



Global Procurement Support Section

REQUEST FOR EXPRESSION OF INTEREST (EOI)

This notice is placed by GPSS. The accuracy, reliability and completeness of the contents of furnished information is the responsibility of Global Procurement Support Section. You are therefore requested to direct all queries regarding this EOI to Global Procurement Support Section using the fax number or e-mail address provided below.

Title of the EOI:

Supply and Delivery of Electrical Materials to UN Field Missions

Date of this EOI: 20 November 2023**Closing Date for Receipt of EOI:** 6 December 2023**EOI Number:** EOIGPSS22102**Beneficiary Country/Territory:** Global**Commodity/Service category:** Engineering Design and Construction**Address EOI response by fax or e-mail to the Attention of:** Chief, Global Procurement Support Section**Fax Number:** N/A**E-mail Address:** dos-pd-gpss@un.org**UNSPSC Code:**

39120000 - Electrical equipment and components and supplies



DESCRIPTION OF REQUIREMENTS

- 1 The UNPD Global Procurement Support Section, Entebbe (PD/GPSS), hereby invites qualified bidders to submit their Expression of Interest for the Supply and Delivery of Electrical Materials to UN Field Missions.
2. The UNPD/GPSS seeks to establish a regional contract for the Supply and Delivery of Electrical Materials on "when and as required basis" to various UN Missions and Entities Globally. In general, the Delivery Terms are DAP, UN-ESB, Entebbe (INCOTERMS 2010), FCA (Vendor Port of Exist) INCOTERMS 2020, however, there may be a need for the vendors to deliver directly to client entities.
3. The scope of this requirements include the supply and delivery of electrical items including: Electrical Distribution Panels, Circuit Breakers, Contactors, Switches and Fuses, Cable Conduits, Trunking and Cable Trays, Electrical Control Systems and Accessories, Lights and Lighting Accessories, Miscellaneous Items and tools to designated areas suitable for use in field missions under rough operational conditions, extreme climatic conditions and limited maintenance facilities.

SPECIFIC REQUIREMENTS / INFORMATION (IF ANY)

Companies interested in providing the above goods are invited to submit their EOI, along with the following documents:

- 4.1. Company's address, contact person, telephone/fax numbers and e-mail;
- 4.2. Company's registration number (if already registered with UN) and UNGM registration number (www.ungm.org).
5. Companies can only participate in solicitations of the UN Secretariat after completing their registration (free of charge) at the United Nations Global Marketplace (www.ungm.org). Companies must be registered in UNGM under the specified UN Standard Products and Services Code [UNSPSC No. 39120000 - Electrical equipment and components and supplies] in order to participate in the solicitation for this requirement.
6. As you express interest in the planned solicitation by submitting the response form, please verify and ensure that your company is registered under its full legal name with the UN Secretariat on the United Nations Global Marketplace (www.ungm.org). In addition, to participate in the upcoming solicitation, vendor registration at appropriate Level with the UN Secretariat in the United Nations Global Marketplace (UNGM) is a mandatory requirement. Vendors that are not registered with the UN Secretariat in UNGM cannot be included in the solicitation process. Vendors are referred to the registration information stated below in this EOI
7. Note that companies that have previously responded to EOI # EOIGPSS20743 for similar requirement are requested to express their interest again and re-submit full documentation as detailed above.
8. Please note, this is not an invitation for submission of proposals or bid. Its purpose is to identify companies that would be interested to participate in the solicitation when issued.
9. GPSS will examine the outcome of this request for EOI and will consider those companies that have expressed their interest by providing the required information as to their ability to fulfill UN's requirement.
10. Your response must be submitted no later 14:00 hours. Entebbe Time on the stated deadline date



11. Queries regarding this REOI should be directed to dos-pd-gpss@un.org

12. Interested vendors must possess the necessary technical expertise and capacity to provide the required services. Vendors expressing interest must be registered with UNGM so that they can participate in the solicitation exercise at a later stage.

13. The Expressions of Interest (EOI) may be submitted by e-mail clearly marked with the inscription "Expression of Interest – "Supply and Delivery of Electrical Materials to UN " and sent to the following address to be received no later than 12:00 am (Entebbe local time: GMT +3) 06 December 2023 via email to annabella.kisembo@un.org with copy to simbiri@un.org.

14. EOI's not addressing the above criteria to the satisfaction of UNPD/GPSS shall not be considered for the solicitation to bid, if and when issued. UNPD/GPSS reserves the right in selecting the invitees for the solicitation and merely expressing an interest would not automatically warrant the receipt of a solicitation document.

13. Queries regarding this REOI should be directed to annabella.kisembo@un.org, copy simbiri@un.org

NOTE

Information on tendering for the UN Procurement System is **available free of charge** at the following address: <https://www.ungm.org/Public/Notice>

Only the United Nations Global Marketplace (UNGM) has been authorised to collect a nominal fee from vendors that wish to receive automatically Procurement Notices or Requests for Expression Of Interest. Vendors interested in this Tender Alert Service are invited to subscribe on <http://www.ungm.org>

Vendors interested in participating in the planned solicitation process should submit the Vendor Response Form of this EOI electronically (through the link available on the next page) before the closing date set forth above.



