior to issuance of the solicitation documents.

This EOI is issued subject to the conditions contained in the EOI introductory page available at <https://www.un.org/Depts/ptd/eoi>.