VENDOR RESPONSE

NOTICE

- Companies can only participate in solicitations of the UN Secretariat after completing their registration (free of charge) at the United Nations Global Marketplace (www.ungm.org).
- As you express interest in the planned solicitation by submitting this response form, please verify that your company is registered under its **full legal** name on the United Nations Global Marketplace (www.ungm.org) and that your application has been submitted to the **UN Secretariat**.
- While companies can participate in solicitations after completion of registration at Basic Level, we strongly recommend all companies to register at least at **Level 1** under the United Nations Secretariat prior to participating in any solicitations.
- Companies are reminded of the restrictions of employment of former UN personnel that were involved in the procurement process during their last three years of service as per ST/SGB/2006/15, including (a) employing those personnel for one year after separation of service and (b) allowing those personnel to communicate with, or appear before, active UN personnel for matters related to the procurement process for two years after separation of service. Violation of the provisions of ST/SGB/2006/15 may lead to suspension of the registration of the company as a UN vendor.

PLEASE NOTE: You should express your interest to this EOI electronically at:

<https://www.ungm.org/Public/Notice/220447>

In case you have difficulties submitting your interest electronically, please contact dos-pd-gpss@un.org directly for instructions.



EOI INSTRUCTIONS

1) Registering as a Vendor with the United Nations

Vendors interested in fulfilling the requirement described above must be registered at the UN Global Marketplace (www.ungm.org) with the UN Secretariat in order to be eligible to participate in any solicitation. Information on the registration process can be found at <https://www.un.org/Depts/ptd/vendors>.

Prerequisites for Eligibility

In order to be eligible for UN registration, you must declare that:

- A. Your company (as well as any parent, subsidiary or affiliate companies) is not listed in, or associated with a company or individual listed in:
 - I. the Compendium of United Nations Security Council Sanctions Lists (<https://www.un.org/securitycouncil/content/un-sc-consolidated-list>), or
 - II. the IIC Oil for Food List website or, if listed on either, this has been disclosed to the United Nations Procurement Division in writing.
- B. Your company (as well as any parent, subsidiary or affiliate companies) is not currently removed or suspended by the United Nations or any other UN organisation (including the World Bank);
- C. Your company (as well as any parent, subsidiary or affiliate companies) is not under formal investigation, nor have been sanctioned within the preceding three (3) years, by any national authority of a United Nations Member State for engaging or having engaged in proscribed practices, including but not limited to: corruption, fraud, coercion, collusion, obstruction, or any other unethical practice;
- D. Your company has not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against your company that could impair your company's operations in the foreseeable future;
- E. Your company does not employ, or anticipate employing, any person(s) who is, or has been a UN staff member within the last year, if said UN staff member has or had prior professional dealings with the Vendor in his/her capacity as UN staff member within the last three years of service with the UN (in accordance with UN post-employment restrictions published in ST/SGB/2006/15).
- F. Your company undertakes not to engage in proscribed practices (including but not limited to: corruption, fraud, coercion, collusion, obstruction, or any other unethical practice), with the UN or any other party, and to conduct business in a manner that averts any financial, operational, reputational or other undue risk to the UN.

For Registered Vendors: Vendors already registered at the UN Global Marketplace with the UN Secretariat must ensure that the information and documentation (e.g. financial statements, address, contact name, etc.) provided in connection with their registration are up to date in UNGM. Please verify and ensure that your company is registered under its full legal name.

For Vendors Interested in Registration: Vendors not yet registered should apply for registration on the United Nations Global Marketplace (<http://www.ungm.org>); information on the registration process can be found at <https://www.un.org/Depts/ptd/vendors>. Vendors must complete the registration process prior to the closing date of the REOI. Vendors who have not completed the UNGM registration process with the UN Secretariat before the closing date of the REOI are not considered eligible to participate in solicitations of the UN Secretariat. We strongly recommend all companies to register at least at Level 1 under the UN Secretariat prior to participating in any solicitations.

IMPORTANT NOTICE: Any false, incomplete or defective vendor registration may result in the rejection of the application or cancellation of an already existing registration.

2) EOI Process

Vendors interested in participating in the planned solicitation process should forward their expression of interest (EOI) to Global Procurement Support Section (GPSS) by the closing date set forth in this EOI. *Due to the high volume of communications GPSS is not in a position to issue confirmation of receipt of EOIs.*

Please note that no further details of the planned solicitation can be made available to the vendors prior to issuance of the solicitation documents.

This EOI is issued subject to the conditions contained in the EOI introductory page available at <https://www.un.org/Depts/ptd/eoi>.

